

Council Members

Joe Herman, Mayor
Travis Brott, Mayor Pro Tem
Joel Akers
Jarin Young
Jason Barney
Joe Lake

City Staff

Travis Cooke, Interim Administrator-City Clerk
Drew McCombs, Public Works Director
Sam Chia, Parks & Rec Director
Jonatha Basye, Library Director
Michael Brown, Police Chief
Mark Schmitt, Fire Chief
John Fatino, Whitfield & Eddy, PLC
Randy Johnson, Veenstra & Kimm, Inc

NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether it should be placed on a future agenda. All comments from the public, City Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.

Meeting Agenda:

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Introductions**
- 4. Civility Statement**
- 5. Approval of Agenda**
- 6. Citizen Hearing**
- 7. Consent Agenda**
 - a. Minutes of the May 11, 2026 City Council Regular Business Meeting
 - b. Minutes of the May 16, 2026 Special City Council Meeting
 - c. Minutes of the May 19, 2026 Special City Council Meeting
 - d. June Claims List and May Payroll Report
 - e. May Building Permit Report
 - f. Liquor License LC0040126 — Veterans Reception Center — 910 Main St.
 - g. May Parks and Rec Committee Minutes
- 8. Public Hearing**

- a. Public Hearing on Ordinance No. 2026-03 — An Ordinance Amending Chapter 165 — Zoning Regulations — PI Public Facilities and Institutional District
- b. Consideration of the First Reading of Ordinance No. 2026-03 — An Ordinance Amending Chapter 165-Zoning Regulations
- c. Consideration of the Second and Third Readings of Ordinance No. 2026-03 and Move to Adopt
- d. Public Hearing on Ordinance No. 2026-04 — An Ordinance Amending the Official Zoning Map to Rezone PID 1522354003, PID1522356001, and PID 1522356003 from General Commercial (C-1) District to Public Facilities and Institutional (PI) District and PID 1522356002 from Two-Family (R-2) District to Public Facilities and Institutional (PI) District
- e. Consideration of the First Reading of Ordinance No. 2026-04 — An Ordinance Amending the Official Zoning Map to Rezone PID 1522354003, PID1522356001, and PID 1522356003 from General Commercial (C-1) District to Public Facilities and Institutional (PI) District and PID 1522356002 from Two-Family (R-2) District to Public Facilities and Institutional (PI) District
- f. Consideration of the Second and Third Readings of Ordinance No. 2026-04 and Move to Adopt
- g. Public Hearing on Ordinance No. 2026-05 — An Ordinance Amending the Code of Ordinances of the City of Van Meter, Iowa, by Amending Chapter 92 — Water Rates
- h. Consideration of the First Reading of Ordinance No. 2026-05 — An Ordinance Amending the Code of Ordinances of the City of Van Meter, Iowa by Amending Chapter 92—Water Rates

9. Discussion and Consideration

- a. Resolution #2026- A RESOLUTION FIXING A DATE FOR A PUBLIC HEARING TO REVIEW AN APPLICATION FOR A STATE REVOLVING FUND (SRF) LOAN FOR PROPOSED IMPROVEMENTS TO THE CITY OF VAN METER WATER SUPPLY SYSTEM
- b. Parks and Recreation Memorial Plaque Program
- c. Change Order No. 1 — Richland Road Trail Project
- d. Pay Application No. 2 — Richland Road Trail Project
- e. Resolution #2026- A RESOLUTION ACCEPTING WATER MAIN REPLACEMENT PHASE 1
- f. Pay Application No. 8 - Water Main Replacement Project
- g. Change Order No. 1 — Water Main Replacement Project
- h. Police Department Pickup Purchase
- i. Public Works Pickup Purchase
- j. Mowing Equipment Purchases FY 2027
- k. Bobcat Toolcat Purchase — FY 2027
- l. 415 Grant RFP

10. Reports

- a. City Administration
- b. Public Works
- c. Police
- d. Fire
- e. Library
- f. Parks & Rec
- g. City Engineer
- h. City Attorney

11. Adjournment

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a regular council meeting on Monday, May 11, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 07:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Staff present: City Attorney John Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Library Director Jonatha Basye, Fire Chief Mark Schmitt, and Interim City Administrator/City Clerk Travis Cooke.

2. Pledge of Allegiance

Mayor Herman led the Pledge of Allegiance.

3. Introductions

No guests.

4. Civility Statement

Mayor Herman read the Civility Statement setting expectations of respect for the meeting.

5. Approval of Agenda

Motion by Travis Brott to approve the Agenda. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

6. Citizen Hearing

No citizens present.

7. Consent Agenda

Motion by Joel Akers to approve the Consent Agenda. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- a. Minutes of the April 13, 2026, City Council Regular Business Meeting
- b. Minutes of the April 27, 2026 City Council Regular Workshop Meeting
- c. Minutes of the April 30, 2026 City Council Special Meeting
- d. Minutes of the March 5, 2026 Parks and Recreation Committee Meeting
- e. Minutes of the May 6, 2026 Planning and Zoning Commission Meeting
- f. May 2026 Claims List and April 2026 Payroll Report

Payee	Description	Amount
BRETT THOMPSON	DUES	3,680.00
ELDER CORPORATION	PAY EST #1	9,097.80
J & M DISPLAYS	FIREWORKS	3,500.00

JAY COX INDUSTRIES	WATER MAIN REPAIR	5,200.00
JESTER INSURANCE SERVICE	2026-2027 RENEWAL	100,994.91
JONATHA BASYE	PLA CONFERENCE HOTEL REIMBURSEMENT	1,227.99
MIDAMERICAN ENERGY	CITY HALL	3,154.51
CITY OF VAN METER	CONCESSIONS START UP	500
ADAM BOECK	SOCCER REF - SPRING	250
ADEL HARDWARE	WATER SUPPLIES	39.89
AGSOURCE COOPERATIVE SERVICES	WW CBOD, WW TSS, WW PH	84.85
AINSLEY WATSON	SOCCER REF	140
AIYANNA DIXON	SOCCER REF	40
AMERICAN UNDERGROUND SUPPLY	SERVICE SUPPLIES	121.05
ANDREW DEA	SPRING SOCCER REF	100
AT&T MOBILITY	PD PHONE CHARGES	280.96
AVEY WATSON	SPRING SOCCER REF	110
AYLA LANSMAN	SPRING SOCCER REF	250
BANNER FIRE EQUIPMENT BASE	BUNKER GEAR-FD MONTHLY CAFETERIA	57,020.52
BEELINE + BLUE	BANNERS	30
BLAKE SKINNER	SOCCER REF	160
BOBCAT WILDLIFE & PEST	MOLE TREATMENT	200
BOLTON & MENK INC	PLANNING SERVICES	802.5
BOUND TREE MEDICAL LLC	EMS MED SUPPLIES	11,967.97
CULLIGAN	WATER CITY HALL	321.31
CUMMINS CENTRAL POWER LLC	ENGINE REPAIR	58.9
DES MOINES WATER WORKS	WATER TESTING	34,428.29
EMERSYN BAHR	SOCCER REF	106.8
FENIX USA LLC	MONTHLY HOSTING CHARGE	60
GABE JONES	SPRING SOCCER REF	347.5
GARRISON THUMMEL	REF FEES	325
GRAYSON WIGANT	SPRING SOCCER REF	65
HEARTLAND BUSINESSES SYSTEM	MONTHLY IT CITY HALL	300
HENDRIX MOYER	FALL 25 SOCCER REF	5,938.48
HOTSY CLEANING SYSTEM	SUPER XL 5 GAL	95
HUDSON SODERHOLM	SPRING SOCCER REF	90
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	75
INVISION	601 MAIN	930.31
IOWA CODE ENFORCEMENT	SERVICE FEE APRIL	58,592.25
IOWA PRISON INDUSTRIES	PD APPAREL	600
JIMMER PETERSEN	SOCCER REF	229.97
KAEGAN WIGANT	SOCCER REFEREE	50
KONICA MINOLTA	COPIER USAGE GENERAL	45
LANDON LUKAN	SPRING SOCCER REF	4,970.48
LANE OBERMEIER	SOCCER REF	130
		50

LAURA WICKS	FD CLEANING	75
LIBERTY READY MIX	600 DEBRA STORM INTAKES	367
LYDIA THUMMEL	REF FEES	60
MEDIACOM	CITY HALL INTERNET SEWER SHARE	256.95
MICAH HUNTER	FALL 25 SOCCER REF	20
MIDAMERICAN ENERGY	CITY HALL	11.44
MOLLY SIMECK	SPRING SOCCER REF	65
MUNICIPAL SUPPLY INC	STORMWATER TOPS	1,335.00
NATE SCHRECK	SPRING SOCCER REF	185
NIC WIGANT	SOCCER REF	80
NYEMASTER GOODE, P.C.	ATTORNEY FEES	4,367.00
PLUMB SUPPLY COMPANY	3/4 METER COUPLINGS	717.51
TRUSTED TREE SERVICES LLC	TREE SERVICE STREETS	400
WASTE CONNECTIONS	GARBAGE CONTRACT	13,612.36
WHITFIELD & EDDY PLC	MEETINGS	3,320.52
WILL NIXON	SPRING SOCCER REF	60
DELTA DENTAL	DENTAL & VISION LIBRARY	610.38
GATEHOUSE MEDIA IA HOLDINGS	MINUTES	57.36
GATEHOUSE MEDIA IA HOLDINGS	MINUTES	108.56
THE HARTFORD	HARTFORD - REC	420.18
VERIZON WIRELESS	PHONE/COMS CHARGES - EMS	1,334.84
WELLMARK	HEALTH INSURANCE CITY HALL	9,761.37
Total:		343,987.71

City of Van Meter April 2026 Payroll Report

4/10/2026

Payroll Deposit 21188.84

Vendors

AFLAC 30.23

FEDERAL 7701.4

IPERS 4597.44

STATE WD 796.05

Vendor Total 13125.12

4/24/2026

Payroll Deposit 22779.12

Vendors

AFLAC 30.23

FEDERAL 7960.68

IPERS 4566.25

STATE WD 804.96

Vendor Total 13362.12

g. April 2026 Building Permit Report

h. Application for Special Class "C" Retail Alcohol License (BW) — Raccoon River Days — June 6, 2026

i. Waive Fees for Raccoon River Days - June 6, 2026

- j. Raccoon River Days Fireworks Permit
- k. Bolton and Menk Richland Road Contract Amendment — Material Testing

8. Discussion and Consideration

- a. RESOLUTION # 2026-31 - A RESOLUTION APPROVING PERSONNEL TRANSACTIONS
Motion by Travis Brott to approve RESOLUTION # 2026-31 - A RESOLUTION APPROVING PERSONNEL TRANSACTIONS. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
- b. RESOLUTION #2026-32 - A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT ZONING ORDINANCE
Motion by Travis Brott to approve RESOLUTION #2026-32 - A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT ZONING ORDINANCE. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
- c. RESOLUTION 2026-33 — A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY REZONING PARCEL ID'S 1522354003, 1522356001, 1522356003, and 1522356002 TO THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT
Motion by Travis Brott to approve RESOLUTION 2026-33 — A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING TO AMEND THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY REZONING PARCEL ID'S 1522354003, 1522356001, 1522356003, and 1522356002 TO THE PUBLIC FACILITIES AND INSTITUTIONAL (PI) DISTRICT. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
- d. RESOLUTION #2026-34 — A RESOLUTION APPROVING THE DENTAL AND VISION INSURANCE RENEWALS
Motion by Joel Akers to approve RESOLUTION #2026-34 — A RESOLUTION APPROVING THE DENTAL AND VISION INSURANCE RENEWALS. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
- e. RESOLUTION #2026-35 — A RESOLUTION TO APPROVE THE CITY OF VAN METER'S PARTICIPATION IN THE 2026 VMCDC FLAG FUNDRAISER
Motion by Jason Barney to approve RESOLUTION #2026-35 — A RESOLUTION TO APPROVE THE CITY OF VAN METER'S PARTICIPATION IN THE 2026 VMCDC FLAG FUNDRAISER. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: Joel Akers. Motion carried 4-0-1.
- f. Resolution # 2026- 36 A Resolution Setting a Public Hearing for Ordinance No. 2026-05 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES
Motion by Travis Brott to approve Resolution # 2026- 36 A Resolution Setting a Public Hearing for

Ordinance No. 2026-05 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

g. Purchase of F-150 EMS Vehicle

Motion by Travis Brott to approve Purchase of F-150 EMS Vehicle. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

h. Resolution #2026-37 - RESOLUTION AWARDDING CONTRACT FOR THE BOOSTER STATION NO. 1 REHABILITATION PROJECT

Motion by Jarin Young to approve Resolution #2026-37 - RESOLUTION AWARDDING CONTRACT FOR THE BOOSTER STATION NO. 1 REHABILITATION PROJECT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

i. Resolution #2026-38 - A RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR - RACCOON RIVER BRIDGE

Motion by Travis Brott to approve Resolution #2026-38 - A RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR - RACCOON RIVER BRIDGE. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

j. 415 Grant RFP

Council discussed the 415 Grant RFP.

k. City Administrator Interview Process and Purchase of Refreshments

Council discussed the City Administrator process including schedule, interview questions, and purchase of refreshments.

9. Reports

Reports were presented as written in the packet.

a. City Administration

b. Public Works

c. Police

d. Fire

e. Library

f. Parks & Rec

g. City Engineer

h. City Attorney

10. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Jarin Young. On roll call, the votes were as

follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. Meeting was adjourned at 08:32 PM.

Joe Herman, Mayor

Travis Cooke, City Clerk

1. **Call to Order:** Mayor Herman Called the Meeting to Order at 2:45 PM. Present: Travis Brott, Joel Akers, Joe Lake, Jason Barney, and Jarin Young. Staff present: Travis Cooke, Mike Brown, Drew McCombs, Mark Schmidt, and Jonatha Basye. Others present: Marketa Oliver and Mark Jackson.
2. **Approval of the Agenda:** Motion by Brott to approve the agenda. Seconded by Akers. Motion passed 5-0.
3. **Council will convene into closed session per Iowa Statute 21.5 i:** *to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session* - **City Administrator selection:** Motion by Brott to convene into closed session at 2:46 PM. Seconded by Akers. Roll call: Brott - aye, Akers - aye, Barney - aye, Lake - aye, and Young - aye. Motion passed 5-0.
4. **Council will convene into open session:** Motion by Barney to convene into open session at 4:58 PM. Seconded by Lake. Motion passed 5-0.
5. **Possible action on City Administrator selection:** No action taken.
6. **Adjournment:** Motion by Brott to adjourn the meeting at 4:59 PM. Seconded by Akers. Motion passed 5-0.

Joe Herman, Mayor

Travis Cooke, City Clerk

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a special council meeting on Tuesday, May 19, 2026, VIA ZOOM. Mayor Herman called the meeting to order at 05:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney (5:04 PM), Joe Lake, Jarin Young. Staff present: Interim City Administrator/City Clerk Travis Cooke. Others present: Marketa Oliver and Annette Eckhoff.

2. Discussion and Consideration

a. Consideration of City Administrator Employment Contract

Motion by Joel Akers to approve the City Administrator Employment Contract for Annette Eckhoff. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 4-0-0.

3. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

Joe Herman, Mayor

Travis Cooke, City Clerk

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ACCO							
ACCO	0262541-IN	CHLORINE & CARBOY	05/18/2026	194.00	.00		
ACCO	0262542-IN	CHLORINE & CARBOY	05/18/2026	415.00	.00		
Total ACCO:				609.00	.00		
ADAM BOECK							
ADAM BOECK	05JUNE2026	SOCCER REF - SPRING	06/05/2026	320.00	.00		
Total ADAM BOECK:				320.00	.00		
AGSOURCE COOPERATIVE SERVICES							
AGSOURCE COOPERATIVE SE	PS-INV470741	WA/SW TESTING	05/12/2026	212.70	.00		
AGSOURCE COOPERATIVE SE	PS-INV470741	WA/SW TESTING	05/12/2026	212.70	.00		
AGSOURCE COOPERATIVE SE	PS-INV473772	TESTING SERVICES WATER	05/31/2026	201.74	.00		
Total AGSOURCE COOPERATIVE SERVICES:				627.14	.00		
AINSLEY WATSON							
AINSLEY WATSON	05JUNE2026	SOCCER REF	06/05/2026	100.00	.00		
Total AINSLEY WATSON:				100.00	.00		
AIYANNA DIXON							
AIYANNA DIXON	05JUNE2026	SOCCER REF	06/05/2026	40.00	.00		
Total AIYANNA DIXON:				40.00	.00		
ALAINA SNYDER							
ALAINA SNYDER	05JUNE2026	REF	06/05/2026	140.00	.00		
ALAINA SNYDER	1JUNE2026	U10 AR GAME	06/01/2026	180.00	.00		
Total ALAINA SNYDER:				320.00	.00		
ALL AMERICAN TURF BEAUTY							
ALL AMERICAN TURF BEAUTY	601738	SPRING APPLICATION	06/04/2026	3,253.08	.00		
Total ALL AMERICAN TURF BEAUTY:				3,253.08	.00		
ANDREW DEA							
ANDREW DEA	05JUNE2026	SPRING SOCCER REF	06/05/2026	50.00	.00		
Total ANDREW DEA:				50.00	.00		
ARNOLD MOTOR SUPPLY							
ARNOLD MOTOR SUPPLY	21NV185152	2021 FORD F250 MAINTENANCE	05/18/2026	49.33	.00		
ARNOLD MOTOR SUPPLY	2INV185152	WATER SUPPLIES	05/23/2026	36.14	.00		
Total ARNOLD MOTOR SUPPLY:				85.47	.00		
AT&T MOBILITY							
AT&T MOBILITY	287296271409	PD PHONE CHARGES	05/19/2026	280.96	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total AT&T MOBILITY:				280.96	.00		
AVEY WATSON							
AVEY WATSON	05JUNE2026	SOCCER REF	06/05/2026	20.00	.00		
Total AVEY WATSON:				20.00	.00		
AYLA LANSMAN							
AYLA LANSMAN	05JUNE2026	SOCCER REF	06/05/2026	240.00	.00		
Total AYLA LANSMAN:				240.00	.00		
BASE							
BASE	05JUNE26	MONTHLY CAFETERIA	07/01/2026	30.00	.00		
Total BASE:				30.00	.00		
BLAKE SKINNER							
BLAKE SKINNER	05JUNE2026	SOCCER REF	06/05/2026	25.00	.00		
Total BLAKE SKINNER:				25.00	.00		
BOLTON & MENK INC							
BOLTON & MENK INC	0395058	PLANNING SERVICES	05/15/2026	14,377.50	.00		
Total BOLTON & MENK INC:				14,377.50	.00		
BOUND TREE MEDICAL LLC							
BOUND TREE MEDICAL LLC	70377861	EMS MED SUPPLIES	05/06/2026	139.03	.00		
Total BOUND TREE MEDICAL LLC:				139.03	.00		
C & K ELECTRIC LLC							
C & K ELECTRIC LLC	1320	CITY PARK BREAKER REPAIR	08/04/2025	560.41	.00		
C & K ELECTRIC LLC	1608	FIRE STATION SCBA COMPRESSOR R	03/12/2026	364.94	.00		
Total C & K ELECTRIC LLC:				925.35	.00		
CALHOUN-BURNS & ASSOC							
CALHOUN-BURNS & ASSOC	193115 - 1	2026 BRIDGE RATING & INSPECT	05/22/2026	805.75	.00		
Total CALHOUN-BURNS & ASSOC:				805.75	.00		
CITY OF VAN METER							
CITY OF VAN METER	18MAY2026	CONCESSIONS START UP	05/18/2026	500.00	500.00	05/19/2026	
Total CITY OF VAN METER:				500.00	500.00		
CULLIGAN							
CULLIGAN	05JUNE2026	WATER LIBRARY	05/31/2026	18.02	.00		
CULLIGAN	121511	WATER CITY HALL	05/31/2026	12.54	.00		
CULLIGAN	121511	WATER CITY HALL STREETS	05/31/2026	12.53	.00		
CULLIGAN	121511	WATER CITY HALL WTR FUND	05/31/2026	12.54	.00		
CULLIGAN	121511	WATER CITY HALL SWR FUND	05/31/2026	12.54	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CULLIGAN:				68.17	.00		
DORSEY & WHITNEY LLP							
DORSEY & WHITNEY LLP	4187730	URPA & DATA CENTER DEV AGR	06/05/2026	10,907.50	.00		
Total DORSEY & WHITNEY LLP:				10,907.50	.00		
ELITE SPORTS							
ELITE SPORTS	453684	YOUTH SOCCER SHIRTS	05/29/2026	850.00	.00		
Total ELITE SPORTS:				850.00	.00		
EMERSYN BAHR							
EMERSYN BAHR	05JUNE2026	SOCCER REF	06/05/2026	185.00	.00		
Total EMERSYN BAHR:				185.00	.00		
EMMA VERDI							
EMMA VERDI	05JUNE2026	SPRING SOCCER REF	06/05/2026	30.00	.00		
Total EMMA VERDI:				30.00	.00		
ENVIRONMENTAL PROPERTY SOLUTIONS INC							
ENVIRONMENTAL PROPERTY S	26105	601 MAIN ST ASBESTOS	05/21/2026	43,500.00	.00		
Total ENVIRONMENTAL PROPERTY SOLUTIONS INC:				43,500.00	.00		
FENIX USA LLC							
FENIX USA LLC	28282_317	MONTHLY HOSTING WATER	06/01/2026	173.75	.00		
FENIX USA LLC	28282_317	MONTHLY HOSTING SEWER	06/01/2026	173.75	.00		
Total FENIX USA LLC:				347.50	.00		
FRIENDS OF GRIMES PUB LIB							
FRIENDS OF GRIMES PUB LIB	04JUNE2026	26ADVENTUREPASS	06/04/2026	250.00	.00		
Total FRIENDS OF GRIMES PUB LIB:				250.00	.00		
GABE JONES							
GABE JONES	05JUNE2026	SPRING SOCCER REF	06/05/2026	130.00	.00		
Total GABE JONES:				130.00	.00		
GRAYSON WIGANT							
GRAYSON WIGANT	05JUNE2026	SPRING SOCCER REF	06/05/2026	105.00	.00		
Total GRAYSON WIGANT:				105.00	.00		
HANNAH PHIPPS							
HANNAH PHIPPS	05JUNE2026	REF	06/05/2026	110.00	.00		
Total HANNAH PHIPPS:				110.00	.00		
HEARTLAND BUSINESSES SYSTEM							
HEARTLAND BUSINESSES SYSTE	886041-H	MONTHLY IT SEWER	06/01/2026	628.39	.00		
HEARTLAND BUSINESSES SYSTE	886041-H	MONTHLY IT REC	06/01/2026	188.52	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT POLICE	06/01/2026	754.60	.00		
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT STREETS	06/01/2026	502.72	.00		
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT FIRE	06/01/2026	188.52	.00		
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT COUNCIL	06/01/2026	1,320.16	.00		
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT WATER	06/01/2026	628.39	.00		
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT LIBRARY	06/01/2026	754.60	.00		
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT PARKS	06/01/2026	188.52	.00		
HEARTLAND BUSINES SYSTE	886041-H	MONTHLY IT CLERK	06/01/2026	126.21	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT WATER	06/01/2026	182.85	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT PARKS	06/01/2026	54.86	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT POLICE	06/01/2026	219.58	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT LIBRARY	06/01/2026	219.57	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT CLERK	06/01/2026	36.72	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT REC	06/01/2026	54.86	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT SEWER	06/01/2026	182.85	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT COUNCIL	06/01/2026	384.14	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT FIRE	06/01/2026	54.86	.00		
HEARTLAND BUSINES SYSTE	886569-H	MONTHLY IT STREETS	06/01/2026	146.28	.00		
HEARTLAND BUSINES SYSTE	888517-H	MONTHLY IT SEWER	06/01/2026	92.50	.00		
HEARTLAND BUSINES SYSTE	888517-H	MONTHLY IT WATER	06/01/2026	92.50	.00		
HEARTLAND BUSINES SYSTE	888517-H	MONTHLY IT STREETS	06/01/2026	92.50	.00		
Total HEARTLAND BUSINES SYSTEM:				7,094.70	.00		
HEARTLAND COOP							
HEARTLAND COOP	04JUNE2026	LP LEAK CHECK	05/31/2026	25.00	.00		
Total HEARTLAND COOP:				25.00	.00		
HOTSY CLEANING SYSTEM							
HOTSY CLEANING SYSTEM	PSI-324110	FD HOTSY REPAIR/REPLACE	05/07/2026	483.05	.00		
Total HOTSY CLEANING SYSTEM:				483.05	.00		
HUDSON SODERHOLM							
HUDSON SODERHOLM	05JUNE2026	SOCCER REF	06/05/2026	50.00	.00		
Total HUDSON SODERHOLM:				50.00	.00		
INDUSTRIAL CHEM LABS							
INDUSTRIAL CHEM LABS	431060	LIFT STATION DEGREASER	05/19/2026	932.71	.00		
Total INDUSTRIAL CHEM LABS:				932.71	.00		
IOWA CODE ENFORCEMENT							
IOWA CODE ENFORCEMENT	13	MAY SERVICE FEE	05/31/2026	600.00	.00		
Total IOWA CODE ENFORCEMENT:				600.00	.00		
IOWA DEPT OF PUBLIC SAFETY							
IOWA DEPT OF PUBLIC SAFETY	06-2026-293	FY26 4TH QUARTER APRIL-JUNE2026	06/03/2026	300.00	.00		
Total IOWA DEPT OF PUBLIC SAFETY:				300.00	.00		
IOWA ONE CALL							
IOWA ONE CALL	281359	EMAIL LOCATES	05/20/2026	74.10	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total IOWA ONE CALL:				74.10	.00		
JANICE MILLER							
JANICE MILLER	14MAY2026	2026 PLANT SALE	05/14/2026	4,622.20	.00		
Total JANICE MILLER:				4,622.20	.00		
JAY COX INDUSTRIES							
JAY COX INDUSTRIES	05JUNE2026	WATER MAIN REPAIR	05/12/2026	3,200.00	.00		
Total JAY COX INDUSTRIES:				3,200.00	.00		
KADENCE WIGANT							
KADENCE WIGANT	05JUNE2026	SOCCER REFEREE	06/05/2026	90.00	.00		
Total KADENCE WIGANT:				90.00	.00		
LANDON LUKAN							
LANDON LUKAN	05JUNE2026	FALL 2025 SOCCER REF	06/05/2026	40.00	.00		
Total LANDON LUKAN:				40.00	.00		
LAURA WICKS							
LAURA WICKS	06JUNE2026	FD CLEANING	05/28/2026	75.00	.00		
Total LAURA WICKS:				75.00	.00		
LYDIA THUMMEL							
LYDIA THUMMEL	05JUNE2026	REF FEES	06/05/2026	120.00	.00		
Total LYDIA THUMMEL:				120.00	.00		
MEDIACOM							
MEDIACOM	04JUNE2026	CITY HALL INTERNET	05/22/2026	85.64	.00		
MEDIACOM	04JUNE2026	CITY HALL INTERNET SEWER SHARE	05/22/2026	85.67	.00		
MEDIACOM	04JUNE2026	CITY HALL INTERNET WATER SHARE	05/22/2026	85.64	.00		
MEDIACOM	18MAY2026	LIBRARY INTERNET	04/15/2026	49.50	49.50	05/19/2026	
MEDIACOM	18MAY2026	PD INTERNET	04/15/2026	49.50	49.50	05/19/2026	
Total MEDIACOM:				355.95	99.00		
MEMPHIS VIS							
MEMPHIS VIS	05JUNE2026	SPRING SOCCER REF	06/05/2026	10.00	.00		
Total MEMPHIS VIS:				10.00	.00		
MICAH HUNTER							
MICAH HUNTER	05JUNE2026	SOCCER REF	06/05/2026	10.00	.00		
Total MICAH HUNTER:				10.00	.00		
MIDAMERICAN ENERGY							
MIDAMERICAN ENERGY	581102082	CITY HALL	05/27/2026	29.85	.00		
MIDAMERICAN ENERGY	581102186	CITY HALL	06/04/2026	56.02	.00		
MIDAMERICAN ENERGY	581260780	CITY HALL	06/01/2026	27.37	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MIDAMERICAN ENERGY:				113.24	.00		
MOTOROLA							
MOTOROLA	1411253542	ANNUAL SERIVE FOR M500	05/24/2026	4,050.00	.00		
Total MOTOROLA:				4,050.00	.00		
MUNICIPAL SUPPLY INC							
MUNICIPAL SUPPLY INC	0975278-IN	WATER METER SUPPLIES	05/14/2026	187.05	.00		
MUNICIPAL SUPPLY INC	0975582-IN	VALVE BOX RISERS	05/18/2026	254.00	.00		
MUNICIPAL SUPPLY INC	0976300-IN	WATER METER SUPPLIES	05/26/2026	423.75	.00		
Total MUNICIPAL SUPPLY INC:				864.80	.00		
NATE SCHRECK							
NATE SCHRECK	05JUNE2026	SPRING SOCCER REF	06/05/2026	35.00	.00		
Total NATE SCHRECK:				35.00	.00		
OVERHEAD DOOR CO OF DM INC							
OVERHEAD DOOR CO OF DM I	SVC/271-1396	GARAGE BAY DOOR	06/01/2026	854.20	.00		
Total OVERHEAD DOOR CO OF DM INC:				854.20	.00		
OWEN STEENHOEK							
OWEN STEENHOEK	05JUNE2026	SPRING SOCCER REF	06/05/2026	10.00	.00		
Total OWEN STEENHOEK:				10.00	.00		
PFM FINANCIAL ADVISORS LLC							
PFM FINANCIAL ADVISORS LLC	142248	MUNICIPAL ADVISOR SERVICE	05/28/2026	2,000.00	.00		
PFM FINANCIAL ADVISORS LLC	142258	MUNICIPAL ADVISOR SERVICE	05/28/2026	14,539.72	.00		
Total PFM FINANCIAL ADVISORS LLC:				16,539.72	.00		
PRAIRIE AG SUPPLY							
PRAIRIE AG SUPPLY	180338	MOWER PARTS	05/31/2026	337.59	.00		
Total PRAIRIE AG SUPPLY:				337.59	.00		
RD MCKINNEY PLUMBING							
RD MCKINNEY PLUMBING	#2026-706	STORM SEWER PIPE	06/01/2026	4,291.76	.00		
Total RD MCKINNEY PLUMBING:				4,291.76	.00		
TRAVIS COOKE							
TRAVIS COOKE	1JUNE2026	MILEAGE/MEAL REIMBURSMENT	06/01/2026	147.06	.00		
Total TRAVIS COOKE:				147.06	.00		
UMB BANK NA							
UMB BANK NA	01JUNE2026	2021 GO INTEREST	04/02/2026	21,700.00	.00		
UMB BANK NA	01JUNE2026	2021 GO PRINCIPAL	04/02/2026	210,000.00	.00		
Total UMB BANK NA:				231,700.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
US POSTMASTER							
US POSTMASTER	04JUNE2026	PO BOX ANNUAL DUES	06/04/2026	90.00	.00		
Total US POSTMASTER:				90.00	.00		
VICTORY MOUNDS							
VICTORY MOUNDS	26-0055	CHALK BAGS	06/01/2026	420.00	.00		
Total VICTORY MOUNDS:				420.00	.00		
VM COMMUNITY DEVELOPMENT							
VM COMMUNITY DEVELOPMEN	00052802-002	FLAG FUNDRAISER	05/11/2026	300.00	300.00	05/19/2026	
Total VM COMMUNITY DEVELOPMENT:				300.00	300.00		
WASTE CONNECTIONS							
WASTE CONNECTIONS	3882791T071	GARBAGE CONTRACT	06/01/2026	13,639.61	.00		
Total WASTE CONNECTIONS:				13,639.61	.00		
WASTE SOLUTIONS OF IA							
WASTE SOLUTIONS OF IA	49083	KYBOS - JOHNSON PARK	05/13/2026	146.00	.00		
WASTE SOLUTIONS OF IA	49084	KYBOS - BASEBALL FIELDS	05/13/2026	292.00	.00		
WASTE SOLUTIONS OF IA	49085	KYBOS - SOCCER FIELDS	05/13/2026	292.00	.00		
Total WASTE SOLUTIONS OF IA:				730.00	.00		
WAUKEE HARDWARE & RENT IT							
WAUKEE HARDWARE & RENT I	651979	PD KEY AND ROPE	05/31/2026	87.98	.00		
Total WAUKEE HARDWARE & RENT IT:				87.98	.00		
WAUKEE POWER EQUIPMENT							
WAUKEE POWER EQUIPMENT	146947	NEW WEED EATER	05/20/2026	379.99	.00		
Total WAUKEE POWER EQUIPMENT:				379.99	.00		
WEX BANK							
WEX BANK	111390157	FUEL FIRE	05/18/2026	114.80	.00		
WEX BANK	111390157	FUEL PARKS REC	05/18/2026	2.67	.00		
WEX BANK	111390157	FUEL STREETS	05/18/2026	210.41	.00		
WEX BANK	111390157	FUEL SEWER	05/18/2026	210.41	.00		
WEX BANK	111390157	FUEL WATER	05/18/2026	210.41	.00		
WEX BANK	111390157	FUEL PD	05/18/2026	545.43	.00		
Total WEX BANK:				1,294.13	.00		
WHITFIELD & EDDY PLC							
WHITFIELD & EDDY PLC	369795	GENERAL MATTERS	05/15/2026	27.50	.00		
WHITFIELD & EDDY PLC	369796	GENERAL MATTERS	05/15/2026	473.00	.00		
WHITFIELD & EDDY PLC	369797	GENERAL MATTERS	05/15/2026	4,013.50	.00		
WHITFIELD & EDDY PLC	369798	MEETINGS	05/15/2026	235.00	.00		
Total WHITFIELD & EDDY PLC:				4,749.00	.00		
WILL NIXON							
WILL NIXON	05JUNE2026	SOCCER REF	06/05/2026	40.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WILL NIXON:				40.00	.00		
Grand Totals:				377,988.24	899.00		

Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Paid and unpaid invoices included.
-

City of Van Meter May 2026 Payroll Report

5/8/2026

Payroll Deposit	\$	22,487.75
Vendors		
AFLAC	\$	30.23
FEDERAL	\$	7,940.67
IPERS	\$	4,541.91
STATE WD	\$	788.15
Vendor Total	\$	13,300.96

5/22/2026

Payroll Deposit	\$	22,874.01
Vendors		
AFLAC	\$	30.23
FEDERAL	\$	8,004.85
IPERS	\$	4,599.42
STATE WD	\$	794.92
Vendor Total	\$	13,429.42

Permit Number	Application Date	Property Address	Applicant	Status
Residential Building Permit				
BP-26-0015	05/06/2026	334 VAN BUREN DR	J Larson Homes	Completed
BP-26-0016	05/06/2026	4995 SYNERGY ST	Cosgriff Development LLC	Submitted
BP-26-0017	05/07/2026	641 RICHLAND CT	Hickory Ridge Builders	Submitted
BP-26-0018	05/11/2026	2445 PINE CT	KOTA CONSTRUCTION	Submitted
BP-26-0019	05/21/2026	112 ARLINGTON	GREER HOME SERVICES	Submitted
BP-26-0020	05/27/2026	2909 JERRY ST	GITTINS, JAMES G & BARBARA J JTRS	Submitted
BP-26-0021	05/27/2026	5210 BULLDOG AVE	KOTA CONSTRUCTION	Submitted
Residential Trade Permit				
T-26-0011	05/04/2026	2914 LONG AVE	SMUCK, CASEY & GRAEN, MICHAEL JTRS	Submitted
T-26-0012	05/13/2026	317 MAIN ST	SHANE MILLSAP	Submitted
T-26-0013	05/14/2026	2664 BROOKVIEW LN	DIRT TECK LLC	Submitted
T-26-0014	05/20/2026	2645 TRACY AVE	SCHAAL PLUMBING, HEATING, & COOLING	Submitted
T-26-0015	05/21/2026	319 VAN BUREN DR	RENDA ELECTRIC	Submitted
T-26-0016	05/21/2026	404 WILSON ST	RENDA ELECTRIC	Submitted

CLASS "C" RETAIL ALCOHOL LICENSE RENEWAL

Business Information

Name of Legal Entity: AMERICAN LEGION POST #403

FEIN: XX-XXX4483

Business Type: Corporation

This business is registered with the Secretary of State.

Business Number of Secretary of State: 83127

Premises Information

Premises DBA: VETERAN'S RECEPTION CENTER

Premises Address: 910 MAIN ST VAN METER IA 50261

Premises Type: Veterans Organization

Number of Floors: 1

Control of Premises: Other

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

Has the number of floors of the premises changed?

No

Have there been any changes to the premises in the last 12 months? This includes any changes that affect where alcohol is manufactured, stored, sold or consumed, such as adding, deleting, or changing permanent outdoor service areas.

No

Has there been a change in the control of property over the last 12 months? This includes a renewed/updated lease agreement, or changing from a deed to a lease, or a lease to a deed.

No

License Information

Effective Date: 01-Jul-2026

Length of License Requested: 12MONTH

Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

parking lot and green area next to VRC

Endorsements

Local Authority: City of Van Meter

Dramshop Company: WEST BEND INSURANCE COMPANY

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	HARTLEY, RANDY	SSN	***-**-8634	25-Aug-19 70		27363 WILDWOOD DR. ADEL IA 50003	0.00
Individual	JUNKER, VINCENT	SSN	***-**-6523	09-Sep-19 67		60 ABIGAIL LANE WAUKEE IA 50263	0.00
Individual	DOSTAL, BRAD	SSN	***-**-7953	29-Mar-19 68		28057 GARY'S LANE ADEL IA 50003	0.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Criminal Violations

Contact Information

Contact Name: RANDY HARTLEY

Phone Number: (515) 468-3346

Email Address: randy.hartley@outlook.com

Address: PO BOX 81 VAN METER IA 50261-0081

Attestation Information

Attestation Name: RANDY HARTLEY

Attestation Date: 12-May-2026

City of Van Meter, Iowa

Van Meter Parks & Recreation Board Meeting Minutes

Date: May 12, 2026

Location: City Hall

1. Call to Order

The meeting was called to order at 6:00 by Parks & Recreation Director Sam Chia.

Roll Call / Introductions

Members Present:

- Rhonda Baldwin, Board Member
- Janice Miller, Board Member
- Lisa Benton, Board Member
- Nate Weitzl, Board Member
- Sam Chia, Parks & Recreation Director
- City Council Representative – None Present

2. Mission Statement

- Mission statement read

3. Approval of Agenda

- Agenda approved by Lisa Benton – Second by Janice Miller

4. Public Comment: No one present

5. Approval of Minutes (April 2, 2026)

- Members reviewed the minutes from the April 2nd meeting.
Minutes from April 2, 2026 approved by Nate Weitzl – Second by Lisa Benton

6. Old Business:

Plant Sale Update

The board reviewed the final numbers from the annual plant sale. Total profit was reported at approximately \$2,747, which exceeded last year's total by roughly \$600.

Board members expressed appreciation to everyone who assisted with the sale, particularly those who helped with unloading, setup, cleanup, and organization. It was noted that all materials had been returned and the maintenance building was left clean and organized after the event.

Funds collected through Venmo had been reconciled, and remaining payments were expected to be completed once the city check was received.

Memorial Plaques & Park Recognition Policy

The board continued discussion regarding the proposed Memorial Plaques and Park Recognition Policy.

Discussion included:

- Clarifying that all memorial benches, equipment, and installations must use city-approved materials and design standards.
- Specifying that the city or Parks & Recreation Board will determine the final selection and placement of furnishings or equipment.
- Clarifying that donors are contributing funds toward approved projects and may suggest wording for plaques.
- Discussing smaller donations that may not meet the memorial threshold amount and how those contributions should be handled.
- Discussing whether donations should remain directly under Parks & Recreation rather than routing through outside nonprofit organizations.
- Reviewing volunteer hour donation programs and how they may continue to benefit Parks & Recreation projects.

A motion was made by Rhonda Baldwin to adopt the Memorial Plaques and Park Recognition Policy. The motion was seconded by Nate Weitzl and approved.

Memorial Park Update

Board members discussed grass growth and restoration efforts at Memorial Park. While some areas remain sparse, improvements are visible and progress is being made.

Memorial Tree Request

The board revisited a request from a resident wishing to plant an apple tree in memory of a deceased loved one.

Discussion included:

- Concerns regarding maintenance, spraying, mowing, and fallen fruit cleanup.
- Potential placement options at Johnson Park in areas requiring less mowing.
- The desire to honor the family's request while balancing long-term maintenance considerations.

The board agreed to continue discussing possible placement options at a future meeting.

Parkland Dedication Ordinance Review

The board reviewed:

- The city's current parkland dedication ordinance.
- Recommended ordinance language provided through the Parks Master Planning process.

Discussion focused on:

- Concerns regarding previous developments that did not provide usable parkland.
- Questions regarding cash-in-lieu payments and whether funds had been collected for specific developments.
- The need for stronger language and clearer enforcement mechanisms.
- The importance of reviewing the recommendations further before making formal suggestions to City Council.

Board members agreed to review the materials individually and return with questions or comments at the next meeting.

The possibility of inviting a city planner to attend a future meeting was also discussed.

Subcommittee Discussion

The board continued discussion regarding the possible formation of subcommittees.

Examples discussed included:

- Creating small groups focused on specific parks or projects such as Johnson Park, Memorial Park, or the recreation complex.
- Allowing two members to meet informally outside regular meetings to review concerns, maintenance needs, or project updates before reporting back to the full board.
- Using subcommittees to help monitor park conditions and organize recommendations without requiring the full board to meet each time.
- Clarification that any recommendations or discussions from subcommittees would still be brought back to the full board for discussion and decisions.
- Monitoring restroom conditions and maintenance at the ball fields.
- Reviewing soccer field maintenance and contractor coordination.
- Organizing Memorial Park fundraising and improvement projects.

Some members expressed concern about whether subcommittees were necessary, while others felt they could help increase organization and communication.

No formal action was taken. The topic was tabled for further discussion at the next meeting.

7. New Business:

Ball Field & Restroom Maintenance

The board discussed maintenance responsibilities for the ball field restrooms and concession areas. Discussion included:

- Ensuring restroom supplies such as toilet paper and soap are stocked regularly.
- Monitoring cleanliness for visiting teams and community events.
- Possible coordination between Parks & Recreation, concession workers, and Public Works staff for ongoing upkeep.
- Emptying trash receptacles and maintaining concession stand areas during the busy summer season.

Memorial Park Shade Sail Grant

An update was provided regarding the proposed shade sails for Memorial Park.

A grant application has been submitted, and funding decisions are expected in July. If approved, installation could potentially occur later this summer.

Discussion also included:

- Whether the shade sails would remain installed year-round.
- The likelihood that fabric sails would need to be removed seasonally while support poles remain in place.

Softball Field Scoreboards

An update was provided regarding the softball field scoreboards.

A technician inspected the scoreboards and identified a faulty component. Replacement parts were initially incorrect and are being exchanged. Once the correct part arrives, installation is expected to be completed quickly.

The board also discussed:

- Potential savings by completing the repair installation internally.
- Future operation of the scoreboards during games.

School Playground Equipment

An update was provided regarding old school playground equipment.

After inspection, it was determined that much of the larger equipment is embedded in concrete and would be difficult to remove without damage. As a result, most of the equipment is not considered practical to salvage. Discussion included:

- The possibility of salvaging the double swing set if it can be removed without significant difficulty.
- Concerns regarding safety and liability related to older playground equipment, particularly monkey bars and climbing equipment.
- Potential insurance concerns related to injury-prone equipment.
- The condition of existing equipment, including bent bars and wear from use.

Board members discussed several possible locations for relocating the swing set, including:

- Near the soccer fields at the recreation complex.
- Adjacent to future shelter or gathering space areas.
- Areas where families attending ball games could supervise younger children nearby.

The board also discussed salvaging the rubber safety tiles currently installed at the playground site. Discussion included:

- Many perimeter tiles have curled edges and may create tripping hazards.
- Interior tiles remain in better condition.
- Storage limitations and future installation requirements.
- The need for a stable border system if reused, such as treated lumber, railroad ties, or another secured edging system.
- Questions regarding whether reuse of the tiles would justify the labor and maintenance involved.

The board agreed that salvaging only the swing set may be the most practical option at this time. A board member will follow up with city staff regarding possible removal of the swing set using city equipment.

