Business Meeting
Agenda
6:00 PM

Monday, September 14, 2026
100 Hazel Street, Van Meter, IA 50261
Fellowship Hall

Council Members
Joe Herman, Mayor
Travis Brott, Mayor Pro Tem
Joel Akers
Jarin Young
Jason Barney
Joe Lake

City Staff
Annette Ekhoff, City Administrator
Travis Cooke, City Clerk
Drew McCombs, Public Works Director
Grace Wilder, Parks & Rec Director
Jonatha Basye, Library Director
Michael Brown, Police Chief
Mark Schmitt, Fire Chief
John Fatino, Whitfield & Eddy, PLC
Randy Johnson, Veenstra & Kimm, Inc

NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether it should be placed on a future agenda. All comments from the public, City Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.

Meeting Agenda:

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of the Agenda**
5. **Public Comment**
    a. Petition Request for Temporary Traffic Control on F-910 and Richland Road — Jess Vogel and Tabitha Slaughter
6. **Consent Agenda**
    a. Minutes of the August 10, 2026 City Council Regular Business Meeting
    b. Minutes of the August 24, 2026 City Council Regular Workshop Meeting
    c. September Claims and August Payroll Report
    d. August Building Permit Report
    e. Casey's Alcohol License LE00002070 Ownership Change
    f. STREET CLOSURE REQUEST - FALL FEST
    g. RESOLUTION NO. 2026-59 - A RESOLUTION REAPPOINTING LISA BENTON TO THE PARKS AND RECREATION BOARD FOR THE CITY OF VAN METER, IOWA

h. RESOLUTION NO. 2026-60 — A RESOLUTION REQUESTING PROPERTY TAX EXEMPTION AND APPLICABLE ABATEMENT FOR 415 GRANT STREET

i. RESOLUTION NO. 2026-61- A RESOLUTION NOMINATING AND APPOINTING PENNY WESTFALL AS THE CITY OF VAN METER REPRESENTATIVE TO THE DALLAS COUNTY LOCAL HOUSING TRUST FUND BOARD

7. Reports

a. Mayor

b. City Council

c. City Administrator

d. Department Reports (as applicable)

8. Public Hearings

a. PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-6 - AN ORDINANCE AMENDING THE CODE
OF ORDINANCES CHAPTER 122: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS

b. CONSIDERATION OF THE FIRST READING OF ORDINANCE NO. 2026-6-AN ORDINANCE AMENDING THE CODE
OF ORDINANCES CHAPTER 122: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS

c. CONSIDERATION OF WAIVING THE SECOND AND THIRD READINGS OF ORDINANCE NO. 2026-6-AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 122: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS AND MOVE TO ADOPT

d. PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-7 - AN ORDINANCE AMENDING THE CODE
OF ORDINANCES CHAPTER 123: MOBILE FOOD VENDORS

e. CONSIDERATION OF THE FIRST READING OF ORDINANCE NO. 2026-7 - AN ORDINANCE AMENDING THE CODE
OF ORDINANCES CHAPTER 123: MOBILE FOOD VENDORS

f. CONSIDERATION OF WAIVING THE SECOND AND THIRD READINGS OF ORDINANCE NO. 2026-7 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 123: MOBILE FOOD VENDORS AND MOVE TO ADOPT

g. PUBLIC HEARING ON THE PROPOSED SALE OF REAL PROPERTY LOCATED AT 415 GRANT STREET, VAN
METER, IOWA

9. New Business

a. DISCUSSION AND POSSIBLE ACTION REGARDING THE REVIEW AND AWARD OF A PROPOSAL FOR THE PURCHASE AND REDEVELOPMENT OF 415 GRANT STREET (FORMER FAT RANDI'S PROPERTY)

b. DISCUSSION AND POSSIBLE ACTION REGARDING INSTALLATION OF ALL-WAY STOP CONTROL AT THE INTERSECTION OF F90/360TH STREET AND RICHLAND ROAD AS AN INTERIM SAFETY IMPROVEMENT

10. Announcements

11. Adjournment

Van Meter
tradition with a vision

Business Meeting Minutes
7:00 PM

Monday, August 10, 2026
100 Hazel Street, Van Meter, IA 50261
Fellowship Hall

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a regular council meeting on Monday, August 10, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 07:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, and Jarin Young. Staff present: City Administrator Annette Ekhoff, Deputy City Clerk Maddie Lavallee, City Attorney John Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Library Director Jonatha Basye, and Public Works Director Drew McCombs.

2. Pledge of Allegiance

Mayor Herman led the Pledge of Allegiance.

3. Roll Call

Present: Councilmember Travis Brott, Councilmember Joel Akers, Councilmember Jason Barney, Councilmember Joe Lake, Councilmember Jarin Young

4. Approval of Agenda

Motion by Jarin Young to approve the Agenda. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

5. Public Comment

None.

6. Consent Agenda

Motion by Travis Brott to approve the Consent Agenda removing Item G - Resolution 2026-48. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

a. Minutes of the July 13, 2026 City Council Regular Business Meeting

b. Minutes of the July 29, 2026 City Council Regular Workshop Meeting

c. August Claims List and July Payroll Report

Payee	Description	Amount
BRODART	SERVICE FOR 7/26-6/27	15,146.40
ELDER CORPORATION	PAY EST #3	408,695.43
HEARTLAND BUSINESS SYSTEM	ADMIN COMPUTER	2,246.00
JESTER INSURANCE SERVICE	2026 F250	1,138.00
MIDWEST TAPE LLC	HOOPLA	6,500.00
HACH	FLUORIDE	390.35
INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	934.82

JONATHA BASYE	REIMBURSEMENT	384.5
JONES CREEK APPAREL	LOGO APPAREL	1,407.27
WASTE SOLUTIONS OF IA	KYBOS	146
STIVERS FORD	PW TRUCK	17,799.00

515 FLOORING	PEST CONTROL	91.08
AGRISOURCE COOP	WATER TESTING	181.5
ALLENDER BUTZKE ENG	GEOTECHNICAL	7,650.00
ANNETTE EKHOFF	MILEAGE FOR MEETINGS	34.95
ARNOLD MOTOR SUPPLY	2021 FORD F250 MAINTENANCE	104.64
AT&T MOBILITY	PD CELL PHONES	281.08
BANNER FIRE EQUIPMENT	PARTS	390.19
BASE	MONTHLY CAFETERIA	30
BIBLIONIX	SUBSCRIPTION	1,430.00
BOBCAT WILDLIFE & PEST	P&R MOLE TREATMENT FALL 25	525
BOLTON & MENK INC	VM/RICHLAND RD TRAIL	30,998.10
CARTER CONSTRUCTION	601 MAIN	18,750.00
CULLIGAN	WATER LIBRARY	83.41
D AND G AUTO GROUP	TIRE REPAIR	35
D&K PRODUCTS	CHEMICALS	942.64
DALLAS COUNTY EMS	FY26 HOUSING TRUST	1,484.00
DASH SPORTS	DASH GAMES	2,665.60
FENIX USA LLC	MONTHLY HOSTING	347.5
GREER HOME SERVICES	CITY HALL DOORS	2,411.56
HEARTLAND BUSINESS SYSTEM	ADMIN COMPUTER	14,370.98
I80 CONCRETE	SIDEWALK CONNECTION	43,965.00
IOWA CODE ENFORCEMENT	JULY SERVICE FEE	600
IOWA SPORTS TURF	TURF MAINT.	2,695.00
JEWISH FED OF GREATER DSM	FIELD RENTAL	3,000.00
JOE HERMAN	CITY HALL DOORS	381.79
LAURA WICKS	FD CLEANING	75
LEXIPOL LLC	ACADEMY	481.92
MANATTS INC	HAULING SERVICE	221.85
MEDIACOM	INTERNET	506.94
MIDAMERICAN ENERGY	415 GRANT	159.93
NEXT METERS	WATER METERS	7,420.47
NYEMASTER GOODE, P.C.	LEGAL	1,045.00
PLAYAWAY PRODUCTS	WONDERBOOKS	62.99
RHONDA BALDWIN	REC PRIZE	20
STATE INDUSTRIAL	SUPPLIES	4,241.84
STIVERS FORD	TRUCK PURCHSE	24,266.64
TEAM SERVICES INC	601 MAIN SOIL TESTING	667.6
VEENSTRA & KIMM INC	ENGINEERING	145,906.22
WASTE CONNECTIONS	GARBAGE CONTRACT	14,070.70
WASTE SOLUTIONS OF IA	KYBOS - SOCCER FIELDS	730
WHITFIELD & EDDY PLC	LEGAL	1,930.35
ZIEGLER INC	GENERATOR SERVICE	803.35

GATEHOUSE MEDIA IA HOLDINGS	BOA NOTICE	30.48
THE HARTFORD	HARTFORD BENEFITS	420.18
VERIZON WIRELESS	PHONE/COMS	1,450.04
WELLMARK	HEALTH INSURANCE	11,447.02
DELTA DENTAL	VISION AND DENTAL	750.74
GATEHOUSE MEDIA	MINUTES	267.28
GATEHOUSE MEDIA	MINUTES	49.68
TREAS - ST OF IA SALES TX	WET TAX	2,056.96
TREAS - ST OF IA SALES TX	SALES TAX	873.55
WELLS FARGO CC	CC PURCHASES	2,403.78
WEX BANK	FUEL	2,070.02
ELAN FINANCIAL	MONTHLY IT	134.06
TOTAL:		812,801.38

City of Van Meter July 2026 Payroll Report

7/3/2026	
Payroll Deposit	$ 28,072.13
Vendors	
AFLAC	$ 30.23
FEDERAL	$ 9,497.39
IPERS	$ 4,657.90
STATE WD	$ 927.09
Vendor Total	$ 15,112.61
7/17/2026	
Payroll Deposit	$ 33,253.99
Vendors	
AFLAC	$ 30.23
FEDERAL	$ 10,258.43
IPERS	$ 5,261.85
STATE WD	$ 908.70
Vendor Total	$ 16,459.21
7/31/2026	
Payroll Deposit	$ 25,824.85
Vendors	
AFLAC	$ -
FEDERAL	$ 9,374.21
IPERS	$ 960.47
STATE WD	$ 5,390.00
Vendor Total	$ 15,724.68

d. July Building Permit Report

e. APPROVE ROAD CLOSURE REQUEST — WEST STREET BETWEEN GRANT AND WILSON - AUGUST 8, 2026

f. RESOLUTION NO. 2026-47 — A RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON THE PROPOSED SALE OF REAL PROPERTY LOCATED AT 415 GRANT STREET, VAN METER, IOWA

g. RESOLUTION NO. 2026-48 — A RESOLUTION APPOINTING MEMBER TO THE VAN METER VOLUNTEER FIRE DEPARTMENT

h. RESOLUTION NO. 2026-49 — A RESOLUTION DESIGNATING THE OFFICIAL PUBLIC PLACES FOR POSTING CITY COUNCIL MEETING NOTICES AND AGENDAS FOR THE CITY OF VAN METER, IOWA.

i. RESOLUTION NO. 2026-50 - A RESOLUTION ESTABLISHING THE START TIME FOR REGULAR CITY COUNCIL BUSINESS MEETINGS AND CITY COUNCIL WORKSHOP MEETINGS

7. Reports

Reports were presented as written in the packet.

a. Mayor

b. City Council

c. Department Reports

8. Unfinished Business

a. THIRD AND FINAL READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES

Motion by Travis Brott to approve THIRD AND FINAL READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. MOTION TO ADOPT ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES

Motion by Joel Akers to ADOPT ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

9. New Business

a. BOOSTER STATION NO 1. REHABILITATION PARTIAL PAYMENT NO. 2

Motion by Jason Barney to approve BOOSTER STATION NO 1. REHABILITATION PARTIAL PAYMENT NO. 2. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. RESOLUTION NO. 2026-51- A RESOLUTION RATIFYING THE AWARD OF THE DAHL BUILDING DEMOLITION PROJECT TO CARTER CONSTRUCTION GROUP, LLC, RATIFYING WORK PERFORMED PRIOR TO FORMAL COUNCIL APPROVAL, AUTHORIZING COMPLETION OF THE PROJECT, AND AUTHORIZING PAYMENT

Motion by Joel Akers to approve RESOLUTION NO. 2026-51- A RESOLUTION RATIFYING THE AWARD OF THE DAHL BUILDING DEMOLITION PROJECT TO CARTER CONSTRUCTION GROUP, LLC, RATIFYING WORK PERFORMED PRIOR TO FORMAL COUNCIL APPROVAL, AUTHORIZING COMPLETION OF THE PROJECT, AND AUTHORIZING PAYMENT. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

c. RESOLUTION NO. 2026-52 - A RESOLUTION APPROVING A THREE-YEAR AGREEMENT WITH CASELLE LLC FOR RECONCILIATION SERVICES

Motion by Joel Akers to approve RESOLUTION NO. 2026-52 - A RESOLUTION APPROVING A THREE-YEAR AGREEMENT WITH CASELLE LLC FOR RECONCILIATION SERVICES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

10. Announcements

None.

11. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. The meeting was adjourned at 07:27 PM.

Joe Herman, Mayor

Maddie Lavallee, Deputy City Clerk

Van Meter
tradition with a vision

Business Meeting Minutes
6:00 PM

Monday, August 24, 2026
310 Mill Street, Van Meter, IA 50261
City Hall

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a regular council meeting on Monday, August 24, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 06:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Staff present: City Administrator Annette Ekhoff, Police Chief Mike Brown and Deputy City Clerk Maddie Lavallee.

2. Roll Call

Present: Councilmember Travis Brott, Councilmember Joel Akers, Councilmember Jason Barney, Councilmember Joe Lake, Councilmember Jarin Young.

3. Approval of the Agenda

Motion by Travis Brott to approve the Agenda. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

4. New Business

a. RESOLUTION #2026-53 - A RESOLUTION ADOPTING THE CITY OF VAN METER CITY COUNCIL RULES OF PROCEDURE AND GOVERNANCE POLICIES

Motion by Jason Barney to approve RESOLUTION #2026-53 — A RESOLUTION ADOPTING THE CITY OF VAN METER CITY COUNCIL RULES OF PROCEDURE AND GOVERNANCE POLICIES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. RESOLUTION #2026-54 — A RESOLUTION APPROVING CHECK SIGNING POLICY

Motion by Joel Akers to approve RESOLUTION #2026-54 — A RESOLUTION APPROVING CHECK SIGNING POLICY. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

c. RESOLUTION #2026-55 — A RESOLUTION APPROVING CREDIT CARD POLICY

Motion by Joel Akers to approve RESOLUTION #2026-55 — A RESOLUTION APPROVING CREDIT CARD POLICY. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

d. RESOLUTION #2026-56 - A RESOLUTION SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-6 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 122: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS

Motion by Jarin Young to approve RESOLUTION #2026-56 - A RESOLUTION SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-6 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 122: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Jason Barney, Joe Lake, Jarin Young. Nays: Joel Akers.

Abstain: None. Motion carried 4-1-0.

e. RESOLUTION #2026-57 - A RESOLUTION SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-7 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 123: MOBILE FOOD VENDORS

Motion by Travis Brott to approve RESOLUTION #2026-57 - A RESOLUTION SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-7 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 123: MOBILE FOOD VENDORS. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

f. RESOLUTION #2026-58 - A RESOLUTION APPROVING AN AGREEMENT WITH THE MID-IOWA PLANNING ALLIANCE FOR COMMUNITY DEVELOPMENT FOR CAPITAL IMPROVEMENT PLAN AND CITY COUNCIL GOAL SETTING SERVICES

Motion by Jason Barney to approve RESOLUTION #2026-58 — A RESOLUTION APPROVING AN AGREEMENT WITH THE MID-IOWA PLANNING ALLIANCE FOR COMMUNITY DEVELOPMENT FOR CAPITAL IMPROVEMENT PLAN AND CITY COUNCIL GOAL SETTING SERVICES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

g. REPORT AND DISCUSSION ON PUBLIC SAFETY FACILITY FOR POLICE AND FIRE

Council and staff discussed the needs for a stand-alone public safety facility for police and fire.

5. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. Meeting was adjourned at 07:08 PM.

Joe Herman, Mayor

Maddie Lavallee, Deputy City Clerk

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ACCO (6)								
0266321-IN	1	Invoice	CHLORINE & CARBOY	08/17/2026	08/19/2026	770.00	00/00	600-810-6501
Total ACCO (6):						770.00		
AGSOURCE COOPERATIVE SERVICES (30)								
PS-INV4867	1	Invoice	WW CBOD, WW TSS, WW	08/11/2026	08/11/2026	54.35	00/00	610-815-6412
PS-INV4885	1	Invoice	DW TESTING	08/25/2026	08/25/2026	70.95	00/00	600-810-6412
PS-INV4907	1	Invoice	WW CBOD, WW TSS, WW	08/31/2026	09/03/2026	130.80	00/00	610-815-6412
Total AGSOURCE COOPERATIVE SERVICES (30):						256.10		
ALL AMERICAN TURF BEAUTY (29)								
817179	1	Invoice	FALL APPLICATION	09/08/2026	09/30/2026	54.62	00/00	001-650-6320
Total ALL AMERICAN TURF BEAUTY (29):						54.62		
AMAZON CAPITAL SERVICES (1196)								
1TQV-RN47-	1	Invoice	PD	09/03/2026	09/03/2026	36.99	00/00	001-110-6506
1TQV-RN47-	2	Invoice	FIRE	09/03/2026	09/03/2026	18.21	00/00	001-150-6320
1TQV-RN47-	3	Invoice	EMS	09/03/2026	09/03/2026	22.32	00/00	001-160-6311
1TQV-RN47-	4	Invoice	LIBRARY	09/03/2026	09/03/2026	806.07	00/00	001-410-6215
1TQV-RN47-	5	Invoice	LIBRARY	09/03/2026	09/03/2026	73.77	00/00	001-410-6502
1TQV-RN47-	6	Invoice	LIBRARY	09/03/2026	09/03/2026	127.79	00/00	001-410-6506
1TQV-RN47-	7	Invoice	ADMIN	09/03/2026	09/03/2026	288.83	00/00	001-610-6506
1TQV-RN47-	8	Invoice	ADMIN	09/03/2026	09/03/2026	5.99	00/00	001-610-6506
1TQV-RN47-	9	Invoice	CITY CLERK	09/03/2026	09/03/2026	5.03	00/00	001-620-6414
1TQV-RN47-	10	Invoice	CITY CLERK	09/03/2026	09/03/2026	176.39	00/00	001-620-6506
1TQV-RN47-	11	Invoice	CITY HALL	09/03/2026	09/03/2026	65.99	00/00	001-650-6311
1TQV-RN47-	12	Invoice	REC	09/03/2026	09/03/2026	476.42	00/00	001-440-6507
1TQV-RN47-	13	Invoice	PW	09/03/2026	09/03/2026	157.99	00/00	600-810-6506
Total AMAZON CAPITAL SERVICES (1196):						2,261.79		
ANNIE ATKINS (1480)								
03SEP2026	1	Invoice	CAP CUT SUBSCRIPTION	09/01/2026	09/03/2026	308.04	00/00	001-410-6220
Total ANNIE ATKINS (1480):						308.04		
ARNOLD MOTOR SUPPLY (39)								
21NV191944	1	Invoice	2026FORD F250 OIL CHA	08/13/2026	08/13/2026	51.96	00/00	600-810-6332
21NV192980	1	Invoice	2019 FORD F250 MAINTE	08/26/2026	08/26/2026	165.75	00/00	600-810-6332
Total ARNOLD MOTOR SUPPLY (39):						217.71		
AT&T MOBILITY (964)								
2872962714	1	Invoice	PD CELL PHONES	08/19/2026	09/14/2026	411.47	00/00	001-110-6373
Total AT&T MOBILITY (964):						411.47		
AYLA LANSMAN (1260)								
11010813	1	Invoice	SOCCER REF RECERT F	08/31/2026	08/31/2026	64.51	08/26	001-440-6503
Total AYLA LANSMAN (1260):						64.51		
BANNER FIRE EQUIPMENT (1209)								
1079	1	Invoice	843 PUMP REPAIRS	08/07/2026	08/23/2026	1,929.05	00/00	001-150-6332
50661	1	Invoice	BRAKE PARTS FOR 836	08/23/2026	08/23/2026	6,691.67	00/00	001-150-6332

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total BANNER FIRE EQUIPMENT (1209):						8,620.72		
BASE (1242)								
01OCT2026	1	Invoice	MONTHLY CAFETERIA	10/01/2026	09/04/2026	30.00	00/00	001-620-6499
Total BASE (1242):						30.00		
BASEPOINT BUILDING AUTOMATIONS (1477)								
184932	1	Invoice	ADA DOORS	08/19/2026	09/18/2026	7,900.00	00/00	001-650-6310
Total BASEPOINT BUILDING AUTOMATIONS (1477):						7,900.00		
BOLTON & MENK INC (816)								
0403352	1	Invoice	VM/RICHLAND RD TRAIL	08/13/2026	08/18/2026	10,660.00	00/00	315-750-6490
0404770	1	Invoice	LANDSCAPE ARCHITECT	08/28/2026	09/02/2026	1,155.00	00/00	380-750-6490
Total BOLTON & MENK INC (816):						11,815.00		
C & K ELECTRIC LLC (1338)								
1913	1	Invoice	VESTIBULE REMODEL	08/28/2026	09/12/2026	3,117.57	00/00	001-650-6310
1917	1	Invoice	POLICE STATION IT ROO	08/28/2026	09/12/2026	1,986.34	00/00	001-110-6310
1924	1	Invoice	TROUBLESHOOT WELL P	08/28/2026	09/12/2026	165.00	00/00	600-810-6310
Total C & K ELECTRIC LLC (1338):						5,268.91		
CASELLE LLC (1352)								
INV-22038	1	Invoice	CITY SOFTWARE WATER	08/24/2026	09/01/2026	5,000.00	00/00	600-810-6419
INV-22038	2	Invoice	CITY SOFTWARE STREE	08/24/2026	09/01/2026	5,000.00	00/00	001-210-6419
INV-22038	3	Invoice	CITY SOFTWARE SEWER	08/24/2026	09/01/2026	5,000.00	00/00	610-815-6419
INV-22039	1	Invoice	CITY SOFTWARE SEWER	08/24/2026	09/01/2026	2,000.00	00/00	610-815-6419
INV-22039	2	Invoice	CITY SOFTWARE WATER	08/24/2026	09/01/2026	2,000.00	00/00	600-810-6419
INV-22039	3	Invoice	CITY SOFTWARE CLERK	08/24/2026	09/01/2026	2,000.00	00/00	001-620-6419
Total CASELLE LLC (1352):						21,000.00		
DES MOINES CHILDRENS MUSEUM (1475)								
17493	1	Invoice	ADVENTURE PASS	08/17/2026	09/19/2026	200.00	00/00	001-410-6220
Total DES MOINES CHILDRENS MUSEUM (1475):						200.00		
ELAN FINANCIAL - EBANK CC (1244)								
75584	1	Invoice	DES MOINES REGISTER	07/13/2026	08/01/2026	24.00	00/00	001-620-6414
75584	2	Invoice	CANVA	07/13/2026	08/01/2026	34.20	00/00	001-620-6414
75584	3	Invoice	CANVA	07/13/2026	08/01/2026	30.00	00/00	001-620-6414
75584	4	Invoice	ICMA CONFERENCE	07/13/2026	08/01/2026	915.00	00/00	001-610-6240
75584	5	Invoice	USPS STAMPS	07/13/2026	08/01/2026	234.00	00/00	001-620-6508
75584	6	Invoice	SKIDLOADER GLASS	07/13/2026	08/01/2026	200.00	00/00	600-810-6322
75584	7	Invoice	IOWA WATER CONFERE	07/13/2026	08/01/2026	145.00	00/00	600-810-6240
75584	8	Invoice	IOWA RURAL WATER CO	07/13/2026	08/01/2026	260.00	00/00	600-810-6240
75584	9	Invoice	IOWA LEAGUE OF CITIES	07/13/2026	08/01/2026	275.00	00/00	001-610-6240
75584	10	Invoice	IACMA	07/13/2026	08/01/2026	120.00	00/00	001-610-6240
75584	11	Invoice	IACMA CREDITS	07/13/2026	08/01/2026	630.94-	00/00	001-610-6240
Total ELAN FINANCIAL - EBANK CC (1244):						1,606.26		
ELITE SPORTS (718)								
52253	1	Invoice	YOUTH SOCCER SHIRTS	08/25/2026	09/24/2026	750.00	00/00	001-440-6504

