Business Meeting Agenda
7:00 PM

Monday, August 10, 2026
100 Hazel Street, Van Meter, IA 50261
Fellowship Hall

Council Members
Joe Herman, Mayor
Travis Brott, Mayor Pro Tem
Joel Akers
Jarin Young
Jason Barney
Joe Lake

City Staff
Annette Ekhoff, City Administrator
Travis Cooke, City Clerk
Drew McCombs, Public Works Director
Jonatha Basye, Library Director
Michael Brown, Police Chief
Mark Schmitt, Fire Chief
John Fatino, Whitfield & Eddy, PLC
Randy Johnson, Veenstra & Kimm, Inc

NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether it should be placed on a future agenda. All comments from the public, City Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.

Meeting Agenda:

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Approval of Agenda**

5. **Public Comment**

6. **Consent Agenda**

   a. Minutes of the July 13, 2026 City Council Regular Business Meeting

   b. Minutes of the July 29, 2026 City Council Regular Workshop Meeting

   c. August Claims List and July Payroll Report

   d. July Building Permit Report

   e. APPROVE ROAD CLOSURE REQUEST — WEST STREET BETWEEN GRANT AND WILSON - AUGUST 8, 2026

   f. RESOLUTION NO. 2026-47 — A RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON THE PROPOSED SALE OF REAL PROPERTY LOCATED AT 415 GRANT STREET, VAN METER, IOWA

   g. RESOLUTION NO. 2026-48 — A RESOLUTION APPOINTING MEMBER TO THE VAN METER VOLUNTEER FIRE DEPARTMENT

h. RESOLUTION NO. 2026-49 — A RESOLUTION DESIGNATING THE OFFICIAL PUBLIC PLACES FOR POSTING CITY COUNCIL MEETING NOTICES AND AGENDAS FOR THE CITY OF VAN METER, IOWA.

i. RESOLUTION NO. 2026-50 - A RESOLUTION ESTABLISHING THE START TIME FOR REGULAR CITY COUNCIL BUSINESS MEETINGS AND CITY COUNCIL WORKSHOP MEETINGS

7. Reports

a. Mayor

b. City Council

c. Department Reports

8. Unfinished Business

a. THIRD AND FINAL READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES

b. MOTION TO ADOPT ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES

9. New Business

a. BOOSTER STATION NO 1. REHABILITATION PARTIAL PAYMENT NO. 2

b. RESOLUTION NO. 2026-51- A RESOLUTION RATIFYING THE AWARD OF THE DAHL BUILDING DEMOLITION PROJECT TO CARTER CONSTRUCTION GROUP, LLC, RATIFYING WORK PERFORMED PRIOR TO FORMAL COUNCIL APPROVAL, AUTHORIZING COMPLETION OF THE PROJECT, AND AUTHORIZING PAYMENT

c. RESOLUTION NO. 2026-52 - A RESOLUTION APPROVING A THREE-YEAR AGREEMENT WITH CASELLE LLC FOR RECONCILIATION SERVICES

10. Announcements

11. Adjournment

Meeting Minutes:

1. **Call to Order**

   The Van Meter City Council met for a regular council meeting on Monday, July 13, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 07:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Staff present: City Administrator Annette Ekhoff, City Attorney John Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Library Director Jonatha Basye, Public Works Director Drew McCombs, Parks and Recreation Director Sam Chia, and City Clerk Travis Cooke. Others present: Justin Nickel, Bolton & Menk.

2. **Pledge of Allegiance**

   Mayor Herman led the Pledge of Allegiance.

3. **Introductions**

   Introductions were made.

4. **Civility Statement**

   Mayor Herman read the Civility Statement setting expectations of respect for the meeting.

5. **Approval of Agenda**

   Motion by Joel Akers to approve the Agenda with the addition of Item 9b. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

6. **Citizen Hearing**

   No comments from the public.

7. **Public Hearing**

   a. Public Hearing on Raccoon River Bridge Improvements

      Motion by Travis Brott to open the Public Hearing on Raccoon River Bridge Improvements at 7:03 PM. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
      No public comments written or oral.
      Motion by Travis Brott to close the public hearing at 7:04 PM. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

   b. RESOLUTION NO. 2026-44 — A RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT

      Motion by Jarin Young to approve RESOLUTION NO. 2026-44 — A RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

c. RESOLUTION NO. 2026-45 - A RESOLUTION AWARDING CONTRACT FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT

Motion by Joel Akers to approve RESOLUTION NO. 2026-45 — A RESOLUTION AWARDING CONTRACT FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

d. RESOLUTION NO. 2026-46 - A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT

Motion by Joe Lake to approve RESOLUTION NO. 2026-46 — A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