Trail Project Phase One Discussion

The board continued discussion regarding amenities and future enhancements associated with Phase One of the trail project. Discussion included:

- Potential bench locations and gathering “nodes” along the trail.
- Concepts involving small concrete seating areas with benches positioned near trail intersections and future soft-surface trail connections.
- The need to consider right-of-way limitations, drainage requirements, and grading constraints when planning trail amenities.
- Future connections to a possible soft-surface trail around the pond area near the school.

Board members discussed the possibility of:

- Installing benches and trash receptacles at key points along the trail.
- Adding kiosk or rest areas at trail junctions.
- Reviewing conceptual drawings and graphics before making final decisions.

Discussion also included outdoor exercise equipment.

Concerns raised included:

- Limited available space along portions of the current trail corridor.
- The high cost of outdoor exercise equipment.
- Whether exercise stations would be better suited for a future trail expansion or centralized fitness area rather than scattered throughout the current trail phase.

Several members noted that similar equipment has been popular in other communities and could be considered in future planning if grant funding becomes available.

It was agreed that conceptual graphics and layout sketches would be shared with board members prior to the next meeting for additional review.

Summer Events & Program Updates

Raccoon River Days Kickball Tournament

The board confirmed that Parks & Recreation will again sponsor and organize the kickball tournament during Raccoon River Days.

Discussion included:

- Positive participation and feedback from the previous year's event.
- Hopes for increased team participation this year.

Concert on the Corner

An update was provided regarding the first "Concert on the Corner" event scheduled for June 14.

Performers scheduled include:

- Gus Rosener
- Mason Drake

The board discussed:

- Performer compensation.
- Potential concessions or refreshments for attendees, including possible popsicle donations from Highland Dairies.
- Previous attendance and positive community support for local performers.

Yoga In the Park

Correcting the yoga class location listed in the newsletter from Johnson Park to the Legion area.

Summer Camps Update

An update was provided regarding summer camp programming.

Approximately 15 camps are being offered this summer, including:

- Pickleball
- Multi-sport activities
- Elementary golf
- Soccer
- Baseball
- Flag football

Registration materials had been included in the board packets and posted online.

Discussion included:

- Early registration numbers.
- Positive feedback received from previous camp participants.

- Revenue sharing from registrations.
- Additional promotional opportunities.

A suggestion was made to distribute printed camp flyers through elementary student mailboxes to increase awareness and participation. The board discussed printing double-sided color flyers for distribution through the school system.

Fall Recreation Sports & Programming

The board reviewed upcoming fall recreation programming plans.

Programs discussed included:

- Fall soccer
- Flag football for grades 3–6 in partnership with Winterset
- Potential youth basketball programming for kindergarten through 2nd grade

Discussion included:

- Releasing fall registration information in late May.
- Providing additional football opportunities for youth not yet ready for tackle football.
- Coordinating gym availability for possible youth basketball sessions in the fall.
- Structuring younger basketball programs similarly to introductory soccer or flag football programs with practices and short scrimmages.

Board members noted strong community interest in early elementary basketball opportunities based on previous participation in surrounding community programs.

Sponsorship Banner Fundraiser

An update was provided regarding sponsorship banners displayed at the youth sports complex. Discussion included:

- Installation of several sponsorship banners.
- Costs associated with banner production and sponsorship pricing.
- Use of QR codes to encourage additional sponsorship participation.

The board also discussed additional signage needs, including:

- Installing more “No Dogs” signs around the sports complex to improve visibility and compliance.

Athletic Field Maintenance

The board discussed future athletic field maintenance projects.

Discussion included:

- Obtaining quotes for aeration and overseeding of baseball and softball outfields.
- Existing dead spots on some fields.
- Recommendations from turf professionals to wait until late summer or early fall for more effective seeding results.

Board members noted that mid-August is generally considered the best timeframe for fall grass seeding.

Additional Discussion – Community Promotion & Parade Participation

The board discussed opportunities for increased community engagement and promotion of Parks & Recreation programs during upcoming summer events.

Discussion included:

- The possibility of participating in a community parade to promote Parks & Recreation activities.
- Limitations regarding use of the city bus due to insurance restrictions and authorized drivers.

- Consideration of alternative ways to represent Parks & Recreation in community events.

Members expressed interest in improving visibility at community events, including:

- Wearing matching Parks & Recreation shirts at public events and programs.
- Collaborating with a local vendor to design and produce new branded shirts for board and staff use.
- Utilizing city vehicles, such as a Public Works truck, for parade participation and promotional displays.
- Distributing promotional items such as candy or freeze pops during parade participation.

The board also discussed prior parade participation and noted that community engagement and turnout have improved in recent years, with interest in continuing to build on that momentum.

8. Adjournment

The meeting was adjourned at 7:07 p.m. **Future Meeting Location**

- The next scheduled meeting will be held on Thursday, June 4, 2026 at 6:00 pm. The board discussed holding the next Parks & Recreation meeting at Johnson Park to review park conditions and discuss future maintenance and improvement ideas for the park and golf course area

Notes prepared by Rhonda Baldwin



Real People. Real Solutions.

MEMORANDUM

Date: June 8, 2026
To: Van Meter City Council
From: Frannie Nielsen, AICP, Consultant Planner
Subject: Proposed Zoning Text Amendment – Amendment of the PI Public Facilities and Institutional District Reduced Setbacks

Below are research and recommendations of a proposed zoning text amendment to amend the Public Facilities and Institutional (PI) District within the City of Van Meter’s zoning ordinance. The purpose of this amendment is to reduce setback requirements in the Public Facilities and Institutional Zoning District.

Research of Setback Requirements

Multiple Iowa communities make setback requirements and structure height requirements dependent upon one another. The proposed amendment requires increased side yard setbacks as building height increases. Below are a few examples of other jurisdictions relating setbacks to building height.

Community	Setback/Height Requirement
Ankeny	Public, semipublic or private service buildings, hospitals, sanatoriums, schools, business colleges and related structures, and churches and temples, when permitted in a district, may be erected to a height not exceeding 125 feet, if the building is set back from each property line at least one foot for each foot of additional building height above the height limit otherwise provided in the district in which the building is located.
Marshalltown	Where a multi-family, nonresidential, or mixed-use building adjoins a property with a single-family detached or attached dwelling, the building height may be increased beyond the maximum permitted if the setback nearest the adjoining residence is increased one foot for each one foot of height above the maximum permitted height.
West Des Moines	For any building over 3 stories, an additional 10 feet of building setback is required for every story over 3 stories.

Proposed Amendment

The proposed amendment is as follows:

Section 165.21A of the Code of Ordinances is amended by amending the underlined text as follows:

Chapter 165

Section 165.21A PI Public Facilities and Institutional District

4. Area Regulations

A. Lot Area. No minimum.

B. Lot Width. No minimum.

C. Yard Width and Depth.

(1) There shall be no front yard minimum requirement.

(2) There shall be no rear yard minimum requirement.

(3) Minimum Side Yard.

a. Structures 25 feet or less in height shall provide a minimum side yard setback of 10 feet.

b. Structures greater than 25 feet in height shall provide a minimum side yard setback of 10 feet, plus one additional foot of setback for each foot of structure height exceeding 25 feet.

D. Structure Height. The maximum structure height shall be 25 feet.

(1) Height may be increased beyond the maximum permitted if the side setback is increased one foot for each one foot of height above the maximum permitted height.

PLANNING AND ZONING COMMISSION MEETING

The Planning and Zoning Commission recommended approval of the zoning text amendment. Although not required, the Planning and Zoning Commission held a public hearing on the proposed zoning text amendment on May 8, 2026. A public hearing notice was posted and mailed to property owners with 250' of the parcel for the hearing at the Planning and Zoning Commission meeting. Attendees were given the opportunity to share comments about the proposed amendment.

COUNCIL ACTION

The City Council can do one of the following:

1. Approve the attached ordinance.
2. Deny the attached ordinance.
3. Table the request for further review/study.

ATTACHMENTS

1. Ordinance 2026-XX Amending the PI District Text
2. Original Approved Ordinance for PI District Text

ORDINANCE #2026-__

An Ordinance Amending Chapter 165 – Zoning Regulations

BE IT INACTED, by the City Council of the City of Van Meter, Iowa, that:

SECTION 1. SECTION MODIFIED. Section 165.21A (4) of the Code of Ordinances is amended by changing the underlined text as follows:

Chapter 165

Section 165.21A PI Public Facilities and Institutional District

4. Area Regulations
 - A. Lot Area. No minimum.
 - B. Lot Width. No minimum.
 - C. Yard Width and Depth.
 - (1) There shall be no front yard minimum requirement.
 - (2) There shall be no rear yard minimum requirement.
 - (3) Minimum Side Yard.
 - a. Structures 25 feet or less in height shall provide a minimum side yard setback of 10 feet.
 - b. Structures greater than 25 feet in height shall provide a minimum side yard setback of 10 feet, plus one additional foot of setback for each foot of structure height exceeding 25 feet.
 - D. Structure Height. The maximum structure height shall be 25 feet.
 - (1) Height may be increased beyond the maximum permitted if the side setback is increased one foot for each one foot of height above the maximum permitted height.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. EFFECTIVE DATE. This ordinance shall be effective after its final passage, approval and posting as provided by law.

Passed by the City Council of the City of Van Meter, Iowa, the _____ day of
_____ 2026.

Mayor, Joe Herman

ATTEST:

City Clerk, Travis Cooke

ORDINANCE #2025-XX

An Ordinance Amending Chapter 165 – Zoning Regulations

BE IT INACTED, by the City Council of the City of Van Meter, Iowa, that:

SECTION 1. SECTION MODIFIED. Section 165.03 of the Code of Ordinances is amended by adding the underlined text as follows:

Chapter 165

Section 165.03 Interpretation and Definitions.

"Airport" means a facility where winged aircraft may land and take off, which may include runways, hangars, facilities for refueling and repair, accommodations for passengers, air traffic control towers, communications towers and antennas, lighting for runways and other facilities, and administrative offices. It may also include a heliport as an accessory use.

"Art gallery/studio" means premises used principally for the sale, display and exhibition of art. This use may include accessory production of art products and instruction in the production of art using paint, clay, fabric or other media. This use does not include the mass production or manufacture of objects.

"Carnival (as temporary use)" means a traveling or transportable group or aggregation of rides, shows, games or concessions, or any combination thereof, which occur outdoors. It may be conducted as one enterprise or several concessionaires, and one admission fee may be charged for all shows or entertainments, or a separate fee may be charged for admission to each amusement.

"Cemetery" means land used or dedicated to the burial of the dead, including crematoriums, mausoleums, necessary sales and maintenance facilities.

"College/University" means public or private colleges, universities, community colleges or other institutions of higher learning that primarily teach classes that would count toward an associate's, bachelor's, master's or doctoral degree, and that may include associated dormitories. "College/University" shall not include "schools, specialized instructional," as defined herein.

"Communications antenna" means any exterior apparatus designed for telephone, personal wireless services, broadband, radio or television communications through the sending and/or receiving of electromagnetic waves.

"Communications tower" means a structure designed and constructed primarily for the purpose of supporting one or more communications antennas, including self-supporting lattice towers, guy towers and monopole towers. This use includes radio and television

transmission towers, personal communications service (PCS), microwave towers, common-carrier towers, cellular telephone towers and the like. This use does not include any structure erected solely for a residential, noncommercial individual use, such as television reception antennas, satellite dishes or noncommercial wireless antennas (amateur radio).

"Convent/Monastery" means a building where persons (such as nuns or monks) reside under religious vows.

"Cultural facility" means facilities open to the public including, but not limited to, museums, cultural centers and aquariums. "Cultural facility" does not include a library, place of worship or lodge or private club, as defined herein.

"Day-care center" means a facility operated for the purpose of providing care for six or more children for part or all of a day and includes but is not limited to the following: nursery school, kindergarten, child-care center, day nursery, preschool and playground. It does not include bona fide kindergartens or nursery schools operated by public or private elementary or secondary systems.

"Homeless shelter" means a facility that provides temporary sleeping and/or living accommodations and meals to homeless persons and which may include counseling, accessory offices or recreational facilities for occupants.

"Indoor recreation and amusement" mean indoor facilities including health/fitness clubs, sports arenas, swimming pools, ice or roller skating rinks, bowling alleys, tennis, handball and other court games, sports clubs, indoor golf, paintball marking, pool, billiards, foosball, table tennis, shuffleboard, pinball machines, video games and similar recreation or amusement facilities. This use may include accessory uses such as snack bars, pro shops and locker rooms, which are designed and intended primarily for the use of patrons of the principal recreational use.

"Library" means a public or private facility where books, periodicals, recordings and other documents are principally maintained for borrowing and use by patrons, rather than being offered for sale. This use may include the incidental sale of surplus materials and other goods.

"Live entertainment" means the performance of singing, playing musical instruments, spoken word or dancing by live performers within an establishment such as a restaurant or tavern/bar, or portion thereof. Live entertainment does not include theaters that may have live musical performances as part of a theatrical production, or restaurants that play low-volume background music.

"Motor vehicle storage, temporary" means the temporary outdoor storage of motor vehicles, trucks, vans, recreational vehicles, trailers or other similar motorized transportation, when not accessory to any principal use on the same lot.

"Office, government" means an office of a local, state or federal government organization. This use is distinct from a public service facility, as defined herein.

"Outdoor entertainment, temporary" means the performance of live music outside of an enclosed building in an outdoor space as part of a community festival or an event hosted by the City, park district, school district or other governmental body, or as a temporary accessory use to a business.

"Outdoor recreation" means active outdoor recreational facilities available to the general public, including lighted ball fields, lighted ball courts, driving ranges, miniature golf courses, batting cages, skateboarding courses, archery ranges, outdoor aquatic facilities owned and operated by a park district such as swimming pools, splash parks and water slides, and other similar uses. This use may include accessory uses such as snack bars that are designed and intended primarily for the use of patrons of the principal recreational use. Outdoor recreation does not include model airplane facilities, golf courses or outdoor amusement.

"Outdoor sales, temporary" means the sale or display for sale at retail of goods, or the provision of services, out-of-doors in conjunction with or accessory to a principal use. Temporary outdoor sales shall be limited to three events within one calendar year per lot. These events shall be restricted to the following time limits: one event of not more than 60 days, and two events of not more than 30 days each.

"Outdoor storage" means the storage of any goods, material, merchandise or equipment outside of an enclosed building. Outdoor storage does not include the display of goods for sale at retail or temporary storage of refuse, nor does it include outdoor refuse dumpsters, recycling containers, compacting equipment, pallet storage, baled cardboard and other refuse and recycling materials.

"Park, neighborhood" means public or private open space maintained in a natural state or improved with amenities for passive or active recreation, including but not limited to ball fields and ball courts without lighting for night play. This use does not include facilities categorized as "outdoor recreation."

"Parking area, private" means a parking lot used for parking of motor vehicles that is not within a parking garage/structure and is not within or under a building. This use is distinct from "parking area, public."

"Place of worship" means a church, temple, synagogue, mosque or other religious place of assembly, which may or may not include schools and/or meeting facilities and

accessory uses such as a parish house, recreational facilities and other nonprofit operations that serve members of the religious organization.

"Police firearms training range" means a firearms range used exclusively for training and practice by law enforcement personnel.

"Post office" means a facility with service windows for mailing packages and letters, post office boxes, postal service offices, postal vehicle storage areas and sorting and distribution facilities for mail.

"Professional training center" means a training center with classrooms, administrative offices, food preparation and service, residential accommodations for trainees and recreational facilities.

"Public plaza" means pedestrian-oriented open space owned and maintained by a public agency for the use and enjoyment of the general public, commonly hardscaped.

"Public service facility" means a facility owned and operated by a governmental entity used to provide a public safety or public service, including but not limited to police and fire stations, public works facilities for road or utility maintenance, vehicle maintenance garages, workshops, storage, offices, communications and dispatch, school bus maintenance and storage, and park maintenance facilities.

"School, primary or secondary" means public, private or parochial institutions primarily engaged in academic instruction for all, or part of, grades Kindergarten through Grade 12, and recognized or approved by the State of Iowa. This use may include accessory day-care centers for children over the age of three.

"School, specialized instructional" means a private for-profit or nonprofit establishment where the primary business is providing specialized instruction not necessarily limited by age, such as, but not limited to, driving, trade, specialized academic, vocational, art, music and dance schools.

"Theater (small/large)" means an indoor establishment where live performances, motion pictures or other recorded media are offered for public viewing, where admission is charged. This use does not include any sexually oriented business, as defined herein.

"Transportation operations facility" means a facility, which may include outdoor facilities and buildings, where buses, trains, taxicabs or other delivery vehicles are stored and/or dispatched, where loading and unloading of passengers and freight may be carried on regularly. This use is distinct from a public service facility, as defined herein.

"Utility" means infrastructure services that typically includes overhead electric and communications lines and poles; electric utility towers; electric transformers and switchgear; traffic signals and controllers; streetlighting; wastewater lift stations; fire

hydrants and standpipes; water supply wells, reservoirs and towers; stormwater drainage; and underground gas, electrical, telephone, communications, water distribution, wastewater collection and drainage facilities, electrical substations, telephone equipment buildings, cable television head-end facilities, above-ground natural gas transmission facilities, municipal wastewater treatment facilities, water supply treatment facilities and similar large-scale utility equipment and buildings.

SECTION 2. SECTION MODIFIED. Section 165.05 of the Code of Ordinances is amended by adding the underlined text as follows:

Chapter 165

Section 165.05 Establishments of Districts and Boundaries.

For the purpose of this chapter, the City is hereby divided into the following districts:

- A Agricultural
- C-0 Commercial-Residential
- C-1 General Commercial
- C-2 CBD Commercial
- CF Community Facility District
- I-1 Light Industrial
- I-2 Heavy Industrial
- R-1 Single-Family
- R-2 Two-Family
- R-3 Multiple Family
- R-4 (Reserved)
- R-5 Planned Unit Development District
- BP-1 Business Park District
- MU Major Utility District
- PI Public Facilities and Institutional District

SECTION 3. SECTION MODIFIED. Section 165.21A of the Code of Ordinances is amended by adding the underlined text as follows:

Chapter 165

Section 165.21A PI Public Facilities and Institutional District

1. Intent. The PI Public Facilities and Institutional District is intended to provide flexibility to the public and semi-public entities owned by the city, the school districts, public or private secondary educational institutions, and state or federal government agencies in the use of their land while protecting surrounding uses.
2. Permitted Uses.
 - A. Airport
 - B. Carnival (as temporary use)
 - C. Cemetery
 - D. College/University
 - E. Communications antenna
 - F. Communications tower
 - G. Cultural facility
 - H. Homeless shelter
 - I. Library
 - J. Office, government
 - K. Outdoor entertainment, temporary
 - L. Outdoor recreation
 - M. Park, neighborhood
 - N. Parking area, public
 - O. Place of worship
 - P. Police firearms training range
 - Q. Post office
 - R. Professional training center
 - S. Public plaza
 - T. Public service facility
 - U. School, primary or secondary
 - V. School, specialized instructional
 - W. Theater (small/large)
 - X. Transportation operations facility
 - Y. Utility, community, local, or regional
3. Accessory Uses
 - A. Art gallery/studio
 - B. Convent/Monastery
 - C. Day-care center
 - D. Indoor recreation and amusement
 - E. Live entertainment
 - F. Motor vehicle storage, temporary

- G. Outdoor sales, temporary
- H. Outdoor storage
- I. Parking lot, private
- 4. Area Regulations.
 - A. Lot Area. No minimum.
 - B. Lot Width. No minimum.
 - C. Yard Depth.
 - (1) The minimum front yard shall be 25 feet.
 - (2) The minimum rear yard width shall be 25 feet, unless the rear lot line adjoins a railroad right-of-way, in which case none is required.
 - (3) The minimum side yard width shall be 25 feet.
 - D. Building Height. The maximum building height shall be 45 feet.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. EFFECTIVE DATE. This ordinance shall be effective after its final passage, approval and posting as provided by law.

Passed by the Council of the City of Van Meter, Iowa, the 8th day of September 2025.

Mayor

City Clerk

NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED THAT on the 8th day of June 2026, the City Council of Van Meter, at a meeting at 7:00 p.m. at the Van Meter United Methodist Church, 100 Hazel Street, Van Meter Iowa will hold public hearings on the following:

- 1. A proposed amendment to the Public Facilities and Institutional Zoning District, Chapter 165.21A of the Van Meter Code of Ordinances.**

Background: Multiple Iowa communities make setback requirements and structure height requirements dependent upon one another. The proposed amendment requires increased side yard setbacks as building height increases.

- 2. A proposed amendment to the Van Meter Official Zoning Map of the City to rezone PIDs 1522354003, 1522356001, 1522356003, and 1522356002 to the Public Facilities and Institutional (PI) Zoning District.**

Background: The City of Van Meter is proposing a Rezoning for four parcels at the corner of Main Street and Cross Street to support the development of a future public library and public safety building. These changes are necessary to confirm the site is appropriately zoned for its intended civic use.

Current Zoning: Three parcels are currently zoned General Commercial (C-1) and are proposed to be rezoned to the Public Facilities and Institutional (PI) Zoning District. One parcel is currently zoned Two-Family Residential (R-2) is also proposed to be rezoned to PI.

Proposed Zoning: Four parcels are proposed to be rezoned to the newly established Public Facilities and Institutional (PI) Zoning District to allow for a new public library and public safety building in Van Meter. Three of the parcels are currently zoned as General Commercial (C-1), and one parcel is currently zoned as Two-Family (R-2). Rezoning all four parcels to PI would best suit the proposed use of the site.