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total ELITE SPORTS (718):						750.00		
EMERSYN BAHR (1396)								
11033367	1	Invoice	SOCCER REF CERT	08/09/2026	09/04/2026	64.51	00/00	001-440-6503
Total EMERSYN BAHR (1396):						64.51		
FENIX USA LLC (1274)								
28282_505	1	Invoice	MONTHLY HOSTING WAT	09/01/2026	10/01/2026	173.75	00/00	600-810-6220
28282_505	2	Invoice	MONTHLY HOSTING SEW	09/01/2026	10/01/2026	173.75	00/00	610-815-6220
Total FENIX USA LLC (1274):						347.50		
GATEHOUSE MEDIA IA HOLDINGS (20)								
03SEPT2026	1	Invoice	MINUTES	09/03/2026	09/03/2026	97.04	00/00	001-640-6414
03SEPT2026	1	Invoice	ORDINANCE	09/03/2026	09/03/2026	24.08	00/00	001-640-6414
03SEPT2026	1	Invoice	MINUTES	09/03/2026	09/03/2026	26.64	00/00	001-640-6414
03SEPT2026	1	Invoice	ORDINANCE	09/03/2026	09/03/2026	24.08	00/00	001-640-6414
11AUG2026	1	Invoice	ORDINANCE	08/11/2026	08/11/2026	31.76	08/26	001-640-6414
20AUGUST2	1	Invoice	MINUTES	08/20/2026	08/20/2026	191.76	08/26	001-640-6414
Total GATEHOUSE MEDIA IA HOLDINGS (20):						395.36		
GRIMES ASPHALT (1324)								
31445	1	Invoice	F90 HMA PATCH	08/24/2026	08/25/2026	7,800.00	00/00	001-210-6417
Total GRIMES ASPHALT (1324):						7,800.00		
HACH (37)								
15086500	1	Invoice	CHEMICALS	07/16/2026	09/03/2026	285.00	00/00	600-810-6501
Total HACH (37):						285.00		
HEARTLAND BUSINSES SYSTEM (1277)								
908899-H	1	Invoice	MONTHLY IT CLERK	08/24/2026	09/10/2026	122.79	00/00	001-620-6419
908899-H	2	Invoice	MONTHLY IT COUNCIL	08/24/2026	09/10/2026	1,284.46	00/00	001-610-6419
908899-H	3	Invoice	MONTHLY IT FIRE	08/24/2026	09/10/2026	183.42	00/00	001-150-6419
908899-H	4	Invoice	MONTHLY IT PARKS	08/24/2026	09/10/2026	183.42	00/00	001-430-6419
908899-H	5	Invoice	MONTHLY IT REC	08/24/2026	09/10/2026	183.42	00/00	001-440-6419
908899-H	6	Invoice	MONTHLY IT STREETS	08/24/2026	09/10/2026	489.12	00/00	001-210-6419
908899-H	7	Invoice	MONTHLY IT WATER	08/24/2026	09/10/2026	611.40	00/00	600-810-6419
908899-H	8	Invoice	MONTHLY IT SEWER	08/24/2026	09/10/2026	611.40	00/00	610-815-6419
908899-H	9	Invoice	MONTHLY IT POLICE	08/24/2026	09/10/2026	734.20	00/00	001-110-6419
908899-H	10	Invoice	MONTHLY IT LIBRARY	08/24/2026	09/10/2026	734.20	00/00	001-410-6419
910842-H	1	Invoice	MONTHLY IT CLERK	08/28/2026	09/27/2026	22.71	00/00	001-620-6419
910842-H	2	Invoice	MONTHLY IT COUNCIL	08/28/2026	09/27/2026	237.50	00/00	001-610-6419
910842-H	3	Invoice	MONTHLY IT FIRE	08/28/2026	09/27/2026	33.92	00/00	001-150-6419
910842-H	4	Invoice	MONTHLY IT PARKS	08/28/2026	09/27/2026	33.92	00/00	001-430-6419
910842-H	5	Invoice	MONTHLY IT REC	08/28/2026	09/27/2026	33.92	00/00	001-440-6419
910842-H	6	Invoice	MONTHLY IT STREETS	08/28/2026	09/27/2026	90.44	00/00	001-210-6419
910842-H	7	Invoice	MONTHLY IT WATER	08/28/2026	09/27/2026	113.05	00/00	600-810-6419
910842-H	8	Invoice	MONTHLY IT SEWER	08/28/2026	09/27/2026	113.05	00/00	610-815-6419
910842-H	9	Invoice	MONTHLY IT POLICE	08/28/2026	09/27/2026	135.76	00/00	001-110-6419
910842-H	10	Invoice	MONTHLY IT LIBRARY	08/28/2026	09/27/2026	135.73	00/00	001-410-6419
910843-H	1	Invoice	PARKS COMPUTER	08/28/2026	09/27/2026	1,123.00	00/00	001-430-6419
910843-H	2	Invoice	REC COMPUTER	08/28/2026	09/27/2026	1,123.00	00/00	001-440-6419

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total HEARTLAND BUSINESS SYSTEM (1277):						8,333.83		
HEARTLAND COOP (99)								
8SEP26	1	Invoice	SHOP SPLIT SEWER	08/31/2026	09/25/2026	326.31	00/00	610-815-6507
8SEP26	2	Invoice	SHOP SPLIT WATER	08/31/2026	09/25/2026	326.31	00/00	600-810-6507
8SEP26	3	Invoice	SHOP SPLIT STREETS	08/31/2026	09/25/2026	326.33	00/00	001-210-6507
Total HEARTLAND COOP (99):						978.95		
IOWA CODE ENFORCEMENT (1382)								
16	1	Invoice	AUGUST SERVICE FEE	08/31/2026	08/22/2026	600.00	00/00	001-540-6490
Total IOWA CODE ENFORCEMENT (1382):						600.00		
IOWA LEAGUE OF CITIES (9)								
108506	1	Invoice	MAYOR DUES 26-27	05/15/2026	09/08/2026	35.00	00/00	001-610-6499
109529	1	Invoice	MEMBER DUES 2027	06/15/2026	09/08/2026	1,506.00	00/00	001-620-6210
Total IOWA LEAGUE OF CITIES (9):						1,541.00		
IOWA ONE CALL (82)								
284507	1	Invoice	LOCATES	08/19/2026	09/15/2026	187.40	00/00	600-810-6373
Total IOWA ONE CALL (82):						187.40		
JACK JACOBS (1343)								
11031717	1	Invoice	REF CERT	08/08/2026	09/04/2026	64.51	00/00	001-440-6503
Total JACK JACOBS (1343):						64.51		
JANICE MILLER (143)								
18august202	1	Invoice	REC PLEX CLEANING SU	08/19/2026	08/19/2026	50.48	08/26	001-440-6311
18august202	2	Invoice	CONCERT ON CORNER	08/19/2026	08/19/2026	26.28	08/26	001-430-6507
18august202	3	Invoice	REC PLEX CLEANING SU	08/19/2026	08/19/2026	44.95	08/26	001-440-6311
18august202	4	Invoice	PARK BOARD	08/19/2026	08/19/2026	48.61	08/26	001-440-6311
Total JANICE MILLER (143):						170.32		
JONES CREEK APPAREL (228)								
4SEP2026	1	Invoice	SUMMER UNIFORMS	07/30/2026	07/31/2026	50.00	00/00	001-620-6181
Total JONES CREEK APPAREL (228):						50.00		
KONICA MINOLTA (5)								
510055729	1	Invoice	COPER USAGE WATER	08/31/2026	09/30/2026	14.15	00/00	600-810-6506
510055729	2	Invoice	COPIER USAGE SEWER	08/31/2026	09/30/2026	14.15	00/00	610-815-6506
Total KONICA MINOLTA (5):						28.30		
LAURA WICKS (707)								
1/SEPTEME	1	Invoice	FD CLEANING	09/01/2026	09/24/2026	75.00	00/00	001-150-6320
Total LAURA WICKS (707):						75.00		
LOWE'S (44)								
71018	1	Invoice	SHOP SUPPLIES WATER	08/25/2026	09/15/2026	645.98	00/00	600-810-6320
71018	2	Invoice	CITY HALL PAINT	08/25/2026	09/15/2026	163.32	00/00	001-650-6310