8. Consent Agenda

Motion by Joel Akers to approve the Consent Agenda. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

a. Minutes of the June 8, 2026 City Council Regular Business Meeting

b. Minutes of the June 22, 2026 City Council Regular Workshop Meeting

c. June Claims List and Payroll Report

VENDOR	DESCRIPTION	AMOUNT
AMERICAN UNDERGROUND SUPPLY	CURB STOP REPAIR SUPPLIES	513.14
BOLTON & MENK INC	LANDSCAPE ARCHITECT	2,200.00
DANE BERNHARDT	REF	154
DASH SPORTS LLC	DASH GAMES	2,220.00
ELDER CORPORATION	PAY EST #2	36,618.98
GAME ONE	BASEBALL HATS	1,986.29
LOWE'S	SHOP SPLIT SEWER	1,492.85
MICHAEL BROWN	PARADE CANDY	146.2
NEWCOM TECHNOLOGIES INC	SOFTWARE	350
NYEMASTER GOODE, P.C.	ATTORNEY FEES	1,228.00
ORKIN	MAY PEST CONTROL	3.16
PLAYWAY PRODUCTS	BOOKS	3,225.48
STALKER RADAR	UPFITTING	4,005.00
STIVERS FORD	SHOP SPLIT VEHICLES - STRETS	49,999.00
THEIA MANAGMENT CONSULTING	ADMINISTRATOR RECRUITMENT	17,544.13
UNITED UTILITIES & EXCAVATION	WATER MAIN P1 PAY EST #8	9,595.18
VERIZON WIRELESS	PHONES	655.48
WASTE SOLUTIONS OF IA	KYBOS - SOCCER FIELDS	730
WAUKEE POWER EQUIPMENT	SAW BLADES	83.98
ACCO	CHLORINE - WEST WELL	1,171.00
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	172.62
ALL AMERICAN TURF BEAUTY	LATE SPRING APP	9,677.00
BOLTON & MENK INC	VM/RICHLAND RD TRAIL PROJECT	16,501.01

DAKTRONICS INC	SCORE BOARD REPAIR	600
ELITE SPORTS	YOUTH SOCCER SHIRTS	850
FRANK DUNN CO	HIGH PERFORMANCE PATCH	998
HANNAH PHIPPS	REF	120
HEARTLAND BUSINSES SYSTEM	MONTHLY IT LIBRARY	5,776.58
HUDSON SODERHOLM	1XU12AR GAMES	30
IOWA DEPARTMENT OF NATURAL RES	UST REGISTRATION FEE	40
IOWA RUSH SOCCER CLUB	REGISTRATIONS	765
KONICA MINOLTA	COPIER USAGE GENERAL	28.3
MIDAMERICAN ENERGY	GAS/ELECTRIC SIREN	7,917.77
MISSION COMMUNICATIONS LLC	BOOSTER STATION	355
MOTOROLA	ANNUAL SERIVE FOR M500	8,790.04
MUNICIPAL SUPPLY INC	SOCCER FIELD	100.85
PLAYAWAY PRODUCTS LLC	WONDERBOOKS	137.98
SIMMERING-CORY INC	ANNUAL WEB HOSTING	450
STIVERS FORD	2023 TAHOE OIL CHANGE	1,020.00
TEAMS SERVICES, INC.	TESTING SERVICES	332
USA TODAY MEDIA CORP	BUDGET HEARING NOTICE	258.08
VEENSTRA & KIMM INC	ENGINEERING	108,354.98
WASTE SOLUTIONS OF IA	KYBOS - MEMORIAL PARK	1,619.48
WAUKEE POWER EQUIPMENT	REPAIRS	85.49
WHITFIELD & EDDY PLC	MEETINGS	746.5
ZIEGLER INC	MIANT ON GENSET BREAKER	1,284.33
HEARTLAND BUSINSES SYSTEM	MONTHLY IT COUNCIL	70
MEDIACOM	FD INTERNET	340.97
US POSTMASTER	UTILITY BILLS WATER	750
ADEL HARDWARE	SHOP SUPPLIES	4.59
AGSOURCE COOPERATIVE SERVICES	DRINKING WATER TESTING	51.25
ALL AMERICAN TURF BEAUTY	TOTAL VEG-SENSITIVE	152.25
ARNOLD MOTOR SUPPLY	2019 FORD F250 MAINTENANCE	80.01
ASSOC FOR RURAL & SMALL LIB	MEMBERSHIP RENEWAL	85
AT&T MOBILITY	PD PHONE SERVICE	280.96
BASE	MONTHLY CAFETERIA	30
BOLTON & MENK INC	25X.139496.000	4,715.00
CARTER CONSTRUCTION GROUP LLC	DEMO FOR 601 MAIN	37,500.00
CULLIGAN	WATER CITY HALL	65.91
DAKTRONICS INC	SCORE BOARD REPAIR	700
ELECTRIC PUMP	TRANSDUCER REPAIR	2,104.08
EOCENE ENVIRONMENTAL GROUP	ACM SURVEY AND REPORT	3,930.00
FULLER PETROLEUM SERVICE	DIESEL	1,658.64
GREATER DALLAS CO - GDCDA	MEMBERSHIP RENEWAL	7,500.00
IOWA CODE ENFORCEMENT	JUNE SERVICE FEE	600
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER USE FEE RENEWAL	115.61
IOWA LIBRARY ASSOCIATION	REGISTRATION	400