Below are figures showing the existing and proposed zoning of the four

parcels. Figure 1: Existing Zoning

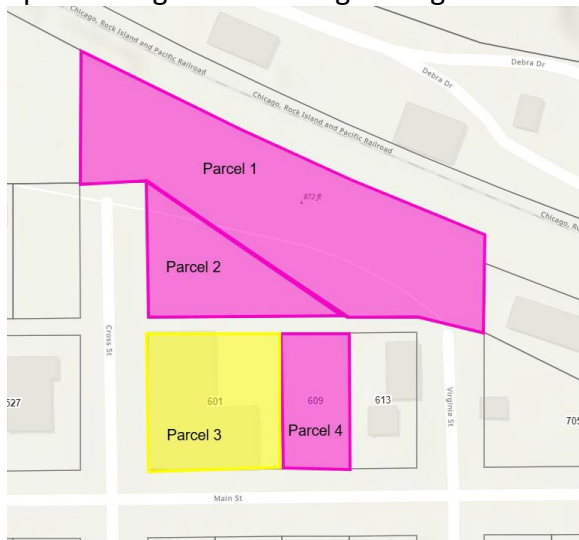


Figure 2: Proposed Zoning



Legend

- General Commercial (C-1)
- Two-Family (R-2)
- Public Facilities and Institutional

Further Information: You are receiving this notice because you own property in the vicinity of the proposed changes. You are invited to attend and comment. Written comments may be submitted to Travis Cooke, Interim City Administrator and City Clerk, PO Box 160, Van Meter, Iowa or emailed to tcooke@vanmeteria.gov no later than 3:30 p.m. on the day of the hearing.

ANDERSON, BRIAN R LIVING TRUST (Deed) 613 MAIN ST VAN METER, IA 50261	BOLSER VETERINARY SERVICES, PLLC 720 MAIN ST VAN METER, IA 50261	BOOGE, RICHARD JOHN REVOCABLE TRUST 508 MAIN ST VAN METER, IA 50261
BRM PROPERTIES LLC (Deed) 1444 NW 124TH CT CLIVE, IA 50325-8150	CASEY'S MARKETING COMPANY (Deed) PO BOX 54288 LEXINGTON, KY 40555	CITY OF VAN METER (Deed) 310 MILLS ST PO BOX 160 VAN METER, IA 50261
CITY OF VAN METER (Deed) PO BOX 160 505 GRANT VAN METER, IA 50261	CORNELISON, DANIEL (Deed) 605 ELM ST VAN METER, IA 50261	COUVILLION, SHIRLEY L & CLARENCE L 304 CROSS ST VAN METER, IA 50261
DEWALL PROPERTIES, LLC (Deed) 33715 BERNS SHORE DR ADEL, IA 50003	DEWALL, MATTHEW (Mail To) 33715 BERNS SHORE DR ADEL, IA 50003	DUNN HILL LLC (Deed) PO BOX 128 VAN METER, IA 50261
GREER, WESLEY R & SHARON K JTRS (Deed) 324 CROSS ST PO BOX 152 VAN METER, IA 50261-0152	HENDERSON, JOE D & SHERRI L JTRS (Deed) 615 ELM ST VAN METER, IA 50261	HOCKENBERRY, CHELSEA & DANIEL JT 627 ELM ST VAN METER, IA 50261
HOCKENBERRY, ERNEST & DIANA M JT PO BOX 24 VAN METER, IA 50261	IOWA INTERSTATE RAILROAD LTD (Deed) 203 2ND ST SE, STE 500 CEDAR RAPIDS, IA 52401-1435	JACOBS, RONA & WESLEY D JTRS (Deed) 409 WILSON STREET VAN METER, IA 50261
KAMM, MARK E & JOYCE A JTRS (Deed) 612 MAIN VAN METER, IA 50261	KIBURZ, KOLT (Deed) 712 MAIN ST VAN METER, IA 50261	MILLER, CECILIA M (Deed) 625 ELM VAN METER, IA 50261
PIERCE FAMILY TRUST (Deed) 704 MAIN BOX 16 VAN METER, IA 50261	PIERCE, JEAN (Mail To) PO BOX 16 VAN METER, IA 50261	PLS INVESTMENTS, INC (Deed) 414 WILSON ST STE 101 VAN METER, IA 50261
QUELLAND, DENISE F (Deed) 513 MAIN ST VAN METER, IA 50261	SCHULTZE, JACK & JANE JTRS LE (Deed) PO BOX 88 VAN METER, IA 50261	TRUE NORTH CONCEPTS LLC (Deed) 1388 DOVER BAY DR CLIVE, IA 50325
WEILAND, LISA R (Deed) PO BOX 88 VAN METER, IA 50261		



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MEMORANDUM

Date: June 8, 2026
To: Van Meter City Council
From: Frannie Nielsen, AICP, Consultant Planner
Subject: Rezoning for PIDs 1522354003, 1522356001, 1522356003, and 1522356002

BACKGROUND

The City of Van Meter is proposing a Rezoning for four parcels at the corner of Main Street and Cross Street to support the development of a future public library. These changes are necessary to confirm the site is appropriately zoned for its intended civic use.

Three parcels are currently zoned General Commercial (C-1) and are proposed to be rezoned to the Public Facilities and Institutional (PI) Zoning District. One parcel is currently zoned Two-Family Residential (R-2) is also proposed to be rezoned to PI.

ANALYSIS

Rezoning

Four parcels are proposed to be rezoned to the newly established Public Facilities and Institutional (PI) Zoning District to allow for a new public library in Van Meter. Three of the parcels are currently zoned as General Commercial (C-1), and one parcel is currently zoned as Two-Family (R-2). Rezoning all four parcels to PI would best suit the proposed use of the site.

Below are figures showing the existing and proposed zoning of the four parcels.

Figure 1: Existing Zoning

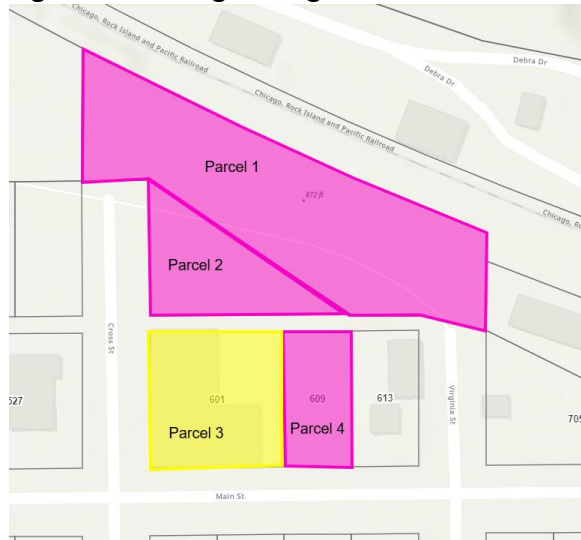


Figure 2: Proposed Zoning



Legend

- General Commercial (C-1)
- Two-Family (R-2)
- Public Facilities and Institutional

The Van Meter Zoning Code states that “The regulations, restrictions and boundaries set forth in this chapter may from time to time be amended, supplemented, changed, or repealed, upon initial action by the Council ... provided, however, that no such action may be taken until after a public hearing in relation thereto, at which parties in interest and citizens shall have an opportunity to be heard.”

A public hearing notice was posted and mailed to property owners with 250’ of the parcel for the hearing at the Planning and Zoning Commission meeting.

PLANNING AND ZONING COMMISSION MEETING

The Planning and Zoning Commission recommended approval of the rezoning. Although not required, the Planning and Zoning Commission held a public hearing on the proposed zoning text amendment on May 8, 2026. Attendees were given the opportunity to share comments about the proposed rezoning. Public comments included comments on the impacts to adjacent property value, zoning of the property and adjacent property, and potential future uses of the site. Future uses of the site were not under consideration at the meeting.

COUNCIL ACTION

The City Council can do one of the following:

1. Approve the attached ordinance.
2. Deny the attached ordinance.
3. Table the request for further review/study.

ATTACHMENTS

1. Ordinance 2026-XX Rezoning PIDs 1522354003, 1522356001, 1522356003, and 1522356002 to the Public and Institutional Facilities District
2. Current Zoning Map of Van Meter

CITY OF VAN METER

ORDINANCE #2026-XX

An Ordinance Amending the Official Zoning Map to Rezone PID 1522354003, PID 1522356001, and PID 1522356003 from General Commercial (C-1) District to Public Facilities and Institutional (PI) District and PID 1522356002 from Two-Family (R-2) District to Public Facilities and Institutional (PI) District

Chapter 165 – Zoning Regulations

BE IT INACTED, by the City Council of the City of Van Meter, Iowa, that:

SECTION 1. AMENDMENT. The Official Zoning Map, as adopted in Section 165.01 of the Code of Ordinances of the City of Van Meter is hereby amended to change the designation of the following parcels from General Commercial (C-1) to Public Facilities and Institutional (PI):

PID 1522354003, PID 1522356001, and PID 1522356003

SECTION 2. AMENDMENT. The Official Zoning Map, as adopted in Section 165.01 of the Code of Ordinances of the City of Van Meter is hereby amended to change to designation of the following described property from Two-Family (R-2) to Public Facilities and Institutional (PI):

PID 1522356002

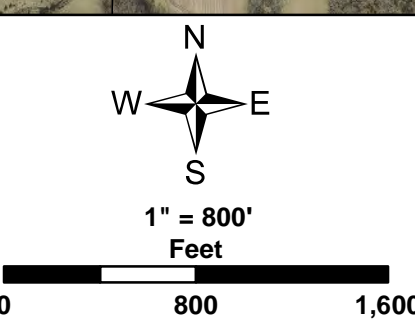
SECTION 3. EFFECTIVE DATE. This ordinance shall be effective after its final passage, approval and posting as provided by law.

Passed by the Council of the City of Van Meter, Iowa, the _____ day of
_____ 2026.

Mayor, Joe Herman

ATTEST:

City Clerk, Travis Cooke



LEGEND	
	Corporate Limits
Zoning Classifications	
	Agricultural
	Community Facility
	Commercial-Residential
	General Commercial
	Commercial
	Business Park
	Major Utility
	Light Industrial
	Heavy Industrial
	Single Family
	Two Family
	Multiple Family
	Single Family
	Bi-Attached
	Planned Unit Development
	Gateway Corridor Development



ZONING MAP
CITY OF VAN METER, IOWA



Real People. Real Solutions.

MEMORANDUM

Date: June 8, 2026
To: Van Meter City Council
From: Frannie Nielsen, AICP, Consultant Planner
Subject: Rezoning for PIDs 1522354003, 1522356001, 1522356003, and 1522356002

BACKGROUND

The City of Van Meter is proposing a Rezoning for four parcels at the corner of Main Street and Cross Street to support the development of a future public library. These changes are necessary to confirm the site is appropriately zoned for its intended civic use.

Three parcels are currently zoned General Commercial (C-1) and are proposed to be rezoned to the Public Facilities and Institutional (PI) Zoning District. One parcel is currently zoned Two-Family Residential (R-2) is also proposed to be rezoned to PI.

ANALYSIS

Rezoning

Four parcels are proposed to be rezoned to the newly established Public Facilities and Institutional (PI) Zoning District to allow for a new public library in Van Meter. Three of the parcels are currently zoned as General Commercial (C-1), and one parcel is currently zoned as Two-Family (R-2). Rezoning all four parcels to PI would best suit the proposed use of the site.

Below are figures showing the existing and proposed zoning of the four parcels.

Figure 1: Existing Zoning

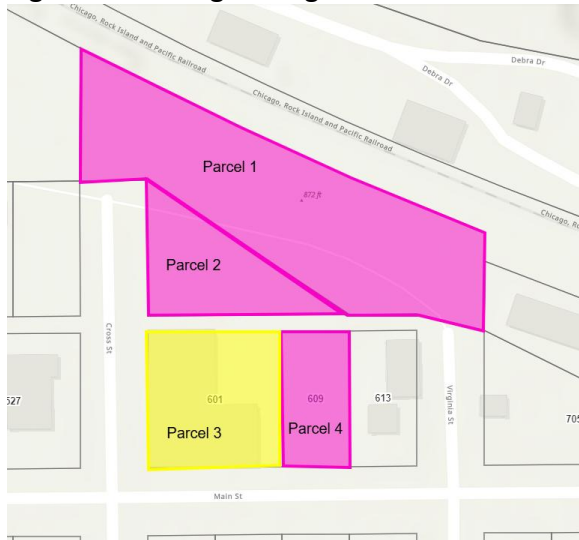


Figure 2: Proposed Zoning



Legend

- General Commercial (C-1)
- Two-Family (R-2)
- Public Facilities and Institutional

The Van Meter Zoning Code states that “The regulations, restrictions and boundaries set forth in this chapter may from time to time be amended, supplemented, changed, or repealed, upon initial action by the Council ... provided, however, that no such action may be taken until after a public hearing in relation thereto, at which parties in interest and citizens shall have an opportunity to be heard.”

A public hearing notice was posted and mailed to property owners with 250’ of the parcel for the hearing at the Planning and Zoning Commission meeting.

PLANNING AND ZONING COMMISSION MEETING

The Planning and Zoning Commission recommended approval of the rezoning. Although not required, the Planning and Zoning Commission held a public hearing on the proposed zoning text amendment on May 8, 2026. Attendees were given the opportunity to share comments about the proposed rezoning. Public comments included comments on the impacts to adjacent property value, zoning of the property and adjacent property, and potential future uses of the site. Future uses of the site were not under consideration at the meeting.

COUNCIL ACTION

The City Council can do one of the following:

1. Approve the attached ordinance.
2. Deny the attached ordinance.
3. Table the request for further review/study.

ATTACHMENTS

1. Ordinance 2026-XX Rezoning PIDs 1522354003, 1522356001, 1522356003, and 1522356002 to the Public and Institutional Facilities District
2. Current Zoning Map of Van Meter

CITY OF VAN METER

ORDINANCE #2026-XX

An Ordinance Amending the Official Zoning Map to Rezone PID 1522354003, PID 1522356001, and PID 1522356003 from General Commercial (C-1) District to Public Facilities and Institutional (PI) District and PID 1522356002 from Two-Family (R-2) District to Public Facilities and Institutional (PI) District

Chapter 165 – Zoning Regulations

BE IT INACTED, by the City Council of the City of Van Meter, Iowa, that:

SECTION 1. AMENDMENT. The Official Zoning Map, as adopted in Section 165.01 of the Code of Ordinances of the City of Van Meter is hereby amended to change the designation of the following parcels from General Commercial (C-1) to Public Facilities and Institutional (PI):

PID 1522354003, PID 1522356001, and PID 1522356003

SECTION 2. AMENDMENT. The Official Zoning Map, as adopted in Section 165.01 of the Code of Ordinances of the City of Van Meter is hereby amended to change to designation of the following described property from Two-Family (R-2) to Public Facilities and Institutional (PI):

PID 1522356002

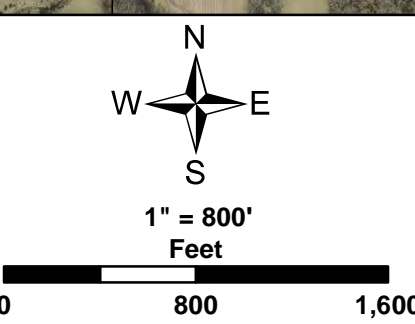
SECTION 3. EFFECTIVE DATE. This ordinance shall be effective after its final passage, approval and posting as provided by law.

Passed by the Council of the City of Van Meter, Iowa, the _____ day of
_____ 2026.

Mayor, Joe Herman

ATTEST:

City Clerk, Travis Cooke



LEGEND	
	Corporate Limits
Zoning Classifications	
	Agricultural
	Community Facility
	Commercial-Residential
	General Commercial
	Commercial
	Business Park
	Major Utility
	Light Industrial
	Heavy Industrial
	Single Family
	Two Family
	Multiple Family
	Single Family
	Bi-Attached
	Planned Unit Development
	Gateway Corridor Development



ZONING MAP
CITY OF VAN METER, IOWA

ORDINANCE NO. 2026-05

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. The Code of Ordinances of the City of Van Meter, Iowa, as amended, is further amended by repealing and replacing Chapter 92 – Water Rates as shown herein:

CHAPTER 92
WATER RATES

- | | |
|---------------------------------|-----------------------------|
| 92.01 Service Charges | 92.07 Lien for Nonpayment |
| 92.02 Rates For Service | 92.08 Lien Exemption |
| 92.03 Rates Outside the City | 92.09 Lien Notice |
| 92.04 Water Improvement Fees | 92.10 Temporary Vacancy |
| 92.05 Billing for Water Service | 92.11 Adjustment of Charges |
| 92.06 Service Discontinued | 92.12 Water Shortage |

92.01 SERVICE CHARGES.

Each customer shall pay for water service and water improvement fees provided by the City based upon use of water as determined by meters provided for in Chapter 91. The water improvement fees shall be implemented at first in phases. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not.
(Code of Iowa, Sec. 384.84)

92.02 RATES FOR SERVICE.

Water service shall be furnished at the following monthly rates within the City:
(Code of Iowa, Sec. 384.84)

Effective Date	First 2,000 Gallons Used Per Month	Over 2,000 Gallons Used Per Month
7/1/2019	\$21.23	\$4.84
7/1/2020	\$22.29	\$5.08
7/1/2021	\$23.40	\$5.33
7/1/2022	\$24.57	\$5.60
7/1/2023	\$25.80	\$5.88
7/1/2024	\$27.09	\$6.17
7/1/2025	\$28.44	\$6.48
9/1/2026	\$31.00	\$7.06

92.03 RATES OUTSIDE THE CITY.

Water service shall be provided to any customer located outside the corporate limits of the City which the City has agreed to serve at the following rates:

Effective Date	First 2,000 Gallons Used Per Month	Over 2,000 Gallons Used Per Month
7/1/2019	\$56.14	\$12.81
7/1/2020	\$61.75	\$14.09
7/1/2021	\$67.93	\$15.50
7/1/2022	\$74.72	\$17.02
7/1/2023	\$82.20	\$18.75
7/1/2024	\$90.42	\$20.63
7/1/2025	\$94.94	\$21.66
9/1/2026	\$103.48	\$23.61

92.04 WATER IMPROVEMENT FEES.

Water improvement fees shall be imposed at the following rates per gallon for users within and outside the City:

Schedule	Water Capital Improvement Fee/Gallon
1-Jul-20	\$0.002
1-Jul-21	\$0.002
1-Jul-22	\$0.002
1-Jul-23	\$0.002
1-Jul-24	\$0.002
1-Jul-25	\$0.002
1-Sept- 26	\$0.004

92.05 BILLING FOR WATER SERVICE.

Water service shall be billed as part of a combined service account, payable in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Bills Issued. The Clerk shall prepare and issue bills for combined service accounts on or before the first day of each month.
2. Bills Payable. Bills for combined service accounts shall be due and payable at the office of the Clerk by the fifteenth day of each month.
3. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of 10 percent of the amount due for water and sewer charges shall be added to each delinquent bill. The late payment penalty shall not apply to the delinquent solid waste fees.

92.06 SERVICE DISCONTINUED.

Water service to delinquent customers shall be discontinued or disconnected in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Notice. The Clerk shall notify each delinquent customer that service will be discontinued or disconnected if payment of the combined service account, including late payment charges, is not received by the date specified in the notice of delinquency. Such

notice shall be sent by ordinary mail to the customer in whose name the delinquent charges were incurred and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discontinuance or disconnection.

2. Notice to Landlords. If the customer is a tenant, and if the owner or landlord of the property or premises has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord. If the customer is a tenant and requests a change of name for service under the account, such request shall be sent to the owner or landlord of the property if the owner or landlord has made a written request for notice of any change of name for service under the account to the rental property.

3. Hearing. If a hearing is requested by noon of the day preceding the shut off, the Clerk shall conduct an informal hearing and shall make a determination as to whether the discontinuance or disconnection is justified. The customer has the right to appeal the Clerk's decision to the Council, and if the Council finds that discontinuance or disconnection is justified, then such discontinuance or disconnection shall be made, unless payment has been received.

4. Fees. A fee of \$25.00 shall be charged at the time a service is disconnected due to non-payment. No fee shall be charged for the usual or customary trips in the regular changes in occupancies of property.

92.07 LIEN FOR NONPAYMENT.

The owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for water service charges to the premises. Water service charges remaining unpaid and delinquent shall constitute a lien upon the property or premises served and shall be certified by the Clerk to the County Treasurer for collection in the same manner as property taxes.

(Code of Iowa, Sec. 384.84)

92.08 LIEN EXEMPTION.

(Code of Iowa, Sec. 384.84)

1. Water Service Exemption. The lien for nonpayment shall not apply to charges for water service to a residential or commercial rental property where water service is separately metered and the rates or charges for the water service are paid directly to the City by the tenant, if the landlord gives written notice to the City that the property is residential or commercial rental property and that the tenant is liable for the rates or charges. The City may require a deposit not exceeding the usual cost of 90 days of such services to be paid to the City. When the tenant moves from the rental property, the City shall refund the deposit if all service charges are paid in full. The lien exemption does not apply to delinquent charges for repairs related to any of the services.

2. Other Service Exemption. The lien for nonpayment shall also not apply to the charges for any of the services of sewer systems, storm water drainage systems, sewage treatment, solid waste collection, and solid waste disposal for a residential rental property where the charge is paid directly to the City by the tenant, if the landlord gives written notice to the City that the property is residential rental property and that the tenant is liable for the rates or charges for such service. The City may require a deposit not exceeding the usual cost of 90 days of such services to be paid to the City. When the tenant moves

from the rental property, the City shall refund the deposit if all service charges are paid in full. The lien exemption does not apply to delinquent charges for repairs related to any of the services.

3. **Written Notice.** The landlord's written notice shall contain the name of the tenant responsible for charges, the address of the residential or commercial rental property that the tenant is to occupy, and the date that the occupancy begins. Upon receipt, the City shall acknowledge the notice and deposit. A change in tenant for a residential rental property shall require a new written notice to be given to the City within 30 business days of the change in tenant. A change in tenant for a commercial rental property shall require a new written notice to be given to the City within 10 business days of the change in tenant. A change in the ownership of the residential rental property shall require written notice of such change to be given to the City within 30 business days of the completion of the change of ownership. A change in the ownership of the commercial rental property shall require written notice of such change to be given to the City within 10 business days of the completion of the change of ownership.

4. **Mobile Homes, Modular Homes, and Manufactured Homes.** A lien for nonpayment of utility services described in Subsections 1 and 2 of this section shall not be placed upon a premises that is a mobile home, modular home, or manufactured home if the mobile home, modular home, or manufactured home is owned by a tenant of and located in a mobile home park or manufactured home community and the mobile home park or manufactured home community owner or manager is the account holder, unless the lease agreement specifies that the tenant is responsible for payment of a portion of the rates or charges billed to the account holder.

92.09 LIEN NOTICE.

A lien for delinquent water service charges shall not be certified to the County Treasurer unless prior written notice of intent to certify a lien is given to the customer in whose name the delinquent charges were incurred. If the customer is a tenant and if the owner or landlord of the property or premises has made a written request for notice, the notice shall also be given to the owner or landlord. The notice shall be sent to the appropriate persons by ordinary mail not less than 30 days prior to certification of the lien to the County Treasurer.