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
71018	3	Invoice	SHOP SUPPLIES STREET	08/25/2026	09/15/2026	15.60	00/00	001-210-6320
71018	4	Invoice	CITY HALL FRIDGE	08/25/2026	09/15/2026	750.55	00/00	001-650-6799
71018	5	Invoice	SHOP SUPPLIES WATER	08/25/2026	09/15/2026	331.55	00/00	600-810-6320
71018	6	Invoice	CITY HALL REPAIR	08/25/2026	09/15/2026	158.60	00/00	001-650-6310
71018	7	Invoice	CITY HALL REPAIR	08/25/2026	09/15/2026	73.95	00/00	001-650-6310
71018	8	Invoice	SHOP SPLIT SEWER	08/25/2026	09/15/2026	58.88	00/00	610-815-6507
71018	9	Invoice	SHOP SUPPLIES WATER	08/25/2026	09/15/2026	113.60	00/00	600-810-6320
984307 -RAU	1	Invoice	SHOP SPLIT SEWER	07/25/2026	08/15/2026	329.76	08/26	610-815-6507
984307 -RAU	2	Invoice	SHOP SPLIT STREETS	07/25/2026	08/15/2026	329.78	08/26	001-210-6507
984307 -RAU	3	Invoice	SHOP SPLIT WATER	07/25/2026	08/15/2026	329.76	08/26	600-810-6507
984307 -RAU	4	Invoice	CITY HALL REPAIR	07/25/2026	08/15/2026	329.76	08/26	001-650-6310
Total LOWE'S (44):						3,631.09		
MADDIE LAVALLEE (1453)								
3SEP26	1	Invoice	MILEAGE	09/03/2026	09/03/2026	469.80	00/00	001-620-6240
Total MADDIE LAVALLEE (1453):						469.80		
MATHESON TRI GAS INC (26)								
0033768033	1	Invoice	OXYGEN	08/21/2026	09/20/2026	43.48	00/00	001-160-6521
Total MATHESON TRI GAS INC (26):						43.48		
MEDIACOM (461)								
02SEPTEMB	1	Invoice	FD INTERNET	08/15/2026	09/02/2026	169.99	00/00	001-150-6373
02SEPTEMB	2	Invoice	PD INTERNET	08/15/2026	09/02/2026	169.99	00/00	001-110-6373
02SEPTEMB	3	Invoice	LIBRARY INTERNET	08/15/2026	09/02/2026	170.00	00/00	001-410-6419
Total MEDIACOM (461):						509.98		
MEMPHIS VIS (1344)								
11051803	1	Invoice	SOCCER REF CERT	08/21/2026	09/04/2026	64.51	00/00	001-440-6503
19AUGUST2	1	Invoice	REF 3X GAMES	08/11/2026	08/19/2026	30.00	08/26	001-440-6503
Total MEMPHIS VIS (1344):						94.51		
MIDAMERICAN ENERGY (24)								
583442894	1	Invoice	GAS/ELECTRIC SEWER	07/31/2026	08/25/2026	111.04	08/26	610-815-6371
583442894	2	Invoice	GAS/ELECTRIC WATER	07/31/2026	08/25/2026	111.04	08/26	600-810-6371
583442894	3	Invoice	CITY HALL	07/31/2026	08/25/2026	111.37	08/26	001-650-6371
583442894	4	Invoice	GAS/ELECTRIC REC	07/31/2026	08/25/2026	126.21	08/26	001-440-6371
584561124	1	Invoice	RUT	08/31/2026	09/23/2026	125.74	00/00	001-230-6371
584561124	2	Invoice	STREET LIGHTING	08/31/2026	09/23/2026	29.50	00/00	001-230-6371
584561124	3	Invoice	FIRE	08/31/2026	09/23/2026	54.69	00/00	001-160-6371
584561124	4	Invoice	LIBRARY	08/31/2026	09/23/2026	54.69	00/00	001-110-6371
584561124	5	Invoice	CITY HALL	08/31/2026	09/23/2026	235.25	00/00	001-650-6371
584561124	6	Invoice	GAS/ELECTRIC SEWER	08/31/2026	09/23/2026	799.40	00/00	610-815-6371
584561124	7	Invoice	GAS/ELECTRIC WATER	08/31/2026	09/23/2026	374.17	00/00	600-810-6371
584561124	8	Invoice	GAS/ELECTRIC SIREN	08/31/2026	09/23/2026	1.93	00/00	001-130-6371
584561124	9	Invoice	PARK AND REC	08/31/2026	09/23/2026	250.59	00/00	001-440-6371
584592604	1	Invoice	FAT RANDIS	08/24/2026	09/15/2026	34.12	00/00	001-650-6371
584592807	1	Invoice	FAT RANDIS	09/01/2026	09/01/2026	32.67	00/00	001-650-6371
584651895	1	Invoice	FAT RANDIS	08/25/2026	09/18/2026	99.63	00/00	001-650-6371
584708367	1	Invoice	FAT RANDIS	08/26/2026	09/22/2026	32.27	00/00	001-650-6371
Total MIDAMERICAN ENERGY (24):						2,584.31		

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
MID-IOWA PLANNING ALLIANCE (1139)								
1566	1	Invoice	FY27 MEMBERSHIP DUE	08/14/2026	09/13/2026	223.00	00/00	001-520-6210
Total MID-IOWA PLANNING ALLIANCE (1139):						223.00		
NIPPON SANSO MATHESON INC. (1482)								
0033120632	1	Invoice	NIPPON SANSO	04/09/2026	05/09/2026	200.35	00/00	001-150-6504
0033170560	1	Invoice	NIPPON SANSO GAS	04/21/2026	05/21/2026	43.48	00/00	001-150-6504
0033294480	1	Invoice	NIPPON SANSO GAS	05/15/2026	06/14/2026	42.00	00/00	001-150-6504
0033467087	1	Invoice	NIPPON SANSO GAS	06/21/2026	07/21/2026	43.48	00/00	001-150-6504
Total NIPPON SANSO MATHESON INC. (1482):						329.31		
PARKING LOT SPECIALTIES (1238)								
25021	1	Invoice	STREET PAINTING	09/01/2026	10/01/2026	2,646.00	00/00	110-210-6761
Total PARKING LOT SPECIALTIES (1238):						2,646.00		
PLUMB SUPPLY COMPANY (1360)								
S101786877.	1	Invoice	MENS URINAL CITY HALL	08/11/2026	09/20/2026	14.07	00/00	001-650-6310
Total PLUMB SUPPLY COMPANY (1360):						14.07		
RACCOON RIVER RENTAL (884)								
8AUGUST18	1	Invoice	DOSER BLADE RENTAL	08/10/2026	08/18/2026	175.00	00/00	001-210-6499
Total RACCOON RIVER RENTAL (884):						175.00		
RALPH N. SMITH INC. (1478)								
32274	1	Invoice	CITY HALL CARPET	08/22/2026	08/22/2026	1,410.00	00/00	001-650-6310
Total RALPH N. SMITH INC. (1478):						1,410.00		
SCLS-Sustainable Libraries (1476)								
1570	1	Invoice	MEMBERSHIP ANNUAL F	08/01/2026	09/19/2026	50.00	00/00	001-410-6210
Total SCLS-Sustainable Libraries (1476):						50.00		
STATE CHEMICAL SOLUTIONS (1469)								
0904184569	1	Invoice	CHEMICALS	09/01/2026	05/24/2026	942.64	00/00	600-810-6501
Total STATE CHEMICAL SOLUTIONS (1469):						942.64		
STIVERS FORD (92)								
113296/3	1	Invoice	2020 TAHOE OIL CHANG	09/04/2026	09/04/2026	86.78	00/00	001-110-6332
113638/2	1	Invoice	2023 TAHOE OIL CHANG	09/04/2026	09/04/2026	317.90	00/00	001-110-6710
24AUG2026	1	Invoice	SHOP SPLIT VEHICLES -	07/16/2026	07/16/2026	500.00	08/26	001-210-6331
24AUG2026	2	Invoice	SHOP SPLIT VEHICLES -	07/16/2026	07/16/2026	500.00	08/26	610-815-6331
24AUG2026	3	Invoice	SHOP SPLIT VEHICLES -	07/16/2026	07/16/2026	500.00	08/26	001-210-6710
24AUG2026	4	Invoice	SHOP SPLIT VEHICLES -	07/16/2026	07/16/2026	500.00	08/26	600-810-6331
785392	1	Invoice	STIVERS UPFITTERS -D6	08/21/2026	09/20/2026	15,396.87	00/00	001-110-6799
Total STIVERS FORD (92):						17,801.55		
TRAVIS COOKE (1430)								
3SEP2026	1	Invoice	MILEAGE	09/03/2026	09/03/2026	530.12	00/00	001-620-6240

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total TRAVIS COOKE (1430):						530.12		
TREAS - ST OF IA SALES TX (58)								
13AUG2026	1	Invoice	SALES TAX SEWER	08/13/2026	08/13/2026	472.87	08/26	610-815-6418
13AUG2026	2	Invoice	SALES TAX GARBAGE	08/13/2026	08/13/2026	472.87	08/26	001-290-6418
13AUG2026-	1	Invoice	WET TAX	08/13/2026	08/13/2026	2,205.28	08/26	600-810-6418
Total TREAS - ST OF IA SALES TX (58):						3,151.02		
TWO RIVERS GLASS & DOOR INC. (1474)								
260824	1	Invoice	CITY HALL ADA DOORS	08/11/2026	08/11/2026	13,870.00	08/26	001-650-6310
Total TWO RIVERS GLASS & DOOR INC. (1474):						13,870.00		
TYLER LUNDY (811)								
4SEP2026	1	Invoice	SOCCOR REF CERT	09/04/2026	09/04/2026	64.51	00/00	001-440-6503
Total TYLER LUNDY (811):						64.51		
US POSTMASTER (16)								
691428593	1	Invoice	UTILITY BILLS WATER	08/28/2026	08/28/2026	250.00	08/26	600-810-6508
691428593	2	Invoice	UTILITY BILLS SEWER	08/28/2026	08/28/2026	250.00	08/26	610-815-6508
691428593	3	Invoice	UTILITY BILLS GB	08/28/2026	08/28/2026	250.00	08/26	001-620-6508
Total US POSTMASTER (16):						750.00		
VEENSTRA & KIMM INC (35)								
#19311 - 184	1	Invoice	BUILDING PERMIT FEES	03/18/2026	03/18/2026	4,585.80	00/00	001-540-6499
193100 - 2	1	Invoice	MICROSOFT PUBLIC IMP	08/21/2026	08/22/2026	1,457.50	00/00	340-750-6407
19311 - 188	1	Invoice	BUILDING INSPECTION A	08/12/2026	08/18/2026	4,619.58	00/00	001-540-6499
193110 - 7	1	Invoice	BROOKVIEW ANEX SURV	06/19/2026	07/31/2026	2,526.50	00/00	610-815-6407
19311-187	1	Invoice	BUILDING PERMIT FEES	06/18/2026	06/18/2026	4,771.43	00/00	001-540-6499
193114 - 4	1	Invoice	RICHLAND RD TRAIL PR	06/19/2026	07/21/2026	1,183.00	00/00	315-750-6407
193114 - 6	1	Invoice	RICHLAND RD TRAIL PR	08/21/2026	08/22/2026	676.00	00/00	315-750-6407
193116 - 3	1	Invoice	RAILROAD LAND EXCHA	06/19/2026	07/31/2026	499.75	00/00	320-750-6407
193116 - 5	1	Invoice	RAILROAD LAND EXCHA	08/21/2026	08/22/2026	1,253.00	00/00	320-750-6407
193117 - 1	1	Invoice	WATER MAIN REPLACEM	08/21/2026	08/22/2026	16,255.62	00/00	325-750-6407
193118 - 2	1	Invoice	WATER SUPPLY IMPROV	08/21/2026	08/22/2026	4,939.74	00/00	335-750-6407
1937-017 - 1	1	Invoice	GRAND RIDGE ESTATES	06/19/2026	09/04/2026	303.25	00/00	610-815-6407
19389 - 22	1	Invoice	WATER TREATMENT PLA	06/19/2026	07/31/2026	28,038.79	00/00	335-750-6407
19389 - 24	1	Invoice	WATER TREATMENT PLA	08/21/2026	08/22/2026	46,740.00	00/00	335-750-6407
19399 - 13	1	Invoice	MICROSOFT PUBLIC IMP	06/19/2026	09/04/2026	12,473.88	00/00	340-750-6407
19399 - 15	1	Invoice	MICROSOFT PUBLIC IMP	08/21/2026	08/22/2026	16,071.75	00/00	340-750-6407
Total VEENSTRA & KIMM INC (35):						146,395.59		
VERIZON WIRELESS (4)								
6150087960	1	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	52.68	08/26	001-110-6373
6150087960	2	Invoice	CLERK PHONE CHARGE	08/01/2026	08/24/2026	237.34	08/26	001-620-6373
6150087960	3	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	56.28	08/26	001-410-6373
6150087960	4	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	78.26	08/26	001-160-6373
6150087960	5	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	28.14	08/26	001-150-6373
6150087960	6	Invoice	WATER	08/01/2026	08/24/2026	63.93	08/26	600-810-6373
6150087960	7	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	63.93	08/26	001-210-6373
6150087960	8	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	63.92	08/26	610-815-6373
6150087960	9	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	25.29	08/26	001-440-6373
6150087960	10	Invoice	PHONE/COMS CHARGES	08/01/2026	08/24/2026	25.29	08/26	001-430-6373