(Code of Iowa, Sec. 384.84)

92.10 TEMPORARY VACANCY.

A property owner may request water service be temporarily discontinued via application and shut off at the curb valve when the property is expected to be vacant for an extended period of time. There shall be a fee, as established by the fee schedule as adopted by Council, for shutting the water off at the curb valve and for restoring service. During a period when service is temporarily discontinued as provided herein there shall be no minimum service charge. The City will not drain pipes or pull meters for temporary vacancies. The city continues to pay the solid waste and recycling charges billed per number of households in the City by our contracted carrier regardless of an absence and therefore, the property owner will continue to receive a bill for solid waste collection during the time period of temporary disconnection of water service.

92.11 ADJUSTMENT TO CHARGES.

In the event that excessive water usage occurs by reason of malfunction, accident or circumstances deemed to warrant reduction or adjustment of charges, the City Clerk, upon written application, may make such adjustment to the combined service account as deemed fair and equitable. For new construction, the City Clerk has the authority to adjust the charge to the contractor for water and minimum sewer charges.

92.12 WATER SHORTAGE.

1. Purpose. The purpose of this section is to establish procedures for systematically managing water demand through conservation measures and measures designed to limit water use during a system constraint or drought related or other shortage.

2. Definitions.

A. The Water Shortage Stages begin at Stage I (least restrictive) and advance to Stage IV (most restrictive). The Stages become increasingly restrictive for water usage in a response to the severity of the shortage.

B. Water Shortage: The Public Works Department will establish departmental policies that define when the various stages are to be triggered. These policies will serve as a general guide for water shortage stage implementation. Water shortage steps may be skipped and policies adapted as needed depending on conditions of the Van Meter Water System and weather patterns.

3. General Prohibition.

A. No person shall cause, use, or permit the use of water from the City Water System in a manner contrary to any provision of this section.

B. No person shall cause, use, or permit the use of water from the City Water System in excess of any limit or in violation of any policy established by the Public Works Director and Mayor as hereby authorized by the City Council.

4. Authority. The Public Works Director may declare a Stage I or Stage II shortage when an emergency shortage exists. The Mayor may declare a Stage III or Stage IV shortage when an emergency shortage exists. The implementation of the respective authority identified hereinabove. The implementation shall cease upon a Declaration by the respective authority.

5. Water Emergencies.

A. Stage I: Voluntary 25% reduction in turf irrigation. Upon declaration of a Stage I Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage I Water Shortage, water customers are encouraged, in addition to normal water conservation, to specifically follow the voluntary water conservations measures set forth below:

(1) Request a city wide 25% reduction in lawn irrigation.

(2) Encourage customers to optimize their irrigation systems so water is not directed onto impervious surfaces and turf is not overwatered.

(3) Recommend customers irrigate on alternate days, by a system under which even numbered addresses water only on even days of the month, and odd numbered addresses water only on odd numbered days of the month.

(4) Customers who irrigate should do so early in the morning, prior to 6:00 am for less evaporation.

Enforcement: There will be no enforcement at this stage.

B. Stage II: Voluntary 50% reduction in outdoor water use. Upon declaration of a Stage II Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage II Shortage, water customers are encouraged, in addition to normal water conservation, to specifically follow the voluntary water conservation measures set forth below:

- (1) Request a city wide 50% reduction in outdoor water use.
 - (2) Remind customers to optimize their irrigation systems so water is not directed onto impervious surfaces and turf is not overwatered.
 - (3) Reinforce the recommendation for customers to irrigate on alternate days and early in the morning.
 - (4) Encourage wise use of water during outdoor activities including: washing cars, playing in the sprinkler, playing with water toys, and filling swimming pools.
 - (5) Encourage wise use of water indoors including: identifying and repairing leaking fixtures, washing only full loads in dishwashers and washing machines, and taking shorter showers.
 - (6) Suspend high water use, non-essential municipal operations.
- Enforcement: There will be no enforcement at this stage.

C. Stage III: Turf irrigation prohibited and no use of automatic irrigation systems. Upon declaration of a Stage III Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage III Shortage, water customers are mandated, in addition to normal water conservation, to specifically follow the mandatory water conservation measures set forth below:

- (1) All actions required in a Stage II Water Shortage, not in conflict with these Stage III Actions.
- (2) Require customers to further reduce water consumption by suspending all turf irrigation and the use of all automatic irrigation systems.

Enforcement: Customers observed by City personnel in violation of this policy will be notified by a tag left on the property. If such activities are not suspended within 48 hours, water service will be terminated and the published termination fee, as determined by the Fee Schedule as adopted by resolution of Council, will apply. Water service will be restored only upon receipt by the City of Van Meter of an undertaking by the customer that the customer understands and will comply with the mandatory conservation measures. Any subsequent violations will result in further termination of service and will be deemed an unauthorized use of water and shall be considered a repeat offense.

D. Stage IV: Mandatory water rationing. Upon declaration of a Stage IV Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage IV Shortage, water customers are mandated, in addition to normal water conservation and to specifically follow the mandatory water conservation measures set forth below:

(1) All actions required in a Stage II Water Shortage and a Stage III Water Shortage not in conflict with these Stage IV Actions.

Enforcement: Stage IV Monthly Water Rationing means for each customer the typical off-peak consumption of such customer multiplied by an announced Rationing Factor. Typical off-peak consumption shall be computed as of the date that the Stage IV is invoked as the mean monthly consumption of the customer for the immediately preceding months of March, April, and May. The Rationing Factor shall be a percentage as announced by Des Moines Water Works & followed by the City of Van Meter and designed to effectively reduce consumption to the level as required by the prevailing circumstances. While Stage IV is in effect, all water used beyond the Stage IV Monthly Water Ration for each customer will be billed at the Emergency Water Shortage Rate. Emergency Water Shortage Rate shall be four times the rate otherwise applicable to each customer.

Customers observed by City personnel in violation of this policy will be notified by a tag left on the property. If such activities are not suspended within 48 hours, water service will be terminated and the published termination fee, as set by the Fee Schedule adopted by resolution of Council, will apply. Water service will be restored only upon receipt by the City of Van Meter of an undertaking by the customer that the customer understands and will comply with the mandatory conservation measures. Any subsequent violations will result in further termination of service and will be deemed an unauthorized use of water and shall be considered a repeat offense.

6. Relief from Compliance.

A. Within 20 days after the date of a first notice violation, a person may file an application for relief from any provision of this Ordinance. The City Administrator or his or her designee shall grant, conditionally grant, or deny the application.

B. In determining whether to grant relief and the nature of any relief, the City Administrator or his or her designee shall take into consideration all relevant factors including, but not limited to, the following:

- (1) Water uses during construction; and
- (2) Adjustments to water use caused by emergency health or safety hazards; and
- (3) Alternative water reduction measures being proposed by the applicant.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the 10th day of August, 2026.

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk

Readings:

I certify that the foregoing was published as Ordinance No. 2025-08 on the ____ day of August, 2026.

ATTEST:

Travis Cooke, City Clerk

MEETING DATE: Monday, June 8, 2026
SUBJECT: Resolution #2026- A RESOLUTION FIXING A DATE FOR A PUBLIC HEARING TO REVIEW AN APPLICATION FOR A STATE REVOLVING FUND (SRF) LOAN FOR PROPOSED IMPROVEMENTS TO THE CITY OF VAN METER WATER SUPPLY SYSTEM
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

Motion to approve Resolution #2026- A RESOLUTION FIXING A DATE FOR A PUBLIC HEARING TO REVIEW AN APPLICATION FOR A STATE REVOLVING FUND (SRF) LOAN FOR PROPOSED IMPROVEMENTS TO THE CITY OF VAN METER WATER SUPPLY SYSTEM.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution 2026- Setting Date for PH SRF Loan

RESOLUTION #2026-

A RESOLUTION FIXING A DATE FOR A PUBLIC HEARING TO REVIEW AN APPLICATION FOR A STATE REVOLVING FUND (SRF) LOAN FOR PROPOSED IMPROVEMENTS TO THE CITY OF VAN METER WATER SUPPLY SYSTEM

WHEREAS, the City of Van Meter desires to make improvements to its water supply system; and

WHEREAS, the proposed project will drill a new shallow well (Well No. 4) to meet current and projected water needs and construct a new water treatment plant, including a detention tank, aerator, two pressure filters, one reverse osmosis unit, chemical feed equipment, high/low service pumps, a standby generator, and a ground storage tank; and

WHEREAS, the proposed project will also improve water mains by installing raw and finished water piping, hydrants, and valves, and the City may retire and abandon Booster Station No. 1 after the water treatment plant is in service, together with all necessary connections and appurtenances; and

WHEREAS, the City desires to obtain funding for the proposed improvements by applying for a State Revolving Fund (SRF) loan; and

WHEREAS, the SRF program requires that a public hearing be held to review the application for the loan and to make available to the public the environmental information document and the City's project plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

Section 1. The City Council shall meet on Monday, July 13, 2026, at 7:00 p.m., at Van Meter United Methodist Church – Fellowship Hall, 100 Hazel St, Van Meter, Iowa 50261, for the purpose of reviewing an application for a State Revolving Fund (SRF) loan for proposed improvements to the City's water supply system and making available to the public the environmental information document and the City's project plan.

Section 2. The City Clerk is hereby directed to cause notice of said public hearing to be published and otherwise provided in accordance with applicable law and SRF program requirements.

Section 3. The notice of the proposed public hearing shall be in substantially the following form:

PUBLIC HEARING NOTICE

The City of Van Meter will be holding a Public Hearing to review an application for a State Revolving Fund (SRF) loan and to make available to the public the contents of an environmental information document and the City's project plan. These documents include design and environmental information related to the proposed improvements to the City's water supply system.

The proposed project will drill a new shallow well (Well No. 4) to meet current and projected

water needs and construct a new water treatment plant. This plant will include a detention tank, aerator, two pressure filters, one reverse osmosis unit, chemical feed equipment, high/low service pumps, a standby generator, and a ground storage tank. Additionally, the project will improve water mains by installing raw and finished water piping, hydrants, and valves. The City may retire and abandon Booster Station No. 1 after the water treatment plant is in service. The proposed improvements will include all necessary connections and appurtenances. The purpose of this Public Hearing is to inform area residents of the Van Meter community of this proposed action, discuss the actual cost and user fees associated with this project, and to address citizens' concerns, if any, with the plan.

The Public Hearing location and time are as follows:

MONDAY, JULY 13, 2026, AT 7:00 PM
VAN METER UNITED METHODIST CHURCH - FELLOWSHIP HALL
100 HAZEL ST
VAN METER, IA 50261

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing at tcooke@vanmeteria.gov. Questions regarding this hearing or the availability of documentation may be directed to the Project Contact Travis Cooke at 515-996-7374. Additionally, public comments can be sent to SRF-PC@dnr.iowa.gov.

PASSED AND APPROVED this 8th day of June 2026.

Joe Herman, Mayor

Travis Cooke, City Clerk

MEETING DATE: Monday, June 8, 2026
SUBJECT: Parks and Recreation Memorial Plaque Program
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

Motion to approve Parks and Recreation Memorial Plaque Program.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Van Meter Memorial Plaque Policy



CITY OF VAN METER

PARKS & RECREATION DEPARTMENT

Memorial Plaque & Park Recognition Policy

I. Purpose

The purpose of this policy is to establish clear guidelines and procedures for the purchase, installation, and maintenance of memorial plaques and recognition features within City of Van Meter public parks. This program provides residents and organizations with meaningful opportunities to honor individuals while supporting park improvements and long-term sustainability.

II. Policy Statement

The City of Van Meter supports appropriate memorial recognition within its parks when such recognition aligns with community standards, maintains park aesthetics, and does not create undue maintenance or financial burden on the City. All memorial installations shall comply with this policy and are subject to approval by the Parks & Recreation Department.

III. Eligibility & General Guidelines

1. Memorials may honor individuals, families, organizations, or significant contributors to the community.
2. All proposed wording must be respectful, non-political, and appropriate for a public setting.
3. The City reserves the right to approve, deny, or request revisions to proposed wording.
4. Final placement locations will be determined by the Parks & Recreation Department to ensure consistency, safety, and maintenance access.
5. All installations must use City-approved materials and design standards.

IV. Tiered Recognition Options & Fees

Tier 1 – Memorial Plaque Only (\$750 – \$1,000): Standard engraved plaque installed on an existing approved bench or amenity.

Tier 2 – Memorial Bench with Plaque (\$2,500 – \$3,500): New commercial-grade bench, standard engraved plaque, concrete pad if required, and installation.

Tier 3 – Premium Recognition Feature (\$5,000+): Premium park amenity such as bench, picnic table, shade structure contribution, or tree planting area with larger or custom plaque.

Optional Add-Ons: Larger plaque size, custom logo or artwork engraving, protective anti-graffiti coating.

Final pricing will be determined based on actual material and installation costs at the time of purchase.

V. Payment

1. Full payment is required prior to ordering materials or beginning installation.
2. Fees shall be deposited into the Parks & Recreation designated fund and used exclusively for memorial installation and park improvement purposes.

VI. Installation & Maintenance

1. Installation shall be completed by City staff.
2. The City will maintain memorial features under normal wear and use conditions.
3. The City does not guarantee permanent placement due to future park renovations, safety concerns, or unforeseen circumstances.
4. If an amenity reaches the end of its usable life, the City may remove or replace it at its discretion.
5. Damage due to vandalism or extraordinary circumstances may require replacement at the expense of the original purchaser.

VII. Administrative Oversight

The Parks & Recreation Director shall review and approve applications, determine appropriate placement, ensure compliance with material and design standards, maintain records of memorial installations, and administer funds in accordance with City policy.

VIII. Policy Review & Amendments

This policy may be reviewed and amended by the City Council as needed to ensure consistency with park system growth, financial sustainability, and community standards.

IX. Effective Date

This policy shall become effective upon approval by the Van Meter City Council.

Adopted this ___ day of _____, 20__.

Mayor

City Clerk

MEETING DATE: Monday, June 8, 2026
SUBJECT: Change Order No. 1 — Richland Road Trail Project
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

Motion to approve Change Order No. 1 — Richland Road Trail Project.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Change Order 01 - ELDER SIGNED



City of Van Meter

Change Order Details

25-7957-606

Description	TAP-R-7957(606)--8T-25, Letting Date- December 16, 2025
Prime Contractor	ELDER CORPORATION
Change Order	1
Status	Pending
Date Created	05/07/2026
Type	Non-Significant - Federal-aid Participating
Summary	Add Footings for Concrete Pipe Aprons
Change Order Description	Add Footings for Concrete Pipe Aprons that were not included in the contract
Awarded Project Amount	\$767,428.00
Authorized Project Amount	\$767,428.00
Change Order Amount	\$4,200.00
Revised Project Amount	\$771,628.00

B - Reason for Change

At the direction of the City Public Works Director, this item was required to be added to the contract to ensure aprons are not subject to undermining. Materials, installation, method of measurement and basis of payment will be per standard specification 2416.

C - Settlement for cost(s) of change as follows with items addressed in sections F and/ or G

Agreed unit price.

D - Justification for cost(s) (See I.M. 6.000 Attachment D, Chapter 2.36, for acceptable justification)

No unit price information is available on BidX.com for pipe aprons with footings. However, the average unit price for aprons only from January 2022 to May 2026 is \$1,483.34 with a high price of \$3,000.00 and a low price of \$765.00. The Iowa Public Works Service Bureau bid item history for footings from October 2021 to February 2024 was a weighted average of \$638.75. The proposed unit price is acceptable when compared to these unit prices for concrete aprons plus footings.

E - Contract time adjustment:

1 additional working day

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 0001 - TAP-R-7957(606)--8T-25, TRAIL ITEMS					
8001	2416-0100015	EACH	3.000	\$1,400.000	\$4,200.00
APRONS, CONCRETE, 15 IN. DIA.					
			Funding Details		
25-7957-606-CAT-1 25-7957-606-CAT-1 25-7957-606			3.000	\$1,400.000	\$4,200.00
1 item					Total: \$4,200.00

Funding Summary

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
25-7957-606-CAT-1 25-7957-606-CAT-1 25-7957-606	\$767,428.00	\$767,428.00	\$4,200.00	\$771,628.00
25-7957-606-CAT-2 NON-PARTICIPATING	\$0.00	\$0.00	\$0.00	\$0.00

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
2 fund packages	\$767,428.00	\$767,428.00	\$4,200.00	\$771,628.00

Time Limit Changes

Type	Original Deadline	Current Deadline	Pending Extension	Pending Deadline
Working Days	50.0 Days	50.0 Days	1.0 Day	51.0 Days
Working Days, Late Start Date - 08/17/2026, Liquidated Damage Rate - 1,000				
Reason: Additional work for installation of concrete pipe apron footings.				
1 time limit				

AGREED BY CONTRACTOR:

By: *Arnon Wills* Date: 05/11/2026

RECOMMENDED BY ENGINEER:

By: _____ Date: _____

APPROVED BY VAN METER CITY COUNCIL:

By: _____ Date: _____

MAYOR

MEETING DATE: Monday, June 8, 2026
SUBJECT: Pay Application No. 2 — Richland Road Trail Project
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

Motion to approve Pay Application No. 2 — Richland Road Trail Project.

SAMPLE LANGUAGE

Motion to approve Pay Application No. 2 — Richland Road Trail Project.

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Pay App_002 - SIGNED



City of Van Meter

Detailed Payment

25-7957-606

Description	TAP-R-7957(606)--8T-25, Letting Date- December 16, 2025
Payment Number	2
Pay Period	04/01/2026 to 04/30/2026
Prime Contractor	ELDER CORPORATION
Payment Status	Pending
Awarded Project Amount	\$767,428.00
Authorized Amount	\$767,428.00

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 0001 - TAP-R-7957(606)--8T-25, TRAIL ITEMS										
0010	2101-0850001	ACRE	\$5,800.000	1.500	0.882	0.541	1.423	1.423	\$5,115.60	\$8,253.40
CLEARING AND GRUBBING										
0020	2102-2625001	CY	\$12.500	12,900.000	1,597.920	0.000	1,597.920	1,597.920	\$19,974.00	\$19,974.00
EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0030	2105-8425015	CY	\$6.500	3,130.000	1,193.750	0.000	1,193.750	1,193.750	\$7,759.38	\$7,759.38
TOPSOIL, STRIP, SALVAGE AND SPREAD										
0040	2115-0100000	CY	\$59.000	1,000.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MODIFIED SUBBASE										
0050	2123-7450000	STA	\$153.000	87.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SHOULDER CONSTRUCTION, EARTH										
0060	2123-7450020	STA	\$153.000	87.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SHOULDER FINISHING, EARTH										
0070	2301-1003080	SY	\$108.150	510.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
STANDARD OR SLIP-FORM PORTLAND CEMENT CONCRETE PAVEMENT, QM-C, CLASS 3 DURABILITY, 8 IN.										
0080	2401-7207010	SY	\$16.000	220.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF CONCRETE										
0090	2416-0100015	EACH	\$1,300.000	4.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
APRONS, CONCRETE, 15 IN. DIA.										
0100	2416-0100024	EACH	\$1,600.000	4.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
APRONS, CONCRETE, 24 IN. DIA.										
0110	2416-1160015	LF	\$86.000	69.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
CULVERT, CONCRETE ENTRANCE PIPE, 15 IN. DIA.										
0120	2416-1165024	LF	\$107.000	200.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
CULVERT, 2000D CONCRETE ENTRANCE PIPE, 24 IN. DIA.										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0130	2435-0251224	EACH	\$3,000.000	2.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
INTAKE, SW-512, 24 IN.										
0140	2503-0200036	LF	\$54.000	93.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.										
0150	2511-0302600	SY	\$46.350	4,800.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.										
0160	2511-0310100	STA	\$173.000	43.500	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL										
0170	2511-7528101	SF	\$38.650	120.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
DETECTABLE WARNINGS										
0180	2515-2475006	SY	\$103.000	115.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
DRIVEWAY, P.C. CONCRETE, 6 IN.										
0190	2524-9276010	LF	\$20.500	120.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PERFORATED SQUARE STEEL TUBE POSTS										
0200	2524-9276021	EACH	\$82.000	20.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION										
0210	2524-9325001	SF	\$26.000	101.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TYPE A SIGNS, SHEET ALUMINUM										
0220	2528-8445110	LS	\$2,600.000	1.000	0.100	0.100	0.200	0.200	\$260.00	\$520.00
TRAFFIC CONTROL										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0230	2533-4980005	LS	\$57,000.000	1.000	0.000	0.100	0.100	0.100	\$0.00	\$5,700.00
MOBILIZATION										
0240	2601-2636015	ACRE	\$1,800.000	2.800	0.000	0.000	0.000	0.000	\$0.00	\$0.00
NATIVE GRASS SEEDING										
0250	2602-0000150	LF	\$27.500	200.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
STABILIZED CONSTRUCTION ENTRANCE, EC-303										
0260	2602-0000309	LF	\$2.000	9,400.000	700.000	0.000	700.000	700.000	\$1,400.00	\$1,400.00
PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.										
0270	2602-0000351	LF	\$0.250	9,400.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE										
0280	2602-0000530	EACH	\$155.000	4.000	2.000	0.000	2.000	2.000	\$310.00	\$310.00
GRATE INTAKE SEDIMENT FILTER BAG, EC-604										
0290	2602-0000540	EACH	\$5.250	4.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MAINTENANCE OF GRATE INTAKE SEDIMENT FILTER BAG										
0300	2602-0000550	EACH	\$5.250	4.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF GRATE INTAKE SEDIMENT FILTER BAG										
0310	2602-0010010	EACH	\$600.000	10.000	3.000	0.000	3.000	3.000	\$1,800.00	\$1,800.00
MOBILIZATIONS, EROSION CONTROL										
0320	2610-0000110	EACH	\$88.000	44.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SHRUBS										

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0330	2610-0000120	EACH	\$480.000	22.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TREES: DECIDUOUS										
0340	2610-0000120	EACH	\$570.000	19.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TREES: EVERGREEN										
0350	2610-0000120	EACH	\$430.000	15.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TREES: ORNAMENTAL										
8000	8000-0000000	None	\$0.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PLACEHOLDER ONLY (DO NOT USE)										
8001	2416-0100015	EACH	\$0.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
APRONS, CONCRETE, 15 IN. DIA.										
Section Totals:									\$36,618.98	\$45,716.78
Total Payments:									\$36,618.98	\$45,716.78

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Working Days, Late Start Date - 08/17/2026, Liquidated Damage Rate - 1,000	50.0 Days	50.0 Days	11.0 Days	\$0.00	11.0 Days	39.0 Days	\$0.00
Total Damages:							\$0.00

Summary

Current Approved Work:	\$36,618.98
Current Stockpile Advancement:	\$0.00
Current Stockpile Recovery:	\$0.00
Current Retainage:	\$1,098.57
Current Retainage Released:	\$0.00
Current Liquidated Damages:	\$0.00
Current Adjustment:	\$0.00
Current Payment:	\$35,520.41
Previous Payment:	\$8,824.87

Approved Work To Date:	\$45,716.78
Stockpile Advancement To Date:	\$0.00
Stockpile Recovery To Date:	\$0.00
Retainage To Date:	\$1,371.50
Retainage Released To Date:	\$0.00
Liquidated Damages To Date:	\$0.00
Adjustments To Date:	\$0.00
Payments To Date:	\$44,345.28
Previous Payments To Date:	\$8,824.87

Funding Details

25-7957-606-CAT-1 25-7957-606-CAT-1 25-7957-606:	\$36,618.98
25-7957-606-CAT-2 NON-PARTICIPATING:	\$0.00
Current Payment:	\$36,618.98

25-7957-606-CAT-1 25-7957-606-CAT-1 25-7957-606 To Date:	\$45,716.78
25-7957-606-CAT-2 NON-PARTICIPATING To Date:	\$0.00
Payments To Date:	\$45,716.78

ENGINEER'S CERTIFICATION:

In accordance with the Contract Documents, based on on-site observations and the data comprising this Payment Application, the Construction Project Manager certifies to the City of Van Meter that to the best of the Construction Project Manager's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and Contractor is entitled to payment of Amount Certified.

AMOUNT CERTIFIED: \$ **36,618.98** _____

By: Wynott Klooster Date: **05-13-2026**

CONTRACTOR'S CERTIFICATION:

Contractor certifies that to the best of Contractor's knowledge, information and belief, the Work covered by this Payment Application has been completed in accordance with the Contract Documents, that all amounts have been paid by Contractor for Work for which payments were issued and payments received from the City of Van Meter, and that the current payment applied herein is now due.

By: Alanon Willis Date: **05/27/2026**

CITY OF VAN METER REVIEW / APPROVAL:

By: _____ Date: _____

MAYOR

MEETING DATE: Monday, June 8, 2026
SUBJECT: Resolution #2026- A RESOLUTION ACCEPTING WATER MAIN REPLACEMENT PHASE 1
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

Motion to approve Resolution #2026- A RESOLUTION ACCEPTING WATER MAIN REPLACEMENT PHASE 1.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution Accepting Improvements

RESOLUTION #2026-

ACCEPTANCE OF THE WATER MAIN REPLACEMENT - PHASE 1

WHEREAS, the City awarded contract for the Water Main Replacement - Phase 1 project (Hereinafter, Project) to United Utilities & Excavation, LLC on December 9, 2024, with construction beginning in April, 2025, and

WHEREAS, the Project was substantially completed by United Utilities & Excavation, LLC as required by the contract documents and change order number 1, and

WHEREAS, the project engineer, Veenstra & Kimm, Inc. has presented a Certificate of Completion stating their opinion that the work performed for the Project is completed in substantial accordance with the plans and specifications and change order number 1.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, that

Section 1: The Project known as the Water Main Replacement - Phase 1 project is hereby accepted as a completed public improvement.

Passed and approved this 8th day of June 2026.

Joe Herman, Mayor

ATTEST: Travis Cooke, City Clerk

MEETING DATE: Monday, June 8, 2026
SUBJECT: Pay Application No. 8 - Water Main Replacement Project
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

Motion to approve Pay Application No. 8 - Water Main Replacement Project.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Partial Payment No. 8 (Final) Letter
2. Certificate of Completion
3. van meter Pay app and co



May 29, 2026

Travis Cooke
Acting City Administrator
City of Van Meter
310 Mill Street
Van Meter, Iowa 50261-0160

VAN METER, IOWA
WATER MAIN REPLACEMENT PHASE 1
PARTIAL PAYMENT NO. 8 (Final)

Enclosed are three copies of Partial Payment No. 8 (Final) for work completed on the Water Main Replacement Phase 1 project for the period December 1, 2025, to May 15, 2026, under the contract between the City of Van Meter and United Utilities & Excavation LLC dated December 9, 2025. The final pay request is a zero cost pay request to finalize the project and address Change Order No. 1.

Partial Payment No. 8 (Final) also includes Change Order No. 1. Change Order No. 1 is to add a hydrant assembly, temporary water main connection, water main locate investigation and to adjust compensation to the Contractor for negotiated liquidated damages settlement associated with additional construction engineering related costs to the City of Van Meter.

Upon approval of Partial Payment No. 8 (Final) and Change Order No. 1, please sign all copies of Partial Payment No. 8 (Final) and Change Order No. 1 in the space provided. Return one executed copy of the pay request and change order to our office and one executed copy of each to United Utilities & Excavation, LLC.

Also enclosed are three copies of the Certificate of Completion for the project. Upon final acceptance of the project by the City Council, please execute each copy of the Certificate of Completion in the space provided. Return one executed copy to our office and one copy to United Utilities & Excavation, LLC. The final retainage amount of \$9,595.18 should be paid 30 days after final acceptance of the project subject to final approval by the City Engineer.

If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink that reads "Randy Johnson". The signature is written in a cursive style with a large initial "R" and "J".

Randy Johnson, P.E.

RJ:mmc
193106
(Enclosures)

CERTIFICATE OF COMPLETION


**WATER MAIN REPLACEMENT PHASE 1
VAN METER, IOWA**

Veenstra & Kimm, Inc. hereby certifies that we have made an on-site review of the completed construction of the Water Main Replacement Phase 1 project under the Contract as performed by United Utilities & Excavation, LLC and the date of completion is hereby established as September 1, 2025.

As Engineers for the project, it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the contract is Six Hundred Six Thousand Five Hundred Twenty-One and 50/100 Dollars (\$606,521.50).

Filed by: **VEENSTRA & KIMM, INC.**

Accepted by: **CITY OF VAN METER**

By 

By _____

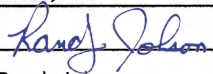
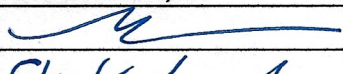
Title City Engineer

Title Mayor

Date Certificate Filed:

Date Accepted:

May 15, 2026

SUMMARY					
		Original Contract	Total Completed		
Bid Item Subtotal		\$673,648.00	\$606,521.50		
APPROVED CHANGE ORDERS					
Change Order No.	Description/Notes	Total Approved	Total Completed		
1	Add hydrant assembly, temporary connection, water main investigation, settlement of incomplete work and settlement of liquidated damages. Change Order cost items captured in Bid Items.	-\$28,672.00	\$0.00		
2		\$0.00	\$0.00		
3		\$0.00	\$0.00		
4		\$0.00	\$0.00		
5		\$0.00	\$0.00		
6		\$0.00	\$0.00		
7		\$0.00	\$0.00		
8		\$0.00	\$0.00		
Total Change Orders		-\$28,672.00	\$0.00		
		Total Approved	Total Completed		
Revised Contract Price		\$644,976.00	\$606,521.50		
			Total Completed		
Total Materials Stored			\$0.00		
Total Completed Plus Materials Stored			\$606,521.50		
Retainage (1.582%)			\$9,595.18		
Total Earned Less Retainage			\$596,926.32		
APPROVED PARTIAL PAYMENTS					
Partial Payment No.	Period	Total Approved			
1	May 1, 2025 to June 2, 2025	\$286,007.95			
2	June 3, 2025 to June 30, 2025	\$40,540.78			
3	July 1, 2025 to July 30, 2025	\$29,718.09			
4	August 1, 2025 to August 30, 2025	\$86,799.22			
5	September 1, 2025 to September 30, 2025	\$33,173.00			
6	October 1, 2025 to October 31, 2025	\$81,803.78			
7	November 1, 2025 to November 30, 2025	\$38,883.50			
8		\$0.00			
9		\$0.00			
10		\$0.00			
		Total Previously Approved	\$596,926.32		
Amount Due This Request			\$0.00		
Note: The amount \$0.00 is recommended for approval for payment in accordance with the terms of the Contract.					
Note: The amount \$9,595.18 (retainage) is recommended for approval for payment 30 days after final acceptance.					
CONTRACT SUMMARY					
		ORIGINAL CONTRACT AMOUNT	\$673,648.00		
		FINAL CONTRACT AMOUNT	\$606,521.50		
		THIS PARTIAL PAYMENT	\$0.00		
		TOTAL PARTIAL PAYMENTS INCL THIS PAYMENT	\$596,926.32		
		FINAL RETAINAGE - TO BE PAID 30 DAYS AFTER FINAL ACCEPTANCE	\$9,595.18		
		PERCENT COMPLETE	100.0%		
Recommended By:		Contractor:		Approved:	
Veenstra & Kimm, Inc.		United Utilities & Excavation, LLC		City of Van Meter	
Signature		Signature		Signature	
Name	Randy Johnson	Name	Glen Vandegriest	Name	
Title	Project Engineer	Title	MR	Title	
Date	6/3/2026	Date	6-3-26	Date	



VEENSTRA & KIMM INC.

6775 Vista Drive
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

May 29, 2026

CHANGE ORDER NO. 1

**VAN METER, IOWA
WATER MAIN REPLACEMENT PHASE 1**

This change order is to compensate the Contractor for additional work and settlement with the City for incomplete work as part of the construction contract. Change Order No. 1 makes the following modifications to the contract:

- Add to the project one (1) each installation of a Hydrant Assembly at the intersection of Arlington Avenue and Lakeview Drive.
- Add to the project installation and removal of a temporary water connection at the intersection of Feller Cuve and Hazel Street. The temporary water connection ensured minimal interruption of water service to the residents on Feller Curve and Van Buren Drive during construction of the new water mains and abandonment of existing water mains.
- Add to the project additional investigation work to locate the existing water main on Hazel and Van Buren Drive. The water main along these streets did not have a locate wire and required the contractor to spend additional equipment and man hours to locate. The Engineer and Contractor have negotiated and agreed to 31.5 hours of labor crew and equipment to locate the water main during the project.
- Change Order No. 1 will deduct the cost for the City to complete the final grading, seeding, fertilizing, mulching and erosion control on areas disturbed during construction of the new water main for the project.
- Change Order No. 1 will deduct the cost for the City to purchase and replace the incorrect hydrant assembly heads with the correct color and Storz nozzle connection.
- Change Order No. 1 will deduct the cost for the City to replace damaged and settled sidewalk panels installed during construction of the new water main for the project.
- Change Order No. 1 also provides liquated damages settlement per the contract provisions for a part of the additional costs to the City for additional construction engineering related costs for work beyond the completion date. The Contract project completion date for construction of the new water main including surface restoration was September 1, 2025. The Contractor completed installation of the new piping and most of the surface restoration on November 15, 2025, or 55 working days past the completion date. The contract allowance is \$250/working day for liquated damage or \$13,750.00.

The cost adjustment for added work is based on a lump sum price negotiated with the Contract as follows:

Add Item CO 1.1, 1 LS of *"Arlington Avenue Hydrant Assembly"*
Add Item CO 1.2, 1 LS of *"Temporary Water Main Tie In – Feller Curve"*
Add Item CO 1.3, 1 LS of *"Existing Water Main Location Investigation"*
Add Item CO 1.4, 1 LS of *"Grading, Seeding, Erosion Control Settlement"*
Add Item CO 1.5, 1 LS of *"Hydrant Assembly Settlement"*
Add Item CO 1.6, 1 LS of *"Sidewalk Damage Settlement"*
Add Item CO 1.7, 1 LS of *"Liquidated Damages Settlement"*

New Item CO 1.1 Description: *"Compensate the Contractor for providing all labor, materials, and equipment necessary to install new hydrant assembly at the intersection of Arlington Avenue and Lakeview Drive."*

New Item CO 1.2 Description: *"Compensate the Contractor for providing all labor, materials, and equipment necessary to cut existing water main, install temporary connection fittings and pipe, and remove temporary tie in for final connection to existing system at the intersection of Hazel Street and Feller Curve."*

New Item CO 1.3 Description: *"Compensate the Contractor for providing all labor, materials, and equipment necessary to locate the existing water main along Hazel Street and Van Buren Drive."*

New Item CO 1.4 Description: *"Compensate the City to complete the final grading, seeding, fertilizing, mulching and erosion control on areas disturbed during construction of the new water main for the project."*

New Item CO 1.5 Description: *"Compensate the City to purchase and replace the incorrect hydrant assembly heads with the correct color and Storz nozzle connection."*

New Item CO 1.6 Description: *"Compensate the City to replace damaged and settled sidewalk panels installed during construction of the new water main for the project."*

New Item CO 1.7 Description: *"Liquidated damages settlement per the contract provisions for a part of the additional costs to the City for additional construction engineering related costs for work beyond the completion date."*

Water Main Replacement Phase 1
Change Order No. 1

The price breakdown for the changes to the scope of work listed above is as follows:

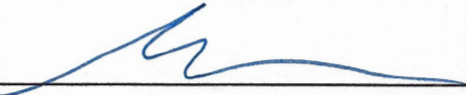
<u>Unit Price</u>	<u>Total Price</u>	
1 LS	\$6,664.00	\$6,664.00
1 LS	\$4,964.00	\$4,964.00
1 LS	\$12,600.00	\$12,600.00
1 LS	(\$17,950.00)	(\$17,950.00)
1 LS	(\$19,200.00)	(\$19,200.00)
1 LS	(\$2,000.00)	(\$2,000.00)
1 LS	(\$13,750.00)	<u>(\$13,750.00)</u>
	TOTAL	(\$28,672.00)

Change Order No. 1 Decreases the contract amount by (\$28,672.00).

Completion Date

Change Order No. 1 adds zero (0) days to the Project Completion Date.
Project Completion Date: September 1, 2025

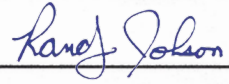
UNITED UTILITES & EXCAVATION, LLC

By  _____
Title MBA _____
Date 6-3-26 _____

CITY OF VAN METER, IOWA

By _____
Title _____
Date _____

VEENSTRA & KIMM, INC.

By  _____
Title Project Engineer _____
Date 6/3/2026 _____

MEETING DATE: Monday, June 8, 2026
SUBJECT: Change Order No. 1 — Water Main Replacement Project
SUBMITTED FOR: Discussion and Consideration
PRESENTER: Randy Johnson

SUMMARY

Attached is a draft of the change order to add extra work performed by United Utilities and to settle grass seeding, hydrant heads, damaged PCC panels and liquidated damages.

RECOMMENDATION

Motion to approve Change Order No. 1 — Water Main Replacement Project.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Water Main Replacement change order no 1

May 29, 2026

CHANGE ORDER NO. 1

**VAN METER, IOWA
WATER MAIN REPLACEMENT PHASE 1**

This change order is to compensate the Contractor for additional work and settlement with the City for incomplete work as part of the construction contract. Change Order No. 1 makes the following modifications to the contract:

- Add to the project one (1) each installation of a Hydrant Assembly at the intersection of Arlington Avenue and Lakeview Drive.
- Add to the project installation and removal of a temporary water connection at the intersection of Feller Cuve and Hazel Street. The temporary water connection ensured minimal interruption of water service to the residents on Feller Curve and Van Buren Drive during construction of the new water mains and abandonment of existing water mains.
- Add to the project additional investigation work to locate the existing water main on Hazel and Van Buren Drive. The water main along these streets did not have a locate wire and required the contractor to spend additional equipment and man hours to locate. The Engineer and Contractor have negotiated and agreed to 31.5 hours of labor crew and equipment to locate the water main during the project.
- Change Order No. 1 will deduct the cost for the City to complete the final grading, seeding, fertilizing, mulching and erosion control on areas disturbed during construction of the new water main for the project.
- Change Order No. 1 will deduct the cost for the City to purchase and replace the incorrect hydrant assembly heads with the correct color and Storz nozzle connection.
- Change Order No. 1 will deduct the cost for the City to replace damaged and settled sidewalk panels installed during construction of the new water main for the project.
- Change Order No. 1 also provides liquated damages settlement per the contract provisions for a part of the additional costs to the City for additional construction engineering related costs for work beyond the completion date. The Contract project completion date for construction of the new water main including surface restoration was September 1, 2025. The Contractor completed installation of the new piping and most of the surface restoration on November 15, 2025, or 55 working days past the completion date. The contract allowance is \$250/working day for liquidated damage or \$13,750.00..

The cost adjustment for added work is based on a lump sum price negotiated with the Contract as follows:

Add Item CO 1.1, 1 LS of *"Arlington Avenue Hydrant Assembly"*

Add Item CO 1.2, 1 LS of *"Temporary Water Main Tie In – Feller Curve"*

Add Item CO 1.3, 1 LS of *"Existing Water Main Location Investigation"*

Add Item CO 1.4, 1 LS of *"Grading, Seeding, Erosion Control Settlement"*

Add Item CO 1.5, 1 LS of *"Hydrant Assembly Settlement"*

Add Item CO 1.6, 1 LS of *"Sidewalk Damage Settlement"*

Add Item CO 1.7, 1 LS of *"Liquidated Damages Settlement"*

New Item CO 1.1 Description: *"Compensate the Contractor for providing all labor, materials, and equipment necessary to install new hydrant assembly at the intersection of Arlington Avenue and Lakeview Drive."*

New Item CO 1.2 Description: *"Compensate the Contractor for providing all labor, materials, and equipment necessary to cut existing water main, install temporary connection fittings and pipe, and remove temporary tie in for final connection to existing system at the intersection of Hazel Street and Feller Curve."*

New Item CO 1.3 Description: *"Compensate the Contractor for providing all labor, materials, and equipment necessary to locate the existing water main along Hazel Street and Van Buren Drive."*

New Item CO 1.4 Description: *"Compensate the City to complete the final grading, seeding, fertilizing, mulching and erosion control on areas disturbed during construction of the new water main for the project."*

New Item CO 1.5 Description: *"Compensate the City to purchase and replace the incorrect hydrant assembly heads with the correct color and Storz nozzle connection."*

New Item CO 1.6 Description: *"Compensate the City to replace damaged and settled sidewalk panels installed during construction of the new water main for the project."*

New Item CO 1.7 Description: *"Liquidated damages settlement per the contract provisions for a part of the additional costs to the City for additional construction engineering related costs for work beyond the completion date."*

The price breakdown for the changes to the scope of work listed above is as follows:

Water Main Replacement Phase 1
 Change Order No. 1

	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Item CO 1.1	1 LS	\$6,664.00	\$6,664.00
Item CO 1.2	1 LS	\$4,964.00	\$4,964.00
Item CO 1.3	1 LS	\$12,600.00	\$12,600.00
Item CO 1.4	1 LS	(\$17,950.00)	(\$17,950.00)
Item CO 1.5	1 LS	(\$19,200.00)	(\$19,200.00)
Item CO 1.6	1 LS	(\$2,000.00)	(\$2,000.00)
Item CO 1.7	1 LS	(\$13,750.00)	<u>(\$13,750.00)</u>
		TOTAL	(\$28,672.00)

Change Order No. 1 Decreases the contract amount by (\$28,672.00).

Completion Date

Change Order No. 1 adds zero (0) days to the Project Completion Date.
 Project Completion Date: September 1, 2025

UNITED UTILITES & EXCAVATION, LLC

CITY OF VAN METER, IOWA

By _____

By _____

Title _____

Title _____

Date _____

Date _____

VEENSTRA & KIMM, INC.

By _____

Title Project Engineer

Date _____

MEETING DATE: Monday, June 8, 2026
SUBJECT: Police Department Pickup Purchase
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

Attached are the current numbers for the F-150

Truck: \$49,900
Upfit: \$14,164.69
Decal:\$500.00 (No Quote from IPI yet)

Total: \$64,564.69

RECOMMENDATION

Motion to approve Police Department Pickup Purchase.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. F150
2. Upfit



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMPDF150

As Configured Vehicle

Description

Base Vehicle

Base Vehicle Price (W1P)

Packages

Equipment Group 150A

Includes:

- Engine: 3.5L V6 EcoBoost
120-MPH top speed.
- Transmission: Electronic 10-Speed Automatic
Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.
- Electronic Locking w/3.31 Axle Ratio
- GVWR: 7,075 lbs Payload Package
- Tires: LT265/70R18 BSW A/T
- HD Police-Grade Cloth 40/Blank/40 Front-Seats
Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.
- Radio: AM/FM Stereo w/6 Speakers
- SYNC 4
Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.

Powertrain

Engine: 3.5L V6 EcoBoost

120-MPH top speed.

Transmission: Electronic 10-Speed Automatic

Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.

Electronic Locking w/3.31 Axle Ratio

GVWR: 7,075 lbs Payload Package

Wheels & Tires

Tires: LT265/70R18 BSW A/T

Wheels: 18" Aluminum

Spare tire will be mounted on a steel rim.

Seats & Seat Trim

HD Police-Grade Cloth 40/Blank/40 Front-Seats

Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.

Other Options

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMPDF150

As Configured Vehicle (cont'd)

Description

145" Wheelbase

Monotone Paint Application

Radio: AM/FM Stereo w/6 Speakers

Includes:

- SYNC 4

Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.

Fog Lamps

Daytime Running Lamps (DRL)

The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) (on/off cluster controllable).

Black Platform Running Boards

Chrome Front & Rear Bumpers

Front License Plate Bracket

Standard in states where required by law, optional to all others.

Integrated Trailer Brake Controller

Rear Window Fixed Privacy Glass w/Defroster

Remote Keyless-Entry Key Fob w/o Key Pad

Less PATS. Includes 4-key fobs and perimeter anti-theft alarm. Note: Available with Keyed Alike. However, key fobs are not fobbed alike when ordered with Keyed Alike.