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VERIZON WIRELESS (4):						695.06		
WASTE CONNECTIONS (22)								
3910983T07	1	Invoice	GARBAGE CONTRACT	09/01/2026	09/23/2026	14,243.25	00/00	001-290-6499
Total WASTE CONNECTIONS (22):						14,243.25		
WASTE SOLUTIONS OF IA (820)								
56215	1	Invoice	KYBOS - MEMORIAL PAR	08/05/2026	08/25/2026	146.00	00/00	001-430-6505
58863	1	Invoice	KYBOS - JOHNSON PARK	09/02/2026	09/22/2026	146.00	00/00	001-430-6490
58864	1	Invoice	KYBOS - BASEBALL FIEL	09/02/2026	09/22/2026	292.00	00/00	001-440-6311
58865	1	Invoice	KYBOS - SOCCER FIELD	09/02/2026	09/22/2026	292.00	00/00	001-440-6311
Total WASTE SOLUTIONS OF IA (820):						876.00		
WHITFIELD & EDDY PLC (28)								
373187	1	Invoice	HARKINS INFRACTION	08/18/2026	08/31/2026	113.50	00/00	001-640-6411
373188	1	Invoice	REAL ESTATE MATTERS	08/18/2026	08/31/2026	171.00	00/00	001-540-6411
373190	1	Invoice	MEETINGS	08/18/2026	08/31/2026	235.00	00/00	001-640-6411
374044	1	Invoice	GENERAL MATTERS	08/18/2026	08/31/2026	1,616.00	00/00	001-640-6411
Total WHITFIELD & EDDY PLC (28):						2,135.50		
ZIEGLER INC (328)								
SI000837962	1	Invoice	GENERATOR REPAIR	08/07/2026	09/10/2026	592.75	00/00	610-815-6499
Total ZIEGLER INC (328):						592.75		
Grand Totals:						296,685.35		

Report GL Period Summary

GL Period	Amount
08/26	22,733.15
00/00	273,952.20
Grand Totals:	296,685.35

Vendor number hash:	62369
Vendor number hash - split:	122810
Total number of invoices:	109
Total number of transactions:	200

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	296,685.35	.00	296,685.35
Grand Totals:	296,685.35	.00	296,685.35

City of Van Meter August 2026 Payroll Report

8/14/2026

Payroll Deposit	$	26,482.29
Vendors		
AFLAC	$	30.23
FEDERAL	$	9,596.51
IPERS		5235.19
STATE WD	$	986.29
Vendor Total	$	15,848.22

8/28/2026

Payroll Deposit	$	22,963.07
Vendors		
AFLAC	$	30.23
FEDERAL	$	7,948.14
IPERS	$	4,720.17
STATE WD	$	821.35
Vendor Total	$	13,519.89

Permit Number	Application Date	Property Address	Applicant	Status
Residential Building Permit				
BP-26-0037	08/03/2026	217 2ND AVE	HOFFMAN, IAN	Submitted
BP-26-0038	08/28/2026	29175 365TH ST	BENJAMIN ANGELES	Submitted
Residential Trade Permit				
T-26-0025	08/06/2026	624 RICHLAND CT	Des Moines Comfort	Submitted

GovConnectIowa License Administration

CITY OF VAN METER

Local Authority Review - Alcohol Ownership

CITY OF VAN METER

1600371901

Owners

Business Information

Customer Type

BUS

Business Sub-Type

Corporation

Business Designation

Legal Business Name

CASEYS MARKETING COMPANY

Owner Type	Owner	Single Line Address	Ownership Percentage
Owner	FABER, SCOTT	[redacted]	0.00

Old Ownership Information

Owner Type	Owner	Single Line Address	Ownership Percentage
Company	CASEY'S GENERAL STOI	1 SE CONVENIENCE BL\	100.00

Can I help?

Owner	JOHNSON, BRIAN	[redacted]	0.00
Owner	JAMES, SAMUEL	[redacted]	0.00

Updated Ownership Information

Owner Type	Owner	Single Line Address	Ownership Percentage
Owner	FABER, SCOTT	[redacted]	0.00
Owner	LARSEN, ERIC	[redacted]	0.00
Owner	BEECH, DOUGLAS	[redacted]	0.00
Company	CASEY'S GENERAL STOI	1 SE CONVENIENCE BL\	100.00
Owner	JOHNSON, BRIAN	[redacted]	0.00
Owner	JAMES, SAMUEL	[redacted]	0.00
Owner	KOBER, PARKER	[redacted]	0.00

Impacted Active Alcohol Licenses

Jurisdiction Code	Permit Type	License Number	Address
City of Van Meter	Class "E" Retail Alcc	LE0002070	700 DEBRA DR VAN METE

Criminal History

Can I help?

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.

No

Local Authority Information

Local Authority Reviewing

City of Van Meter

Local Authority Signature Date

Approved/Denied *

Required

Local Authority Email *

Required

Local Authority Attestation Name *

Required

Local Authority Contact Phone Number *

Required

Comments

Cancel Save Draft Previous Next

Your online session will timeout after 30 minutes of inactivity. All unsaved information will be lost.

Can I help?

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Can I help?

Van Meter
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City of Van Meter
Special Event Permit Application

*Please complete this form and submit to the City Clerk's Office of the City of Van Meter located at 310 Mill Street – PO BOX 160, Van Meter, IA 50261 at least **thirty (30)** days prior to the event.*

Event Name Park + Rec Fall Fest **Date(s) of Event** Oct 4

Sponsor/Contact Name Janice Miller / Rhonda Baldwin

Address 214 Meyer Cr **City** VM **State** ____ **Zip** ________

Cell Phone 515-991-2109 **Email Address** miller.bill.Janice@gmail.com

Type of Event (check all that apply):

Parade: ________
Athletic Event: ________
Walk/Run: ________
Fair/Festival: X
Outdoor Concert: ________
Other: ________

Time of Event:

Event Set-Up: 2pm
Event Start: 3pm
Event End: 7pm
Event Cleanup: 8:30 pm

Event Description:
Please attach additional pages if necessary.

Kid activities & games; Music with Matthew Garcia; Food Truck TBD

Please attach a map of the event layout that includes details including tent locations, kybos, sound/stage, street closures, barricades, etc.

Estimated Attendance: 200

Admission/Registration Fees: ____ **YES** X **NO** **Amount: $**____

Will alcohol be served or sold? ____ **YES** X **NO**

A liquor permit and Dram Shop Insurance are required for the sale of alcohol to the public during any event where an admission fee is charged. City Council approval is required for sale or service of alcohol. Certified police officers are required by the Chief of Police, at the applicant's expense, for all events requiring an liquor/alcohol permit. Please contact the Chief of Police at 515-218-6534 to confirm the number of certified police officers needed for your event.

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City of Van Meter
Special Event Permit Application

Will you be using outdoor tents greater than 200 square feet? _____ **YES** __✓__ **NO**

Will you be using an outdoor canopy greater than 400 square feet? _____ **YES** __✓__ **NO**

Location of the tent or canopy must be coordinated with City staff. If using a tent, permission must be granted before tent stakes are drilled or pounded into parking lots or grounds. The applicant must pay for any repairs associated with the installation of the tent.

Will you be using inflatable rides or devices? _____ **YES** __✓__ **NO**

Location of the inflatable(s) must be coordinated with City staff.

Will you need access to a water source? _____ **YES** __✓__ **NO**

If yes, what will the water be used for? ______________________________

*******Additional charges may apply*******

Will you be using live amplified sound? __✓__ **YES** _____ **NO**

If yes, a sound permit is required as noted in City Ordinance Chapter 52. The Sound Permit Form is included in this packet. Please complete and return with the applicable fees.

Will Mobile Food Vendors be in attendance? __✓__ **YES** _____ **NO**

If yes, a Transient Merchant permit is required as noted in City Ordinance Chapter 122. The Transient Merchant permit form is included in this packet. Please complete and return with the applicable fees.

Will you need access to electricity? __✓__ **YES** _____ **NO**

If yes, please explain. Electricity is limited. Please be specific regarding equipment used and amperage needed. On-site power may be insufficient to meet all electrical needs.

____

____

Will your event have fireworks or pyrotechnics? _____ **YES** __✓__ **NO**

If yes, explain the location and type of fireworks/pyrotechnics: ______________________________

____

List competent Operator's name, phone, and email: ______________________________

____

Will you need temporary street closures? __✓__ **YES** _____ **NO**

****Additional fee of $25.00 will apply****

If yes, please list the requested closures (ie: Mill and Elm Street)

West Street - on East Side of Memorial Park
(Between Grant + Wilson)

Notification of Businesses and/or Residents:

If the event requires street closures, all businesses and residents must be notified of street closures and directed to the City Clerk with any concerns and complaints. Please advise how you plan to notify (door-to-door, mailer, flyer, etc.) If using a mailer or flyer, please attach a copy for review.

____

____

Van Meter
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City of Van Meter
Special Event Permit Application

Sanitation: Number of portable toilets/kybos provided: NA
Garbage collection plans: ____________________

Is there any special set-up that you will need the City to provide? X YES ____ NO Cones to block the street

If yes, please explain in detail. NOTE: Any volunteers/event staff along a race route or road will be required to wear high-visibility clothing on the outermost part of their clothing.

SPECIAL EVENT PERMIT – FEE SCHEDULE

Non-Refundable Fees:

Special Event Permit Application Fee	**$75.00**
Street Closure Fee	**$25.00**
Late Fee (app received 14-30 days prior to event)	**$15.00**
Late Fee (app received less than 14 days prior to event)	**$30.00**

******Cash, Check or Credit/Debit Card******

Refundable Fees:

Refundable Deposit (separate payment)	**$100.00**

******Cash or Check only******

***** Fees for all City of Van Meter, Van Meter Community School District and Dallas County event will be waived. However, the late fee charges will still apply.*****

Request for Fee Waiver: The below criteria must be met in order to be considered for a waiver of fees. Only City Council can approve a partial or full fee waiver. **NOTE:** Late fee charges will still apply.

Criteria:

- The event is sponsored by a non-profit agency or organization.
- Proceeds from the event will benefit a local charity, non-profit organization, fundraisers/benefits for local residents/families or civic organizations.

To request a fee waiver, a written request must be received requesting a partial or full wavier of fees, the reason for requesting a fee waiver, and noting which local charity or organization will be receiving the proceeds.

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City of Van Meter
Special Event Permit Application

I hereby certify that the above statements are true and correct, to the best of my knowledge, and that false statements may be grounds for denial of this application. It is understood that the activities at all times during the event named on this application shall comply with all applicable ordinances and regulations of the City of Van Meter. It is further understood that the individual and/or the organization/association will be responsible for any and all damages as a result of this event.

In accordance with the executed Indemnification and Hold Harmless Agreement, the applicant hereby waives any and all claims in which the applicant may have as a result of the event named on this application against the City of Van Meter, Iowa, its officers, agents, employees, or council members. It is further understood that a certificate of public liability insurance will be required before conducting the event named on this application.

I have been advised of the requirements for conduct of a special event in the City of Van Meter and I, or the association/organization I represent, have met or will meet all requirements established by the City of Van Meter. Further, I understand that if all requirements are not met, the Special Event Permit can be cancelled by the City of Van Meter at any time including the start of or during the event. If this event is sponsored by an association/organization, I hereby certify that I have the legal authority to represent the applicant and/or participants and I have read the requirements for issuance of the Special Event Permit and the Hold Harmless Agreement, understand their provisions, and freely & voluntarily sign this Special Event Permit Application.

It is further understood that the City of Van Meter's City Clerk has the authority to grant or deny permission for the event named on this application unless alcohol is being served or main streets are being barricaded.

Van Meter Park & Rec
Entity Name

Janice S. Miller
Printed Name

Janice S. Miller
Signature

8/20/2025
Date

Van Meter
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City of Van Meter
Special Event Permit Application
Hold Harmless Agreement

Whereas, the City of Van Meter, Iowa ("City") owns certain real property and public right-of-ways which are under direction and control of the City Council of the City of Van Meter, Iowa;

Whereas, (the "Organization~~")~~ ~~des~~ires to use and occupy certain property containing the facilities and grounds located at Memorial Park ("Location");

Now, Therefore, in consideration of the mutual covenants contained herein, the City and the Organization agree as follows:

1. The City hereby grants to the Organization the right to use and occupy the Location identified above for a period of time commencing the 4th day of Oct, 2026 and ending on the 4th day of Oct, 2026 for the purpose of the event named in the Special Event Permit Application.
2. To the extent permitted by law, the Organization shall defend, indemnify, and hold harmless the City from any and all claims, lawsuits, demands, causes of action, liability, loss, damage and/or injury, of any kind whatsoever (including without limitation all claims for monetary loss, property damage, equitable relief, personal injury and/or wrongful death), whether brought by an individual or other entity, or imposed by court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of, in any way whatsoever, any acts, omission, negligence, or willful misconduct on the part of the Organization, its officers, owners, personnel, employees, agents, contractors, invitees, or volunteers. This indemnification applies to and includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorney fees, and related costs or expenses, and any reimbursements to the City for all legal fees, expenses, and cost incurred by it.
3. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited. The intent of the Parties is to provide as broad an indemnification as possible under Iowa law. If any aspect of this Agreement is deemed unenforceable, the court is empowered to modify this Agreement to give the broadest possible interpretation permitted under Iowa law.
4. This Agreement shall be governed exclusively by the laws of Iowa, without regard to conflict of law provisions.
5. Any lawsuit or legal proceedings arising out of or relating to this Agreement in any way whatsoever shall be exclusively brought and litigated in the Iowa District Court for Dallas County. Each Party expressly consents and submits to this exclusive jurisdiction and exclusive venue. Each Party expressly waives that right to challenge this jurisdiction and/or venue as improper or inconvenient. Each Party consents to the dismissal of any lawsuit that they bring in any other jurisdiction or venue.
6. Each party to this Agreement waives the right to trial by jury in any action, proceeding, or counterclaim brought by either of the parties to this Agreement concerning all matters arising out of this Agreement.

Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine, or neutral gender, according to context.

Dated this 20th day of August, 2026

VM Park & Rec
Organization Name / Entity Name

Janice S. Miller
Organization Representative Signature

City Clerk

RESOLUTION NO. 2026-59

A RESOLUTION REAPPOINTING LISA BENTON TO THE PARKS AND RECREATION BOARD FOR THE CITY OF VAN METER, IOWA

WHEREAS, the City of Van Meter, Iowa, has established a Parks and Recreation Board to assist in advising the city on matters related to parks, recreation, and community activities; and

WHEREAS, Lisa Benton has previously served as a member of the City of Van Meter Parks and Recreation Board and is willing to continue serving in this capacity; and

WHEREAS, Lisa Benton's previous term expired in June 2026, and due to recent staff and administrative turnover, her reappointment was inadvertently overlooked; and

WHEREAS, the City Council desires to reappoint Lisa Benton to the Parks and Recreation Board for an additional five (5) year term.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, that Lisa Benton is hereby reappointed to serve as a member of the Van Meter Parks and Recreation Board for a five (5) year term, with the term beginning in June 2026 and expiring in June 2031.

BE IT FURTHER RESOLVED that Lisa Benton shall continue to serve in accordance with all applicable provisions of the Code of Ordinances of the City of Van Meter, Iowa, and any applicable rules and procedures governing the Parks and Recreation Board.

BE IT FURTHER RESOLVED that this resolution shall take effect upon its adoption by the City Council.

PASSED, APPROVED, AND ADOPTED this14th day of September 2026.

____

Joe Herman, Mayor

ATTEST:

____

Travis Cooke, City Clerk

RESOLUTION NO. 2026-60

A RESOLUTION REQUESTING PROPERTY TAX EXEMPTION AND APPLICABLE ABATEMENT FOR 415 GRANT STREET

WHEREAS, the City of Van Meter owns the real property located at 415 Grant Street, Van Meter, Dallas County, Iowa, identified as follows:

Parcel number: 1521484019

WHEREAS, Iowa Code Section 427.1(2) exempts city-owned property from taxation when devoted to public use and not held for pecuniary profit, subject to the statutory exceptions; and

WHEREAS, the City seeks appropriate tax treatment based on its ownership and the qualifying use of the property; and

WHEREAS, Iowa Code Section 445.63 provides a separate procedure for abating taxes that were owing before a political subdivision acquired a parcel, including notice by the county treasurer and abatement by the board of supervisors if the governing body fails to immediately pay the taxes due;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa:

Exemption request. The City requests that the Dallas County Assessor recognize the exemption under Iowa Code Section 427.1(2) for each period in which the property satisfies that section. The City Administrator and City Clerk shall document the actual public use and absence of a pecuniary-profit purpose before submitting the exemption request.

Prior taxes. To the extent unpaid taxes were owing before the City acquired the property, the City requests that the Dallas County Treasurer and Board of Supervisors process those taxes under Iowa Code Section 445.63. Staff shall verify the applicable tax years, amounts, and acquisition date.

Administration. The City Administrator and City Clerk are authorized to submit a certified copy of this resolution and supporting records to the appropriate county officials and complete the necessary filings. This resolution does not itself cancel taxes or extend an exemption to a subsequent private owner.

PASSED AND APPROVED this 14TH day of September, 2026.

____

Joe Herman, Mayor

ATTEST:

____

Travis Cooke, City Clerk

RESOLUTION NO. 2026-61

A RESOLUTION NOMINATING AND APPOINTING PENNY WESTFALL AS THE CITY OF VAN METER REPRESENTATIVE TO THE DALLAS COUNTY LOCAL HOUSING TRUST FUND BOARD

WHEREAS, the City of Van Meter, Iowa, participates in and supports the work of the Dallas County Local Housing Trust Fund; and

WHEREAS, the Dallas County Local Housing Trust Fund provides a mechanism to advance affordable housing priorities and address local housing needs within Dallas County; and

WHEREAS, the City Council desires to nominate and appoint a representative to serve on the Dallas County Local Housing Trust Fund Board on behalf of the City of Van Meter; and

WHEREAS, Penny Westfall has expressed her willingness to continue serving in that capacity, and the City Council finds that her appointment is in the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

Section 1. Penny Westfall is hereby nominated and appointed as the City of Van Meter representative to the Dallas County Local Housing Trust Fund Board, subject to any confirmation or approval required by that board's governing documents.

Section 2. This appointment shall be effective immediately and shall continue for the term established by the Dallas County Local Housing Trust Fund Board, or until a successor is duly appointed and qualified, unless earlier revoked by the City Council.

Section 3. The Mayor and City Clerk are authorized to execute and transmit this resolution and any related documentation necessary to give effect to this appointment.

PASSED AND APPROVED this 14th day of September 2026.

____
Joe Herman, Mayor

ATTEST:

____
Travis Cooke, City Clerk

POLICE Van Meter
tradition with a vision
"Serving the Community"

505 Grant Street
P.O. Box 160
Van Meter, Iowa 50261

City Hall: 515-996-2644
Fax: 515-996-2207
Dispatch: 515-993-4567
Cellular: 515-218-6534
Email: Mbrown@vanmeteria.gov

Year to Date Statistics
01/01/2026

	Total Calls:	Traffic Stops:
Y2D:	557	278

July Statistics

	Total Calls:	Traffic Stops:
Month:	113	71

Training/ Updates

CK Electric has completed the electrical addition requested by IT for the PD server. We are also working with IT to increase storage capacity for the existing server to extend useful life for the department.

The City of Earlham requested, and I assist with their Chief of Police interview panel.

We are currently working on solutions to ongoing portable radio signal issues inside of the school building. We have been communicating with the school and Dallas County Dispatch to address this issue. There may be a requirement for updated portable radios in the future.

The Dallas County Sheriff's Department recently offered spike strip units to any local agency that needed them. The department has received two at no cost.

The new F-150 has been completed at this time but will require a few additional days of setup for the in-car camera system and gear transfer before being placed in service.

Current Vehicle Mileages:
23 Tahoe: 32,196

25 F-150: 15,401

As always reach out if you have any questions or concerns.

Van Meter Fire Department

Fire Chief Mark Schmitt

Monthly Report to Council

August 2026

Training

Tour new school addition

Know and Go

Significant calls

Water Rescue on the river

Large structure fire in DeSoto at Hawkeye Salvage

Projects, Activities, & Special Events

New Building project put on hold

National Night Out Aug 4th

Boards, Groups, and Associations

Attended Dallas County Fire Chiefs Aug 20th

For the good of the Department

Took delivery of our new F150 EMS pick up and have placed into service, replacing the police explorer that we had been using for a year or so.

Monthly Call Report

Aug 2026	Total	Responded	No Response	Fire	EMS
DeSoto	10	7	3	3	7
Van Meter	17	14	4	10	8
Mutual Aid	0	0	0	0	
Total	28	21	7	13	15

Of the 7 no response, 3 were in DeSoto and 4 in Van Meter 3 of the 4 were EMS calls
1 was a fire alarm that DeSoto Fire responded too as VanMeter had no one respond

VEENSTRA & KIMM INC.
6775 Vista Drive
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

September 8, 2026

The following is the status of tasks and job projects Veenstra & Kimm, Inc. is assisting the City of Van Meter:

Right of Way Permit Application Reviews:

- No Permits applications are being reviewed by City/V&K

Subdivision Reviews:

- Grand Ridge Estates Plat 3 – Preconstruction meeting held with contractor. Waiting for Contractor to notify City of construction start date.

Iowa Interstate Railroad land exchange with City

- V&K has draft plats of surveys for land exchange for City review.

Job 193114 Richland Road Trail Construction Staking

- V&K continue to provide construction staking for project.

Job 19375 Water Supply Well #4:

- V&K sent water use permit modification application to IDNR. Water use permit applications will add well no. 6 as a shallow well on City lot south of the Racoon River. Water Use permit application requests additional water allocation of 145 million gallons per year.

Job 19389 Water Treatment Plant:

- Project 1 1980 Booster Station improvements.
    - Installation of piping, controls and electric complete.
- Iowa DNR has approved the Preliminary Engineering Agreement for construction of new 1.0 MGD plant, new shallow well and water mains.
- City/V&K met with PFM for Performa financing options for new plant
- City/V&K met with CIWW and provided information to CIWW.