Exterior Color

Agate Black Metallic

Interior Color

Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMPDF150

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/100,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMPDF150

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$52,350.00
Options	\$1,840.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,795.00
Subtotal	\$56,985.00

Pre-Tax Adjustments

Code	Description	MSRP
discount	Stivers in-house discount	-\$7,085.00
Total		\$49,900.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukeee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMPDF150

Major Equipment

(Based on selected options, shown at right)
10-speed automatic

- * Running boards
- * Class IV tow rating
- * Front tires LT load rating: C
- * Lock-up transmission
- * Alternator Amps: 240A
- * All-speed ABS and driveline traction control
- * Battery rating: 800CCA
- * Battery run down protection
- * Driver selectable drivetrain mode
- * Wireless audio streaming
- * AM/FM stereo radio
- * Seek scan
- * SYNC 4 external memory control
- * Vehicle body length: 231.7"
- * Axle capacity rear: 3,800 lbs.
- * Axle capacity front: 4,050 lbs.
- * Off-road ride suspension
- * Power door mirrors
- * Daytime running lights

As Configured Vehicle

STANDARD VEHICLE PRICE	MSRP
Equipment Group 150A	N/C
Engine: 3.5L V6 EcoBoost	Included
Transmission: Electronic 10-Speed Automatic	Included
Electronic Locking w/3.31 Axle Ratio	Included
GVWR: 7,075 lbs Payload Package	Included
Tires: LT265/70R18 BSW A/T	Included
HD Police-Grade Cloth 40/Blank/40 Front-Seats	Included
145" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/6 Speakers	Included
SYNC 4	Included
Agate Black Metallic	N/C
Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats	N/C
Wheels: 18" Aluminum	\$485.00
Fog Lamps	\$145.00
Daytime Running Lamps (DRL)	\$45.00
Black Platform Running Boards	\$255.00
Chrome Front & Rear Bumpers	\$180.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukeee Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMPDF150

Major Equipment

- * Variable intermittent front windshield wipers
- * Rear under seat climate control ducts
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag
- * 6 airbags
- * Manual rear child safety door locks
- * 60-40 folding rear seats
- * Fold-up rear seat cushion
- * Manual rear seat head restraint control
- * Split-bench rear seat
- * Driver seat with 8-way directional controls
- * Height adjustable front seat head restraints
- * Power reclining driver seat
- * Power driver seat fore/aft control
- * Manual reclining passenger seat
- * Cloth front seat upholstery
- * 4-wheel disc brakes
- * Electronic parking brake
- * Hill Descent Control
- * Manual climate control
- * Driver front impact airbag
- * Passenger front impact airbag
- * Airbag occupancy sensor
- * AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover
- * Fixed rear seats
- * Front facing rear seat
- * Height adjustable rear seat head restraints
- * 3 rear seat head restraints
- * 40-40 bucket front seat
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Power height adjustable driver seat
- * Power driver seat cushion tilt
- * Manual passenger seat fore/aft control
- * Cloth front seatback upholstery
- * 4-wheel antilock (ABS) brakes
- * Brake assist system
- * Hill start assist

As Configured Vehicle

	MSRP
Front License Plate Bracket	N/C
Integrated Trailer Brake Controller	\$280.00
Remote Keyless-Entry Key Fob w/o Key Pad	\$350.00
Rear Window Fixed Privacy Glass w/Defroster	\$100.00
SUBTOTAL	\$54,190.00
Destination Charge	\$2,795.00
TOTAL	\$56,985.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukege Iowa | 502638310

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 620 | Quote ID: VMPDF150

Fuel Economy

City
17 mpg



Hwy
23 mpg

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



EQUIPMENT & INSTALL QUOTE

Stivers Midwest Pro Upfitters
 1450 E Hickman Rd
 Waukee, Iowa 50263
 United States

319-721-5224

Bill to
 VAN METER POLICE
 MIKE BROWN
 MBROWN@VANMETERIA.GOV

Ship to
 P.O. BOX 160
 VAN METER, Iowa 50261
 United States

Estimate Number: 7299372
Customer Ref: 2019 Tahoe to F-150
Estimate Date: March 30, 2026
Valid Until: April 29, 2026
Grand Total (USD): \$10,555.69

Items	Quantity	Price	Amount
TRANSFER TRANSFER CUSTOMERS LIGHT BAR, CONTROLLER, SIREN SPEAKER, ION LIGHTS, COMPUTER EQUIP INCLUDING SIDE MOUNT AND SWING ARM, WEAPONS MOUNT, ETC	1	\$0.00	\$0.00
STPKT85 WHELEN STRAP KIT FOR TRANSFER OF LIGHT BAR	1	\$87.00	\$87.00
PB81FT16HD PRO-GARD F-150 PUSH BUMPER	1	\$489.00	\$489.00
C-2410 HAVIS 2410 UNIVERSAL CONSOLE WITH EQUIPMENT BRACKETS, ARM REST, DUAL CUP HOLDER AND ACCY POCKET	1	\$929.00	\$929.00
SAK73 WHELEN SIREN SPEAKER BRACKET	1	\$45.00	\$45.00
BSRW10 WHELEN RST F-150 DUO REAR TRAFFIC ADVISOR 10 SEGMENT LIGHT	1	\$1,258.00	\$1,258.00
P1300FT21A PRO-GARD SINGLE PRISONER CAGE F-150	1	\$1,895.00	\$1,895.00
PSD02FCR/PSE02FCR WHELEN DUO R/W B/W SURFACE MOUNT STRIP LIGHTS MOUNTED UNDER REAR TAILGATE	1	\$287.80	\$287.80
ETHFSS-SP-ISO, ETFBSSN-P FRONT AND REAR FLASHERS	1	\$295.00	\$295.00
LPT1230,46063,75552,46985 LIND POWER TIMER, 12 POS FUSE BLOCK WITH GROUND STRAP, 75A RELAY, 100 AMP CIRCUIT BREAKER	1	\$269.89	\$269.89
FREIGHT	1	\$250.00	\$250.00

Items	Quantity	Price	Amount
PRODUCT FREIGHT & SHIPPING COSTS			
SHOP SUPPLIES	1	\$250.00	\$250.00
MISC SHOP SUPPLIES			
LABOR	1	\$4,500.00	\$4,500.00
LABOR TO REMOVE AND REINSTALL EQUIPMENT			

Grand Total (USD): \$10,555.69





Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

As Configured Vehicle

Description

Base Vehicle

Base Vehicle Price (X2B)

Packages

Order Code 600A

Includes:

- Engine: 6.8L 2V DEVCT NA PFI V8 Gas
- Transmission: TorqShift-G 10-Speed Automatic
Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.
- GVWR: 10,000 lb Payload Package
- Tires: LT245/75Rx17E BSW A/S
Spare may not be the same as road tire.
- Wheels: 17" Argent Painted Steel
Includes painted hub covers/center ornaments.
- HD Vinyl 40/20/40 Split Bench Seat
Includes center armrest, cupholder, storage and driver's side manual lumbar.
- Radio: AM/FM Stereo w/MP3 Player
Includes 6 speakers.
- Ford Connectivity Package (1-Year Included)
Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.
- SYNC 4
Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.

Powertrain

Engine: 6.8L 2V DEVCT NA PFI V8 Gas

Transmission: TorqShift-G 10-Speed Automatic

Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.

Electronic-Locking w/3.73 Axle Ratio

GVWR: 10,000 lb Payload Package

Wheels & Tires

Tires: LT245/75Rx17E BSW A/S

Spare may not be the same as road tire.

Wheels: 17" Argent Painted Steel

Includes painted hub covers/center ornaments.

Seats & Seat Trim

HD Vinyl 40/20/40 Split Bench Seat

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

As Configured Vehicle (cont'd)

Description

Includes center armrest, cupholder, storage and driver's side manual lumbar.

Other Options

148" Wheelbase

Monotone Paint Application

Radio: AM/FM Stereo w/MP3 Player

Includes 6 speakers.

Includes:

- Ford Connectivity Package (1-Year Included)

Includes unlimited Wi-Fi hotspot. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.

- SYNC 4

Includes 8" center display, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.

Snow Plow/Camper Package

Includes computer selected springs for snowplow application and slide-in camper certification. Note 1: Salesperson's source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability. Restrictions apply; see supplemental reference or body builders layout book for details. Expect firmer ride when vehicle is not equipped with snowplow and/or camper. Note 2: May result in deterioration of ride quality when vehicle is not equipped with snowplow and/or camper. Note 3: Dual battery (86M) recommended with 6.8L or 7.3L gasoline engines; see body builders layout book for details. Note 4: Tailgate removal kit with protective caps can be provided free of charge by your authorized dealer. Failure to install the protective caps results in damage to the electrical system not covered by the vehicle warranty. See owner's manual for details.

Includes:

- Rear Stabilizer Bar & Auxiliary Springs

Dual AGM 68 AH Battery

410 Amp Dual Alternators

Includes 250 Amp + 160 Amp.

Trailer Brake Controller

Includes smart trailer tow connector.

Pro Power Onboard - 400W

Includes 1 in-dash mounted outlet.

Upfitter Switches (6)

Located in overhead console.

Fleet Options

Fleet Customer Powertrain Limited Warranty

Requires valid FIN code.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

As Configured Vehicle (cont'd)

Description

Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.

Emissions

50-State Emissions System

Exterior Color

Oxford White

Interior Color

Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG

03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$51,325.00
Options	\$2,030.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$2,795.00
Subtotal	\$56,150.00

Pre-Tax Adjustments

Code	Description	MSRP
discount	Stivers in-house discount	-\$6,151.00
Total		\$49,999.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukeee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

Major Equipment

(Based on selected options, shown at right)

TorqShift 10-speed automatic

Exterior: Oxford White
Interior: Medium Dark Slate w/HD Vinyl
40/20/40 Split Bench Seat

- * 17 x 7.5-inch front and rear argent steel wheels
- * LT245/75RS17 AS BSW front and rear tires
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Driver selectable rear locking differential
- * Dual lead acid battery
- * Injection Type: sequential MPI
- * Steering wheel mounted audio controls
- * AM/FM stereo radio
- * Seek scan
- * Vehicle body length: 238.2"
- * Cab to axle: 39.9"
- * Tire/wheel capacity rear: 6,390 lbs.
- * Spring rating front: 5,990 lbs.
- * Trip computer
- * Heated driver and passenger side door mirrors
- * DRL preference setting
- * Light tinted windows
- * Manual climate control

- * Class V tow rating
- * Front tires LT load rating: E
- * Lock-up transmission
- * Alternator Amps: 250A
- * All-speed ABS and driveline traction control
- * Battery rating: 750CCA
- * Battery run down protection
- * Fuel tank capacity: 34.00 gal.
- * 8 inch primary display
- * AM/FM
- * SYNC 4 external memory control
- * Wheelbase: 148.0"
- * Axle capacity rear: 7,280 lbs.
- * Axle capacity front: 6,000 lbs.
- * Firm ride suspension
- * Power door mirrors
- * Manual folding door mirrors
- * Daytime running lights
- * Variable intermittent front windshield wipers
- * Rear under seat climate control ducts

As Configured Vehicle

STANDARD VEHICLE PRICE	MSRP
Order Code 600A	\$51,325.00
Engine: 6.8L 2V DEVCT NA PFI V8 Gas	Included
Transmission: TorqShift-G 10-Speed Automatic	Included
GVWR: 10,000 lb Payload Package	Included
Tires: LT245/75Rx17E BSW A/S	Included
Wheels: 17" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
148" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/M/P3 Player	Included
Fleet Customer Powertrain Limited Warranty	N/C
50-State Emissions System	STD
Ford Connectivity Package (1-Year Included)	Included
SYNC 4	Included
Oxford White	N/C
Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
Electronic-Locking w/3.73 Axle Ratio	\$430.00
Snow Plow/Camper Package	\$400.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukeee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

Major Equipment

	As Configured Vehicle	MSRP
* Driver front impact airbag	* Seat mounted side impact driver airbag	\$300.00
* Cancellable front passenger air bag	* Seat mounted side impact front passenger airbag	\$250.00
* 6 airbags	* AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover	\$215.00
* SecurILock immobilizer	* Fixed rear seats	\$210.00
* 60-40 folding rear seats	* Front facing rear seat	Included
* Fold-up rear seat cushion	* Height adjustable rear seat head restraints	\$225.00
* Manual rear seat head restraint control	* 3 rear seat head restraints	
* Split-bench rear seat	* 40-20-40 split-bench front seat	
* Driver seat with 4-way directional controls	* Front passenger seat with 4-way directional controls	
* Height adjustable front seat head restraints	* Manual front seat head restraint control	
* Split-bench front seat	* Front seat center armrest	
* Front seat armrest storage	* Manual reclining driver seat	
* Manual driver seat fore/aft control	* Manual reclining passenger seat	
* Manual passenger seat fore/aft control	* Vinyl front seat upholstery	
* Vinyl front seatback upholstery	* Manual driver seat lumbar	
* 4-wheel disc brakes	* 4-wheel antilock (ABS) brakes	
* Brake assist system	* Hill Start Assist	
	SUBTOTAL	\$53,355.00
	Destination Charge	\$2,795.00
	TOTAL	\$56,150.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: ROBERT LONG
03/30/2026

Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2026 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B)

Price Level: 645 | Quote ID: VMP

Fuel Economy

City
N/A



Hwy
N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



EQUIPMENT & INSTALL QUOTE

Stivers Midwest Pro Upfitters
 1450 E Hickman Rd
 Waukee, Iowa 50263
 United States
 319-721-5224

BILL TO
VAN METER POLICE
 MIKE BROWN
 MBROWN@VANMETERIA.GOV

SHIP TO
 P.O. BOX 160
 VAN METER, Iowa 50261
 United States

Estimate Number: 7299372
Customer Ref: 2019 Tahoe to F-150
Estimate Date: March 30, 2026
Valid Until: April 29, 2026
Grand Total (USD): \$14,164.69

Items	Quantity	Price	Amount
TRANSFER TRANSFER CUSTOMERS LIGHT BAR, CONTROLLER, SIREN SPEAKER, ION LIGHTS, COMPUTER EQUIP INCLUDING SIDE MOUNT AND SWING ARM, WEAPONS MOUNT, ETC	1	\$0.00	\$0.00
STPKT85 WHELEN STRAP KIT FOR TRANSFER OF LIGHT BAR	1	\$87.00	\$87.00
PB81FT16HD PRO-GARD F-150 PUSH BUMPER	1	\$489.00	\$489.00
C-2410 HAVIS 2410 UNIVERSAL CONSOLE WITH EQUIPMENT BRACKETS, ARM REST, DUAL CUP HOLDER AND ACCY POCKET	1	\$929.00	\$929.00
SAK73 WHELEN SIREN SPEAKER BRACKET	1	\$45.00	\$45.00
BSRW10 WHELEN RST F-150 DUO REAR TRAFFIC ADVISOR 10 SEGMENT LIGHT	1	\$1,258.00	\$1,258.00
P1300FT21A PRO-GARD SINGLE PRISONER CAGE F-150	1	\$1,895.00	\$1,895.00
PSD02FCR/PSE02FCR WHELEN DUO R/W B/W SURFACE MOUNT STRIP LIGHTS MOUNTED UNDER REAR TAILGATE	1	\$287.80	\$287.80



EQUIPMENT & INSTALL QUOTE

Stivers Midwest Pro Upfitters
 1450 E Hickman Rd
 Waukee, Iowa 50263
 United States
 319-721-5224

Items	Quantity	Price	Amount
ETHFSS-SP-ISO, ETFBSSN-P FRONT AND REAR FLASHERS	1	\$295.00	\$295.00
LPT1230,46063,75552,46985 LIND POWER TIMER, 12 POS FUSE BLOCK WITH GROUND STRAP, 75A RELAY, 100 AMP CIRCUIT BREAKER	1	\$269.89	\$269.89
FREIGHT PRODUCT FREIGHT & SHIPPING COSTS	1	\$250.00	\$250.00
SHOP SUPPLIES MISC SHOP SUPPLIES	1	\$250.00	\$250.00
LABOR LABOR TO REMOVE AND REINSTALL EQUIPMENT	1	\$4,500.00	\$4,500.00
TK1261FDT15F150RW CREW CAB CARGO DECK SYSTEM WITH PULL OUT STORAGE DRAWER SYSTEM WITH TPO REPLACEMENT SEAT AND SMART BELT SYSTEM WITH RECESSED PANEL PARTITION	1	\$3,609.00	\$3,609.00

Grand Total (USD): \$14,164.69

MEETING DATE: Monday, June 8, 2026
SUBJECT: Public Works Pickup Purchase
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

Motion to approve Public Works Pickup Purchase.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. VanMeterPublicWorks

INVOICE NO. FD63178

1450 HICKMAN ROAD
 WAUKEE, IA 50263
 (800)747-2744
 WWW.STIVERSFORDIA.COM



CAR INVOICE

Sold To: CITY OF VAN METER		Date: 05/12/2026	
Address: 505 GRANT ST VAN METER, IA 50261-0160			
Home Number: (515)996-2644	Work Number: (515)996-2644	Salesman: ROBERT LONG	2 nd Salesman: N/A
<input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED	Year: 2026	Make: FORD	Model: SUPER DUTY F-250 SRW
Vehicle Ident. or Serial Number: 1FT7X2BA0TED43149		Color: WHITE	Body: XL 4WD SUPERCAB 6.75' BOX
		Key No.:	STOCK: FD63178

Year:	Make:	Model:
VIN:		
Balance Owed on Trade-In		
Payoff N/A		
Finance Company N/A		
Address N/A		
Please pay from this invoice		
First Payment Due 05/12/2026		

EQUIPPED AS PER FEDERAL PRICE LABEL
HOLDBACK
VEHICLE MILES 12
CUSTOMER EMAIL TCOOKE@VANMETERIA.GOV
FINANCE MANAGER DALTON GENESER
DEALER INSTALLED: N/A
TOTAL=

PRICE OF CAR	49,999.00
	N/A
	N/A
	N/A
	N/A
EXTRAS	
FACTORY INSTALLED	N/A
DEALER INSTALLED	N/A
DOCUMENTATION FEE	N/A
FEE FOR NEW REGISTRATION	N/A
LIC/TITLE/LIEN	N/A
TOTAL CASH PRICE	49,999.00
COST OF FINANCING	N/A
DEALER INSTALLED	
TOTAL CASH PRICED	49,999.00
SETTLEMENT	
CASH	N/A
CASH ON DELIVERY	
USED CAR	N/A
PAYMENTS	
1 AT \$ 49,999.00	
AT \$	
TOTAL	49,999.00

NO PUBLIC LIABILITY OR PROPERTY DAMAGE INSURANCE ISSUED WITH THIS TRANSACTION UNLESS HEREIN STATED

No. **FD63178**
 Customer No. _____

MOTOR VEHICLE PURCHASE AGREEMENT

DATE **05/12/2026**

STIVERS FORD LINCOLN
 1450 E Hickman Rd
 Waukeo, IA 50263
 (515)987-3697

BUYER **CITY OF VAN METER**
 CO-BUYER _____
 ADDRESS **505 GRANT ST**
 ADDRESS LINE 2 **PO BOX 160**
 CITY **VAN METER** STATE **IA** ZIP **50261-0160**
 EMAIL ADDRESS **TCOOKE@VANMETERIA.GOV**
 RES. PHONE **(515)996-2644** CELL _____ WORK **(515)996-2644**
 SALES PERSON **ROBERT LONG** BUYER'S REGISTRATION MONTH _____ COUNTY **DALLAS**

DESCRIPTION OF PURCHASED VEHICLE: NEW USED DEMO CAR TRUCK VAN OTHER
 STOCK NO. **FD63178** YEAR **2026** MAKE **FORD** MODEL **SUPER DUTY F-250 SRW** BODY TYPE **XL 4WD SUPERCAB 6.75' B**
 V.I.N. **1 F T 7 X 2 B A 0 T E D 4 3 1 4 9** TRIM **GRAY** COLOR **WHITE**
 TO BE DELIVERED ON OR ABOUT **05/12/2026**

PRICE OF VEHICLE	\$	49,999.00	TRADE-IN ALLOWANCE AND OTHER CREDITS	N/A
ACCESSORIES		N/A	YEAR	MAKE
			MODEL	BODY TYPE
			V.I.N.	
			BALANCE OWED TO	
			YEAR	MAKE
			MODEL	BODY TYPE
			V.I.N.	
			BALANCE OWED TO	
			TRADE-IN GROSS ALLOWANCE	\$ N/A
			LESS AMOUNT OWING	\$ N/A
			NET TRADE-IN ALLOWANCE OR REMAINING TRADE-IN DEBT	\$ N/A
			CASH DOWN PAYMENT OR CREDIT BALANCE	\$ N/A
			MANUFACTURER'S REBATE (IF ANY)	\$ N/A
			TOTAL DOWN PAYMENT or AMOUNT OWED	\$ N/A

LIEN TO: N/A

DOCUMENTARY FEE	\$	
\$ 49,999.00 CASH PRICE	\$	49,999.00
LESS DOCUMENTARY FEE		
\$ N/A LESS TRADE-IN ALLOWANCE		
\$ N/A LESS MANUFACTURER'S REBATE		
\$ 49,999.00 AMOUNT SUBJECT TO FEE FOR NEW REGISTRATION		
FEE FOR NEW REGISTRATION	\$	
TITLE FEE	\$	N/A
LICENSE FEE	\$	N/A
LIEN FILING FEE [credit sale only see (1) on page 2]	\$	N/A
ELECTRONIC REGISTRATION & TITLING FEE	\$	N/A

TOTAL CASH DELIVERED PRICE	\$	49,999.00
LESS TOTAL DOWN PAYMENT or PLUS AMOUNT OWED	\$	N/A
UNPAID CASH BALANCE DUE ON DELIVERY	\$	49,999.00

OTHER INFORMATION OR TERMS OF SALE:

BUYER'S TRADE-IN CERTIFICATION

- If you are trading in a vehicle, you certify the following:
- That there is no salvage, repair or other history on the vehicle title that would affect the value of the vehicle. If there is salvage, repair or other history on the title, you agree that the dealer may cancel this sale. That to the best of your knowledge, the vehicle was never on or required to be on a salvage, rebuilt, flood or branded title in this or any other state.
 - That the air bags are intact and in working order.
 - That while you have owned the trade-in, its odometer has not been repaired, replaced, tampered with or altered in any way. That the odometer statement, damage disclosure statement and prior vehicle history which you provided us for your trade-in is true and correct.
 - That the original emission control system (including the catalytic converter) is intact. That the engine and transmission have not been changed from the manufacturer's original specifications. That the trade-in does not have a cracked or defective head, block, powertrain or frame.