Job 19399 Microsoft Public Improvements:

- Project 1 Raccoon Rive Bridge Improvements.
    - Construction on overflow bridge anticipated to start end of September.
- Project 2 F90 widening and surfacing from Ute to Tabor
    - V&K developed draft easement documents for City review.
    - Schedule:
        - Bid project in fall 2026
        - Award contract in winter 2026
        - Construction start spring 2027
- Project 3 Tabor and 365 Street improvements
    - 95% plans and specifications to be available for City, Dallas County and Microsoft review and comment. V&K developing additional cross section information for County.
    - Schedule:
        - Bid project in fall 2026
        - Award contract in winter 2026
        - Construction start spring 2027

Work reflected took place between August 11th to September 11th

- August 11th—ThriveLib Conference
- August 12th—ThriveLib Conference; Library Board Meeting
- August 13th—ThriveLib Conference
- August 14th—All Iowa Reads Childrens Meeting
- August 17th—University Kids Storytime @ the Library
- September 5th—Saturday Storytime
- September 7th—Closed for Labor Day
- September 8th—AM Storytime
- September 9th—Building Committee Meeting
- September 10th—All Iowa Reads Childrens Meeting
- September 11th—Library Outreach Day (Kids Care, Inspired Kids, University Kids)

August was spent cleaning up from our fantastic Summer Reading program. We are still in awe over our program numbers! It was a great turnout, and we can't wait to get started on next year's theme! Fall planning has started and we are excited to offer more adult programs throughout the school year. Annie has been hard at work on our next fundraising venture. More details to come later in September. Annie also completed her Public Library Staff Endorsement through the State Library of Iowa. This requires 30+ hours of CE coursework, plus virtual meetings with State Library staff. Please congratulate her the next time you stop by the library!

As always, thank you to our mayor, city council, city staff, and community for supporting us!

FY27 At a Glance	**Jul-26**	**Aug-26**	**FY27**
Visitors	1113	686	**1799**
Library checkouts	1894	1173	**3067**
E-books & e-audiobooks check-out	667	552	**1219**
Total Circulation	2561	1725	**4286**
Programs offered	16	0	**16**
Programming attendance	326	0	**326**
Total Programming	326	0	**326**
Library visit schools/daycare	0	0	**0**
Groups/students visit library	0	1	**1**
Other Outreach	0	0	**0**
Total Outreach Participants	0	12	**12**
Total Outreach Events	0	1	**1**
Computer usage	25	18	**43**
Wireless usage visits	371	304	**675**
Reference questions	119	130	**249**
ILL Borrow Completed	8	13	**21**
ILL Lender Completed	12	4	**16**
Website Visits	411	375	**786**

Public Works Report

September 2026

1: Grading and seeding contractor started work on the water main rehab project

2: Have received quotes for snowplows for new trucks. I am going with Boss plows. This will give us 4 plows next year.

3: Have officially lined up Smith's Sewer Service to jet sewer mains. Work will commence soon.

4: We had a sewer bypass at the main lift station on August 14th due to heavy rainfalls.

5: Sewer lagoons have reached capacity and needed early drawdown. Drawdown started on August 20th and stopped on September 6th.

6: The new Bobcat Toolcat arrive September 3, 2026.

7: Had a mount on the sensor for the backup motor at the main lift station break. Getting a quote to replace the existing sensor entirely. This will eliminate a confined space entry and eliminate further need in the future to enter the lift station to service sensors. Ultimately, this will probably be the cheaper option at the end of the day.

8: Submitted monthly water reports to IDNR

9: Submitted monthly wastewater reports to IDNR

10: Contractors have started work on Richland Trail again.

11: Have purchased 3 dehumidifiers. One for each well house and one for the lift station.

12: We believe that we have found a solution for the pump motors tripping after the booster station improvements.

13: We are still experiencing a high volume of locate tickets.

14: As work at the school nears completion, I have more time available.

15: We have had to shut 3 water services off due to nonpayment.

16: We did some grading on the shoulder on DeSoto Rd to improve storm drainage.

17: Mowing per usual.

18: We recycled old meters through Municipal Supply for scrap price of $85. We will be receiving store credit instead of a check.

19: I will be attending CEU classes for my water operator certification on September 22-23rd.

20: Mowed shoulders along Richland, Hazel, F90 and DeSoto Rd.

21: Graded the shoulders along Richland Rd.

22: Graded the gravel portion of Richland Circle. 7" of rain destroyed that 24 hours later.

23: Have received a revised quote for Katelyn Ave paving project.

24: I have been working with Randy on a small section of water main rehabilitation on Wilson St. This section is up by the school and runs under the box culverts. It has broken numerous times, each time getting closer to the box culverts. The plan is to relocate it out from under the box culverts.

25: Had a public works committee meeting on September 2nd.

26: Met with a contractor to get a quote to continue the sidewalks at Feller Curve to the east creating crosswalks to connect with the trail down Hazel.

27: Shane and Spencer spent a good amount of time marking corners of the soccer fields and painting them. I have had a good amount of positive feedback from the public on the great work they did.

28: I have been researching training opportunities for us to attend utility locator classes and training in the future.

Van Meter

Item Number: 8.a.
Resolution/Ordinance #:

MEETING DATE:	Monday, September 14, 2026
SUBJECT:	PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-6 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 122: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS
SUBMITTED FOR:	Public Hearings
PRESENTER:	

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

None

Van Meter

Item Number: 8.b.
Resolution/Ordinance #:

MEETING DATE:	Monday, September 14, 2026
SUBJECT:	CONSIDERATION OF THE FIRST READING OF ORDINANCE NO. 2026-6-AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 122: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS
SUBMITTED FOR:	Public Hearings
PRESENTER:	

SUMMARY

This chapter regulates peddlers, solicitors, and transient merchants operating in the city.
Most covered individuals or organizations must obtain a City Clerk permit before engaging in sales or solicitation.
Applicants must provide detailed identifying, business, sales-method, vehicle, and criminal-history information.
Permit and license fees vary by activity and duration, with listed fees ranging from $250 to $4,000, plus a $1,000 administrative registration fee noted in the permit section.
Solicitation is limited to 9:00 a.m. to 5:00 p.m., with no solicitation on weekends or legal holidays.
Nonprofit civic, charitable, religious, or educational fundraising groups are exempt from fees but still must apply for a permit.
Solicitors and peddlers must comply with Iowa consumer cancellation notice requirements.
A $1,000 bond is required before permit issuance, and permits must be displayed, are not transferable, and may be revoked after notice and hearing.

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Ordinance No. 2026-6 Chapter 122 Solicitors-Peddlers-Transient Merchants (2)

ORDINANCE NO. 2026-06

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY REPEALING AND REPLACING CHAPTER 122, "PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS"

WHEREAS, the City Council of the City of Van Meter, Iowa, has determined that Chapter 122 of the Code of Ordinances should be updated and restated to regulate peddlers, solicitors, and transient merchants within the City; and

WHEREAS, the City Council finds that the regulations set forth below promote the public health, safety, welfare, and convenience of residents, visitors, and businesses and provide for the orderly administration of permits and licenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. REPEAL AND REPLACEMENT. Chapter 122 of the Code of Ordinances of the City of Van Meter, Iowa, is hereby repealed in its entirety and replaced with the following:

CHAPTER 122
PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS
TABLE OF SECTIONS

§ 122.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates, or requires, a different meaning.

PEDDLER. Any person carrying or transporting goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.

SOLICITOR.

(1) Any person who solicits or attempts to solicit from house to house or upon public streets orders for commercial goods, wares, subscriptions, publications, periodicals, merchandise, or services to be delivered or fulfilled at a future date.

(2) For the purposes of this chapter, SOLICITOR does not include a person who contacts another person at such person's residence without prior invitation to enlist support for or against, or solicit funds for, patriotic, philanthropic, charitable, political, or religious purposes, whether or not there is an incidental purpose involving the sale of some goods or service.

TRANSIENT MERCHANT.

(1) Every merchant, whether an individual person, a firm, corporation, partnership, or association, who brings or causes to be brought within the municipality any goods, wares, or merchandise of any kind, nature, or description, with the intention of temporarily or intermittently selling or offering to sell at retail such goods, wares, or merchandise.

(2) Temporary association with a local merchant, dealer, trader, or auctioneer, for conducting such transient business in connection with, as part of, or in the name of any local merchant, dealer, trader, or auctioneer, does not exempt any such person, firm, or corporation from being considered a TRANSIENT MERCHANT.

(3) The provisions of this chapter shall not be construed to apply to persons selling at wholesale to merchants, nor to persons running a huckster wagon, or selling or distributing livestock feeds, fresh meats, fish, fruit, or vegetables, nor to persons selling their own work or production either by themselves or their employees.

§ 122.02 EXEMPTIONS.

The provisions of this chapter shall not apply to non-profit civic, charitable, religious, or educational groups engaged in retail sale for the purposes of fundraising.

§ 122.03 PERMITS.

(A) Before any person or organization engages in any of the practices defined herein, they must comply with all applicable ordinances, and must also obtain from the City Clerk a permit in accordance with the provisions of §§ 122.04 and 122.05.

(B) This permit will not be extended. A fee of $1,000 shall be paid at the time of registration to cover the administration cost and cost of investigation and issuance.

(C) The groups listed in § 122.02 need to apply for a permit but are exempt from the permit fee.

Statutory reference

Similar provisions, see Iowa Code § 9C.2

§ 122.04 REQUIREMENTS.

Any applicant engaged in any activity described in § 122.01 must file with the City Clerk an application in writing that gives the following information:

(A) Name and Social Security number;

(B) Permanent and local addresses and, in case of transient merchants, the local address from which proposed sales will be made;

(C) A brief description of the nature of the sales method;

(D) Name and address of the firm for or on whose behalf the orders are solicited, or the supplier of the goods offered for sale;

(E) Length of time for which the permit is desired;

(F) A statement as to whether or not the applicant has been convicted of any crime, and if so, the date, the nature of the offense, and the name of the court imposing the penalty;

(G) Motor vehicle(s) make, model, year, color, and registration number, if a vehicle is to be used in the proposed solicitation;

(H) (1) The following license fees shall be paid to the Clerk prior to the issuance of any license.

(a) Solicitors or peddlers:

1. For one day, $250;

2. For more than one day but less than seven days, $500;

3. For up to six months, $2,000; and

4. For more than six months but less than 12 consecutive months, $4,000.

(b) Transient merchants:

1. For each period of one to seven days, $250;

2. For each additional period of one to seven days, $500;

3. For up to six consecutive months, $2,000; and

4. For more than six months but less than 12 consecutive months, $4,000.

(2) Days shall be accrued during the course of the calendar year, commencing on January 1 of each year, and fees shall be based upon the sum of accrued days and desired additional days of permitted sales/solicitation.

§ 122.05 HOURS OF SOLICITATION.

No person may conduct those activities described in § 122.01 except between the hours of 9:00 a.m. and 5:00 p.m. on each day, and no solicitation shall be done on Saturdays, Sundays or legal holidays.

§ 122.06 CONSUMER PROTECTION LAW.

All solicitors and peddlers shall be informed of, agree to comply with, and comply with the state law, Iowa Code § 555A.3, requiring a notice of cancellation to be given in duplicate, properly filled out, to each buyer to whom such person sells a product or service, and comply with the other requirements of the law.

§ 122.07 BOND REQUIRED.

Before a permit under this chapter is issued, each person subject to this chapter shall post with the Clerk a bond, by a surety company authorized to ensure the fidelity of others in the state, in the amount of $1,000 to the effect that the registrant and the surety consent to the forfeiture of the principal sum of the bond, or such part thereof as may be necessary:

(A) To indemnify the city for any penalties or costs occasioned by the enforcement of this chapter; and

(B) To make payment of any judgment rendered against the registrant as a result of a claim or litigation arising out of or in connection with the registrant's peddling or solicitation. The bond shall not be retired until one year from the expiration of the permit.

§ 122.08 OBSTRUCTION OF PEDESTRIAN OR VEHICULAR TRAFFIC.

No person, while engaged in any of the practices described in § 122.01, shall block or obstruct the path of any pedestrian or vehicular traffic, or block or obstruct any way of ingress or egress to roads, buildings, or other enclosures or conveyances, including, but not limited to, vehicles, elevators, and escalators.

§ 122.09 DISPLAY OF PERMIT.

Each solicitor or peddler shall at all times while doing business in the city keep in his or her possession the permit provided for in § 122.03 and shall exhibit the permit as evidence that he or she has complied with all requirements of this chapter. Each transient merchant shall display publicly the license in his or her place of business.

§ 122.10 PERMIT NOT TRANSFERABLE.

Permits issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

§ 122.11 REVOCATION OF PERMIT.

The City Council, after notice and hearing, may revoke any permit issued under this chapter if the permittee made fraudulent or incorrect statements in the permit application or in the course of conducting business, violated this chapter, or otherwise conducted business in an unlawful manner.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 3. SEVERABILITY. If any section, provision, or part of this Ordinance is adjudged invalid or unconstitutional by a court of competent jurisdiction, such adjudication shall not affect the validity of this Ordinance as a whole or any section, provision, or part not adjudged invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the City Council of the City of Van Meter, Iowa, this _____ day of __________________, 20_____.

____
Joe Herman, Mayor

ATTEST:

____
Travis Cooke, City Clerk

Van Meter

Item Number: 8.d.
Resolution/Ordinance #:

MEETING DATE: Monday, September 14, 2026
SUBJECT: PUBLIC HEARING ON PROPOSED ORDINANCE NO. 2026-7 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 123: MOBILE FOOD VENDORS
SUBMITTED FOR: Public Hearings
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

None

Van Meter

Item Number: 8.e.
Resolution/Ordinance #:

MEETING DATE:	Monday, September 14, 2026
SUBJECT:	CONSIDERATION OF THE FIRST READING OF ORDINANCE NO. 2026-7 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 123: MOBILE FOOD VENDORS
SUBMITTED FOR:	Public Hearings
PRESENTER:	

SUMMARY
This ordinance establishes rules for mobile food vendors operating in Van Meter. It defines mobile food vendors, mobile food units, and pushcarts, and requires vendors to obtain a city-issued mobile food unit permit before selling food or beverages.
Key provisions include:

Permit requirement: Mobile food vendors must obtain a permit from the City Clerk or designee. Permits are valid for 12 months, are non-transferable, and apply separately to each unit.
State compliance: Vendors must meet state inspection requirements, display required state permits, and have working fire suppression capabilities.
Application process: Applications must be filed with Van Meter City Hall at least seven calendar days before the proposed start date and must include applicant details, vehicle/unit photos, proof of food service permits, insurance, inspection documents, and a sales tax permit.
Appeals and withdrawals: Applicants may appeal permit denials to the City Council. Incomplete applications with no communication for 30 days are considered withdrawn, and fees are nonrefundable.
Location rules: Mobile food units may operate only in approved locations, with restrictions on city parks, private property, public streets, proximity to restaurants, residential areas, and overnight storage.
Operating conditions: Vendors must display their city permit, obtain property owner consent when required, serve pedestrians only, avoid safety hazards, manage trash, restrict signage, and comply with hours of operation near residential areas.
Property owner responsibility: Property owners or lessees who allow vendors on their property share responsibility for compliance, safety, and emergency access.
Fees: Permit and inspection fees are due at application, and refunds are not available if a permit is surrendered early.
Legal compliance: Vendors must follow all applicable federal, state, and local laws.
Suspension or revocation: The City Administrator may suspend or revoke permits for fraud,

code violations, unsafe conduct, or repeated verified complaints. Vendors may appeal revocation to the City Council, but operations must stop immediately, and revoked vendors are ineligible for a new permit for one year.

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Ordinance No. 2026-7 - Mobile Food Vendors

ORDINANCE NO. 2026-7

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY ADDING A NEW CHAPTER 123 ENTITLED "MOBILE FOOD VENDORS"

WHEREAS, the City Council of the City of Van Meter, Iowa, finds that reasonable regulation of mobile food vendors is necessary to protect public health, safety, welfare, pedestrian access, traffic circulation, and neighboring properties; and

WHEREAS, the City Council desires to establish a uniform permitting and operating framework for mobile food vendors conducting business within the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. CODE AMENDMENT. The Code of Ordinances of the City of Van Meter, Iowa, is hereby amended by adding a new Chapter 123, entitled "Mobile Food Vendors," to read as follows:

CHAPTER 123: MOBILE FOOD VENDORS

§ 123.01 DEFINITIONS.

MOBILE FOOD VENDOR. A person engaged in the business of selling food or beverages from a mobile food unit (self-contained motorized vehicle, trailer, or pushcart).

PUSHCART. A non-motorized vehicle with dimensions not exceeding four feet in width and eight feet in length and eight feet in height and being capable of being moved and kept under control by one person traveling on foot.

§ 123.02 MOBILE FOOD UNIT PERMIT REQUIRED.

It shall be unlawful for any person to engage in the sale of food or beverages from a mobile food unit without first obtaining a mobile food unit permit. A mobile food unit permit issued by the City Clerk, or the City Clerk's designee, shall be subject to the following.

(A) A mobile food unit permit is good for 12 months and expires one year from the date of issue.

(B) Each mobile food unit shall be permitted separately. No permit transfer is allowed.

(C) Each mobile food unit shall comply with state inspection requirements and display its state permit in full view of the public in or on the unit.

(D) Each mobile food unit shall have working fire suppression capabilities.

(E) Vendors permitted through State Economic Development Corporation or other non-profit, community organization in conjunction with community special events shall be exempt from the requirements of this section.

Penalty, see § 10.99

§ 123.03 MOBILE FOOD UNIT LICENSING APPLICATION.

(A) **Filing.** Application requests shall be filed with Van Meter City Hall. No application request shall be accepted unless it conforms to the requirements of this chapter, including a complete and true application, all required materials, and applicable fees.

(B) **Timely submittal.** Applications must be submitted not less than seven calendar days prior to the proposed start date. The city may reject untimely applications.

(C) **Application contents.** Applications shall be made on a form provided by the city and shall include:

1. Full name of the applicant
2. Applicant's contact information, including mailing address, phone numbers, photo identification, and e-mail address
3. Photographs of the mobile food unit from the front, side, and back
4. Make, model, and year of the vehicle and permit plate number (if required)
5. Proof of food service permit, safety certificate, and inspection reports

6. Liability insurance certificate
7. Sales tax permit

(D) **Right to appeal.** Any applicant whose permit application is disapproved may appeal to the Van Meter City Council at its next regularly scheduled meeting by filing a written request at least seven days prior. The Council may affirm, modify, or reverse the decision. If denied, the applicant is ineligible for a permit for one year.

(E) **Applications deemed withdrawn.** Applications held awaiting additional information and without applicant communication for 30 days shall be deemed withdrawn. Fees are nonrefundable. A new application and fee are required to restart the process.

(F) **Issuance of permit.** Upon completion of review and determination of compliance, the City Clerk will issue a mobile food unit permit.

§ 123.04 MOBILE FOOD VENDOR LOCATION.

(A) A mobile food unit (non-pushcart) may be parked on public property or street (non-residential side) as approved in the licensing application. Units may not park within a city park or property without written consent. Units are prohibited from parking within 100 feet of any façade or outdoor seating of a ground-level establishment selling prepared food or beverages (from one hour before opening to one hour after closing) without approval from the establishment owner.

(B) Pushcarts may operate within city parks and private property (with property owner approval). Requests to vend in a city park must be submitted no less than five days and no more than 15 days prior to the requested vending date.

(C)

8. No mobile food unit shall be left unattended or stored overnight unless the property is owned or controlled by the operator or part of a multi-day city-permitted public event.
9. Any unattended unit is in violation and subject to revocation, towing, or other legal action.

(D) Music or sound-making devices are prohibited unless expressly allowed as part of an approved event.

(E) Persons conducting business from a mobile food unit must comply with the following:

10. Written consent of the property owner or lessee must be obtained and kept in the unit
11. The operator shall display their city permit in full view
12. Units within 300 feet of residential use or zoning are limited to hours between 7:00 a.m. and 9:00 p.m.
13. Units shall serve patrons on foot only; no drive-up service allowed
14. Units must be located on a paved or rocked surface
15. No unit may be located on vacant property or lots with vacant buildings unless approved by the city
16. Units must maintain a minimum ten-foot separation from buildings
17. Ordering windows must be located to prevent patrons from standing in rights-of-way or vehicle lanes
18. Signs must be attached flat to the unit and not project more than six inches; no freestanding signs or off-premises signs unless approved
19. Vendors must provide a trash receptacle and keep the area clear of litter
20. Units must not create safety hazards such as blocking emergency access, obstructing hydrants, or impeding visibility for motorists

§ 123.05 PROPERTY OWNER/LESSEE RESPONSIBILITY.

(A) Property owners or lessees allowing mobile food units on their property are jointly responsible with the vendor for compliance and ensuring pedestrian safety and emergency access.

(B) Failure to comply may result in enforcement actions or penalties.

§ 123.06 PERMIT FEES.

(A) Permit fees and any inspection fees must be paid at the time of application. Fee schedules are set by resolution of the Van Meter City Council.

(B) Vendors surrendering permits before expiration are not entitled to refunds.

§ 123.07 COMPLIANCE WITH THE LAW.

Each mobile food vendor shall comply with all applicable federal, state, and local laws, regulations, and rules.

§ 123.08 SUSPENSION OR REVOCATION OF PERMIT.

(A) **Grounds.** The City Administrator may suspend or revoke a permit for any of the following:

21. Fraudulent statements in the application or business conduct
22. Violation of this chapter or other city code
23. Conduct endangering public welfare, safety, order, or morals
24. Three or more verified complaints during the permit period

(B) **Notice and appeal.** Notice of revocation shall be served in person or by mail. Operations must cease immediately. The vendor may appeal to the City Council by filing a written request at least seven days prior to the next meeting. No refund shall be made. A vendor whose permit is revoked is ineligible for a new permit for one year.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 3. SEVERABILITY. If any section, provision, or part of this Ordinance is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its final passage, approval, and publication as provided by law.

Passed and approved by the City Council of the City of Van Meter, Iowa, on this ____ day of ___________________, 20____.

____
Joe Herman, Mayor

ATTEST:

____
Travis Cooke, City Clerk

Van Meter

Item Number: 9.a.
Resolution/Ordinance #:

MEETING DATE: Monday, September 14, 2026

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE REVIEW AND AWARD OF A PROPOSAL FOR THE PURCHASE AND REDEVELOPMENT OF 415 GRANT STREET (FORMER FAT RANDI'S PROPERTY)

SUBMITTED FOR: New Business

PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

None

Van Meter

Item Number: 9.b.
Resolution/Ordinance #:

MEETING DATE: Monday, September 14, 2026
SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING INSTALLATION OF ALL-WAY STOP CONTROL AT THE INTERSECTION OF F90/360TH STREET AND RICHLAND ROAD AS AN INTERIM SAFETY IMPROVEMENT
SUBMITTED FOR: New Business
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

None