WARRANTY DISCLAIMER

YOU UNDERSTAND THAT THE VEHICLE IS SOLD "AS IS" WITH ALL FAULTS AND THAT THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, or any other warranties, express or implied, covering the vehicle unless we make a written warranty to you or unless we enter into a service contract with you within 90 days from the date of this contract. If we do so, any implied warranty will last only as long as the limited written warranty.

This provision does not affect any warranties which may be provided by the manufacturer. If there is a manufacturer's warranty on the vehicle, we are not a party to it and it is not a part of this contract. If we are authorized by the manufacturer to perform warranty work on your vehicle, we hope that you ask us to perform the work. However, the manufacturer's warranty is between you and the manufacturer.

Documentary Fee. A documentary fee is not an official fee. A documentary fee is not required by law, but may be charged to a buyer for the preparation of documents and the performance of related services. The maximum amount that may be charged for a documentary fee is determined by Iowa Code Section 322.19A. This notice is required by law.

You understand that this agreement (including the terms on page 2) is an offer to purchase the vehicle described which will become a binding contract once the dealer has signed it. This document represents the complete agreement between you and the dealer regardless of any other oral, written or prior agreements or representations. However, if you are buying a used vehicle, the information you see on the window form for this vehicle is part of the contract and the information on the window form overrides any contrary provision in this contract. [La informacion que aparece en la ventanilla de este vehiculo forma parte de este contrato. La informacion contenida en el formulario de la ventanilla anula cualquier prevision que establezca lo contrario y que aparezca en el contrato de venta.]

Iowa law requires us to give you the following notice: You understand that liability insurance coverage which would protect you under the Iowa Motor Vehicle and Safety Responsibility Act IS NOT INCLUDED in your purchase of this motor vehicle.

By signing this contract, you are certifying that you are at least 18 years old (if there are two buyers, that at least one of you is 18 years old), that you have read this contract, pages 1 and 2, and agree to its terms, and that you have received a copy of it.

Accepted By:  _____
 Buyer's Signature N/A
 Date of Birth _____
 426037786
 Buyer's Driver's License or F.I.D. No. _____
 X _____
 Co-Buyer's Signature Date of Birth _____
 Co-Buyer's Driver's License or F.I.D. No. _____



MEETING DATE: Monday, June 8, 2026
SUBJECT: Mowing Equipment Purchases FY 2027
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

Motion to approve Mowing Equipment Purchases FY 2027.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. City of Van Meter - ZT6100 - AU1723274



Product Quotation
 Quotation Number: **AU1723274**
 Quote Sent Date: **Mar 26, 2026**
 Expiration Date: **Apr 25, 2026**

Your Bobcat Contact
Alex Urlaub
 Phone: +17012416372
 Email: alex.urlaub@doosan.com

Your Customer Contact

Deliver to
City of Van Meter
 506 GRANT ST
 VAN METER, IA, 50261

Bobcat Dealer
 Jake Handlos
Bobcat of De Soto, De Soto, IA
 2001 ASH STREET
 DE SOTO, IA, 50069

Bill to
City of Van Meter
 506 GRANT ST
 VAN METER, IA, 50261

Item Name	Item Number	Quantity	Price Each	Total
ZT6100 Zero Turn Riding Mower	M6227	1	10,976.42	10,976.42
Standard Equipment:				
Engine: Kawasaki FX781V EVO EFI Gas Engine (61" Deck)		Transmission: HG ZT-4400 Hydrostatic Transaxles		
Deck: AirFXTM Cutting System Air-Gap Baffles XL Grass Discharge Chute Front bull-nose designed Deep profile Adjustable front lips Cast Iron Spindle Assemblies		Operator Platform: Instrumentation: Fuel Gauges, Hour meter and PTO Throttle and Choke Cables 12 V Plug Outlet Key Switch High Back Full Mechanical Suspension Seat Fore/Aft Adjustment Seat Belt		
Engine Compartment: Rotating rear bumper 2 inch hitch receiver		Roll Over Protective Structure (ROPS) meets OSHA 1928.51 & 1928.52 Meets standard ANSI/OPEI B71.4 Rotating Foot Plate		
Tires: Drive Tires: 24 x 12 - 12 OTR Caster Tires: 13 x 6.5 - 6 OTR		Operator Controls: Hand Deck Lift Assist Adjustable Foot Deck Lift Assist Height of Cut Tethered Pin Adjustable Control Levers Fore/Aft/Up/Down		
		Warranty: 36 months, or 2000 hours whichever occurs first		
61" Deck Package	M6227-P01-C01	1	0.00	0.00
<i>Included: Kawasaki FX781V Engine 61" Side Discharge Mower Deck, Bobcat Seat,</i>				
60 Month/2500 Hour Limited Extended Warranty	9987610	1	1,000.00	1,000.00
Total for ZT6100 Zero Turn Riding Mower				11,976.42
Quote Subtotal				11,976.42
Dealer PDI				50.00
Destination Charges				400.00
Quote Total - USD				12,426.42

Comment: *Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer Acceptance:	
Quotation Number: AU1723274	Purchase Order: _____
Authorized Signature:	
Print: _____	Sign: _____
Date: _____	Email: _____
Addresses	
Delivery Address _____	
Billing Address (if different from ship to): _____	
Tax Exempt: Y <input type="checkbox"/> / N <input type="checkbox"/>	
Exempt in the State of: _____	
Tax Exempt ID:	
Federal: _____	
State: _____	
Expiration Date: _____	

MEETING DATE: Monday, June 8, 2026
SUBJECT: Bobcat Toolcat Purchase — FY 2027
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

Motion to approve Bobcat Toolcat Purchase — FY 2027.

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. City of Van Meter - UW56 - AU1702722
2. City of Van Meter - V-BLADE - AU1702736



Product Quotation
 Quotation Number: **AU1702722**
 Quote Sent Date: **Mar 16, 2026**
 Expiration Date: **Apr 15, 2026**

Your Bobcat Contact
Alex Urlaub
 Phone: +17012416372
 Email: alex.urlaub@doosan.com

Your Customer Contact

Deliver to
City of Van Meter
 506 GRANT ST
 VAN METER, IA, 50261

Bobcat Dealer
Bobcat of De Soto, De Soto, IA
 2001 ASH STREET
 DE SOTO, IA, 50069

Bill to
City of Van Meter
 506 GRANT ST
 VAN METER, IA, 50261

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	59,113.60	59,113.60
Standard Equipment:				
Adjustable Vinyl Seats			Horsepower Management	
All-Wheel Steer			Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471	
Automatically Activated Glow Plugs			Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I	
Auxiliary Hydraulics Variable Flow with dual direction detent			Dome Light	
Beverage Holders			Hydraulic Dump Box	
Bob-Tach			Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts.	
Boom Float			Joystick, Manually Controlled with Lift Arm Float	
Cargo Box Support			Lift Arm Support	
Cruise Control			Parking Brake, automatic	
Speed Management			Power Steering with Tilt Steering Wheel	
Enclosed Cab with HVAC			Radiator Screen	
Dual Port USB charger			Rear Receiver Hitch	
Lower Engine Guard			Seat Belts, Shoulder Harness	
Limited Slip Transaxle			Spark Arrestor Muffler	
Engine and Hydraulic Monitor with Shutdown			Suspension, 4-wheel independent	
Front LED Work Lights			Tires: 27 x 10.5-15 (8 ply), Lug Tread	
Full-time Four-Wheel Drive			Toolcat Interlock Control System (TICS)	
			Two-Speed Transmission	
			Machine Warranty: 12 Months, unlimited hours	
			Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty	
Deluxe Road Package	M1225-P01-C01	1	2,384.90	2,384.90
<i>Included:</i> Deluxe Road Package includes: Backup Alarm, Turn Signals, Flashers, Tail Lights, Brake Lights, Rear view mirror, Side Mirrors, Horn, Rear work lights, and headlights				
Attachment Control	M1225-R08-C02	1	206.50	206.50
Engine Block Heater	M1225-A01-C02	1	117.60	117.60

Heavy Duty Battery	M1225-R07-C02	1	84.70	84.70
High Flow Package	M1225-R03-C02	1	1,592.50	1,592.50
Interior Trim	M1225-A01-C04	1	165.90	165.90
Power Bob-Tach	M1225-R14-C03	1	928.20	928.20
Radio Option	M1225-R15-C02	1	435.40	435.40
Rear View Camera	M1225-R20-C01	1	289.10	289.10
Traction Control	M1225-R16-C02	1	511.00	511.00
29 X 12.5 Turf Tires	M1225-R05-C05	1	788.90	788.90
Electrical & Lighting - Beacon Kit	7424195	1	230.59	230.59
Total for Bobcat UW56				66,848.89
Quote Subtotal				66,848.89
Dealer PDI				150.00
Freight Charges				1,550.00
Dealer Assembly Charges				165.00
Quote Total - USD				68,713.89

Comment: *Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer Acceptance:	
Quotation Number: AU1702722	Purchase Order: _____
Authorized Signature:	
Print: _____	Sign: _____
Date: _____	Email: _____
Addresses	
Delivery Address _____	
Billing Address (if different from ship to): _____	
Tax Exempt: Y <input type="checkbox"/> / N <input type="checkbox"/>	

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



Product Quotation
 Quotation Number: **AU1702736**
 Quote Sent Date: **Mar 16, 2026**
 Expiration Date: **Apr 15, 2026**

Your Bobcat Contact
Alex Urlaub
 Phone: +17012416372
 Email: alex.urlaub@doosan.com

Your Customer Contact

Deliver to
City of Van Meter
 506 GRANT ST
 VAN METER, IA, 50261

Bobcat Dealer
Bobcat of De Soto, De Soto, IA
 2001 ASH STREET
 DE SOTO, IA, 50069

Bill to
City of Van Meter
 506 GRANT ST
 VAN METER, IA, 50261

Item Name	Item Number	Quantity	Price Each	Total
72" Snow V-Blade	6958576	1	5,102.64	5,102.64
Total for 72" Snow V-Blade				5,102.64
Quote Subtotal				5,102.64
Dealer PDI				50.00
Destination Charges				208.00
Quote Total - USD				5,360.64

Comment: *Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer Acceptance:

Quotation Number: AU1702736

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____

MEETING DATE: Monday, June 8, 2026
SUBJECT: 415 Grant RFP
SUBMITTED FOR: Discussion and Consideration
PRESENTER:

SUMMARY

RECOMMENDATION

IF NEEDED: Motion to approve 415 Grant RFP .

SAMPLE LANGUAGE

City Councilmember: _____ So moved.

City Councilmember: _____ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

None

Public Works Report: June, 2026

- 1: We have been filling potholes in various locations.
- 2: Preconstruction meeting for the booster station improvements
- 3: Have been coordinating with utility contractors at the school project to ensure City infrastructure is protected and in working order.
- 4: Have a had a couple progress meetings for the Richland Trail project.
- 5: Filled out monthly water reports for the DNR
- 6: Filled out monthly wastewater reports for the DNR.
- 7: Trail by the School ball fields was poured. Public works hauled in top soil and backfilled. Waiting on seeding.
- 8: Sidewalk at the end of Arlington was poured. PW backfilled.
- 9: Moved some materials from 601 Main to storage at the PW shop.
- 10: Graded some areas in Johnson Park where holes were left from tree removal.
- 11: Mowed and brush hogged various areas
- 12: Hung flags on various poles for summer “flag” holidays.
- 13: Started putting up fence posts for fencing for RRD’s
- 14: Cleaned gutters at City Hall
- 15: Put new mulch down at City Hall
- 16: Memorial Day “deep cleaning” of the cemetery.
- 17: Locate tickets as they come in.
- 18: Fixed softball field #1 scoreboard.
- 19: Working with Randy on water main rehab settlement. It appears we have reached a settlement.
- 20: Have met with Woodruff Construction a couple times to give a tour of the booster station.

21: Had the generators that service the wells and booster station serviced and inspected per DNR code. One generator at the booster station had a failed breaker. I had Zeigler Caterpillar replace it.

22: Have been gathering data for CIWW.

Year to Date Statistics
01/01/2026

	<u>Total Calls:</u>	<u>Traffic Stops:</u>
<u>Y2D:</u>	214	74

May Statistics

	<u>Total Calls:</u>	<u>Traffic Stops:</u>
<u>Month:</u>	65	27

Training/ Updates

Nathaniel has started the FTO process and has progressed through training as expected. He is currently on afternoon shifts with Officer Cooper.

The new F-150 has arrived at the dealership and is waiting for various components to arrive.

With school out for the summer Officer Cooper will now be available for summer scheduling.

The building project continues to move along with the old building demo started and design plans being updated.

We have several training courses planned for the upcoming months and look forward to bringing fresh perspective to the city soon.

There will be multiple road closures throughout our area over the course of the year we will do our best to assist and keep the city and other departments updated as we are made aware.

As always reach out if you have any questions or concerns.

Van Meter Fire Department

Fire Chief Mark Schmitt



Monthly Report to Council

May 2026

Training

FF1 training skills 1410 drills

Boat operations

Significant calls

Mutual aid structure fire to Adel 05/11/26

Projects, Activities, & Special Events

Still working on the building project

Boards, Groups, and Associations

Myself and Asst Chief Feldman and Asst Chief Davis attended the Dallas County Fire Chiefs meeting 05/21/2026

For the good of the Department

After 8 yrs with the Van Meter Fire Department, Asst Chief Justin Fyfe retired at the end of May. Justin will be missed!

Monthly Call Report

May 2026	Total	Responded	No Response	Fire	EMS
DeSoto	10	8	2	3	7
Van Meter	16	13	3	6	10
Mutual Aid	1	1	0	1	
Total	27	22	5	10	17

The call volume has settled down for 2026 compared to 2025, this year is more on track to match or be very close to call volume in 2024.

I still would like to see our no responses be better for Van Meter.



Work reflected took place between May 9th and June 6th

- May 11th—Department Head Meeting
- May 12th—AM Storytime
- May 13th—Preschool classes visit the library; Library Board Meeting
- May 15th—Summer reading school visits
- May 16th—City Administrator Interviews
- May 18th—Dallas County Library Association Meeting @ Van Meter Library
- May 19th—Books & Banter
- May 21st—PM Storytime
- May 22nd—End of School Social
- May 25th—Closed for Memorial Day
- May 26th—Ricochet Academy Service Project Construction
- May 27th—Meeting with Misty Gray from the State Library (Strategic Planning)
- May 28th—All Iowa Reads Children’s Committee
- May 30th—Summer Reading Kick-Off
- June 1st—Department Head Meeting
- June 2nd—Trail Mix Bar (all day at library)
- June 3rd—Storytime with Ms. Christie
- June 4th—Recipe Exchange
- June 5th—Iowa Library Association Foundation Meeting
- June 6th—Friends of the Van Meter Public Library Book Sale; Saturday Storytime

May was spent getting ready for Summer Reading and working on our new strategic plan for the library. We hosted several classes at the library and went to the Van Meter School to discuss the Summer Reading program. The End of School Social on May 22nd was a huge success. 159 kids signed up for Summer Reading, and we welcomed over 230 patrons into the library. We have had over 250 kids sign up for Summer Reading as of June 2nd. We are hoping for a record turn out this year, and are excited to see how many kids, teens, and adults finish the program.

Misty Gray and I met on May 27th to continue working on a new strategic plan. This two-hour session was spent creating measurable goals for the library. We are hoping to have a rough draft available for the library board to approve on June 10th. The strategic plan must be completed before we can renew our accreditation in 2027.

As always, thank you to our mayor, city council, city staff, and community for supporting us!

FY26 At a Glance	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	FY26
Visitors	936	641	651	597	444	461	412	396	466	435	1126	6565
Library checkouts	1671	1331	1258	1126	854	786	1065	860	1051	1046	1285	12333
E-books & e-audiobooks check-out	501	488	441	413	391	395	442	445	532	555	568	5171
Total Circulation	2172	1819	1699	1539	1245	1181	1507	1305	1583	1601	1853	17504
Programs offered	16	0	14	16	16	17	16	16	14	13	11	149
Programming attendance	348	0	237	333	269	266	193	219	184	188	209	2446
Total Programming	348	0	237	333	269	266	193	219	184	188	209	2446
Library visit schools/daycare	0	0	3	5	3	3	3	2	3	3	21	46
Groups/students visit library	0	0	0	0	0	0	0	0	0	0	3	3
Other Outreach	0	0	0	0	0	0	0	0	0	0	0	0
Total Outreach Participants	0	0	59	117	61	62	61	38	83	69	375	925
Total Outreach Events	0	0	3	5	3	3	3	2	3	3	24	49
Computer usage	19	7	8	17	9	11	21	10	13	4	13	132
Wireless usage visits	45	50	45	50	44	73	41	2	0	0	186	536
Reference questions	70	83	78	67	38	73	71	63	97	101	158	899
ILL Borrow Completed	20	29	8	19	21	17	20	21	15	16	18	204
ILL Lender Completed	5	5	8	13	10	10	15	10	11	14	15	116
Website Visits	475	362	350	406	331	302	460	402	374	383	480	4325

FY25 At a Glance	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	FY25
Visitors	718	549	432	610	314	480	346	355	491	485	900	5680
Library checkouts	1524	1093	911	1065	877	859	834	822	987	926	1331	11229
E-books & e-audiobooks check-out	446	343	410	452	497	388	453	354	426	343	422	4534
Total Circulation	1970	1436	1321	1517	1374	1247	1287	1176	1413	1269	1753	15763
Programs offered	20	0	16	19	17	12	14	18	16	11	16	159
Programming attendance	282	0	204	360	246	344	233	220	254	165	532	2840
Passive program participation	0	0	0	0	0	0	0	0	0	0	0	0
Total Programming	282	0	204	360	246	344	233	220	254	165	532	2840
Library visit schools/daycare	0	0	3	3	3	3	3	3	3	5	3	29
Groups/students visit library	0	0	1	0	0	2	0	0	0	0	2	5
Other Outreach	0	0	0	0	0	0	0	0	0	0	0	0
Total Outreach Participants	0	0	63	49	39	91	35	41	44	125	210	697
Total Outreach Events	0	0	4	3	3	3	3	3	3	5	4	31
Computer usage	6	11	9	15	14	5	1	2	1	4	18	86
Wireless usage visits	42	98	69	120	125	64	67	129	140	124	140	1118
Reference questions	91	77	60	72	41	60	49	56	64	65	99	734
ILL Borrow Completed	31	23	11	29	18	14	24	12	28	22	14	226
ILL Lender Completed	17	22	9	9	11	13	27	18	18	17	24	185
Website Visits	487	390	338	370	338	439	462	312	351	332	495	4314

June 2026

Monthly Council Report

Sport	Registration # to Date
Youth Basketball	
Youth Football	
Youth Flag Football	
Youth Soccer – Spring	408
Youth Soccer – Fall	
Little League – Boys	178
Rec Softball - Girls	97

- The little league season is wrapping up in the coming weeks
 - All Stars are set to start June 22nd
- The spring soccer season finished up in May
 - We will be having an end of season recap meeting Sunday June 7th
- My Rec laborers began working a couple weeks ago and have done a good job cleaning up the ball park
 - There was some issue with bathroom cleanup & maintenance but working with my staff and public works, we believe we have better system in place to keep them clean
- Fall Sports Registration has been released (Soccer/Flag Football)
 - We will be offering K-6th flag football again this fall
 - 3rd-6th will be a part of the Winterset flag football league
- We were able to get the scoreboard fixed on S1
- Moles continue to come back and our getting in the outfields of the baseball fields again
 - I purchased some solar powered mole repellent stakes and placed them around the fence. We will see if those help at all.
- We have two art in the park sessions coming up in June
 - June 13th
 - June 27
 - We are partnering with the library again with these events
- Our first concert in the park is set for June 14th at Memorial Park
- The park board passed the Memorial Plaque Recognition policy I drafted and will be looking for approval from council this meeting.
- Spring Camps wrapped up in May

- Summer Camps are set to start the 2nd week of June
- Working with the Iowa Wild on potentially hosting an introductory floor hockey clinic here in Van Meter this summer



May 11, 2026

The following is the status of tasks and job projects Veenstra & Kimm, Inc. is assisting the City of Van Meter:

Right of Way Permit Application Reviews:

- No Permits applications are being reviewed by City/V&K

Subdivision Reviews:

- Trindle Ridge warranty repair of cracked concrete panel - V&K requested J&K provide schedule for PCC patch repair.
- Grand Ridge Estates Plat 3 – Reviewing final construction plans for last development in Grand Ridge Estates

Iowa Interstate Railroad land exchange with City

- V&K and City executed agreement. V&K has prepared Railroad access permit application, insurance and scheduling time with railroad to survey site.

Job 193110 Brookview Annexation Survey Services:

- V&K has provided information. City to execute with property owners the final easement and plat of survey documents

Job 193114 Richland Road Trail Construction Staking

- V&K providing construction staking for project.

Job 19375 Water Supply Well #4:

- V&K drafting amended water use permit application to add well #4 as a shallow well south of the Racoon River.

Job 19389 Water Treatment Plant:

- Iowa DNR starting Environmental review of the project.
- IDNR held project initiation meeting for the project.
- City/V&K met with CIWW for presentation of future CIWW 12 MGD plant
- City/V&K met with PFM for Performa financing options for new plant
- Project 1 1980 Booster Station improvements. Project is not part of the original design agreement but fast-tracking project.
 - Status – Project bid opening held and recommendation to award to City
 - The City will directly procure work directly to Electric Pump for new controls.

Job 19399 Microsoft Public Improvements:

- Development Agreement approved at the March 23, 2026 City Council meeting.
- Project 1 F90 widening and surfacing from Ute to Tabor
 - Project will include bridge work and close F90 at the bridges starting December 15 through March 15.
 - 95% plans and specifications to be available for City, Dallas County and Microsoft review and comment.
 - Project will require IDOT approval for detour route on I-80
 - Schedule:
 - Bid project in May 2026
 - Award contract in June 2026
 - Construction start August 2026
- Project 2 Tabor and 365 Street improvements
 - 95% plans and specifications to be available for City, Dallas County and Microsoft review and comment.
 - Schedule:
 - Bid project in May 2026
 - Award contract in June 2026
 - Construction start August 2026
- Project 365th from Seneca to Richland Road
 - Project plan to bid fall 2026

193106 Water Main Replacement PH 1 - Construction

- V&K to prepare settlement offer letter to United Utilities to close project.