IOWA ONE CALL	EMAIL LOCATES	69.3
KNOX COMPANY	LICENSE	721
KONICA MINOLTA	COPIER USAGE GENERAL	28.3
LAURA WICKS	FD CLEANING 6/7	75
MADDIE LAVALLEE	MILEAGE	60.9
MEDIACOM	INTERNET	256.95
MIDAMERICAN ENERGY	FAT RANDIS	1,598.45
MUNICIPAL SUPPLY INC	VALVE BOX RISERS	180.59
ONE DRIVE INC	BRIDGES E-BOOK CONTENT FEE	730.36
ORKIN	LIB PEST CONTROL	1,176.72
R & B GLASS LLC	SHOP SPLIT SEWER	200
RD MCKINNEY PLUMBING	STORM SEWER PIPE	8,976.90
SCIENCE CENTER OF IOWA	SCI ADVENTURE PASS	250
SOUTHERN IA COUNCIL OF GOV	ASSOCIATE MEMBERSHIP	5,194.00
STAR EQUIPMENT LTD	WINDSHIELD SKID LOADER	705.09
STIVERS FORD	2023 TAHOE TIRE PATCH	36.85
TE FORENSICS INC.	INSPECTION	2,280.00
TRUSTED TREE SERVICES LLC	TREE SERVICE STREETS	300
WASTE CONNECTIONS	GARBAGE CONTRACT	14,075.78
WASTE SOLUTIONS OF IA	KYBOS	730
WOODRUFF CONSTRUCTION	PAY EST. NO. 1 2026 BOOSTER	32,398.00
DELTA DENTAL	DENTAL & VISION LIBRARY	648.22
GATEHOUSE MEDIA	PH NOTICE WATER	25.36
GATEHOUSE MEDIA	REZONE NOTICE	36.88
GATEHOUSE MEDIA	COUNCIL MINUTES	39.44
GATEHOUSE MEDIA	COUNCIL MINUTES	291.6
GATEHOUSE MEDIA	ORDINANCE	39.44
GATEHOUSE MEDIA	ORDINANCE	47.12
GATEHOUSE MEDIA	PH NOTICE ZONING	34.32
GATEHOUSE MEDIA	COUNCIL MINUTES	268.56
GATEHOUSE MEDIA	COUNCIL MINUTES	290.32
WELLMARK	HEALTH INSURANCE SEWER	9,448.26
WELLS FARGO CC	TECHNOLOGY	3,311.19
IPERS	JUNE IPERS REMAINDER	16.89
TREAS - ST OF IA SALES TX	SALES TAX GARBAGE	910.74
TREAS - ST OF IA SALES TX	WET TAX	2,030.51
GATEHOUSE MEDIA	PH NOTICE MICROSOFT	57.36
GATEHOUSE MEDIA	COUNCIL MINUTES	45.84
WELLMARK	HEALTH INSURANCE SEWER	9,448.26
GATEHOUSE MEDIA	415 GRANT RFP	42
THE HARTFORD	INSURANCE	420.18

City of Van Meter June 2026 Payroll Report

6/5/2026

Payroll Deposit	$ 23,073.48
Vendors	
AFLAC	$ 30.23

FEDERAL	$ 8,080.97
IPERS	$ 4,572.65
STATE WD	$ 801.99
Vendor Total	$ 13,485.84

6/18/2026	
Payroll Deposit	$ 23,381.81
Vendors	
AFLAC	$ 30.23
FEDERAL	$ 8,147.27
IPERS	$ 4,614.10
STATE WD	$ 814.90
Vendor Total	$ 13,606.50

d. June Building Permit Report

e. RESOLUTION NO. 2026-41 - A RESOLUTION AUTHORIZING CITY ADMINISTRATOR ANNETTE EKHOFF AS AN AUTHORIZED SIGNER ON CITY OF VAN METER BANK ACCOUNTS

f. RESOLUTION NO. 2026-43 - A RESOLUTION AUTHORIZING PAYMENT TO CARTER CONSTRUCTION FOR DEMOLITION OF THE DAHL BUILDING LOCATED AT 601 MAIN STREET IN VAN METER, IOWA

9. Discussion and Consideration

a. SECOND READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES

Motion by Travis Brott to approve the SECOND READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. RESOLUTION 2026-42 -A RESOLUTION APPROVING PLAT OF SURVEY – 4835 SYNERGY ST, VAN METER, IOWA

Motion by Travis Brott to approve RESOLUTION 2026-42 -A RESOLUTION APPROVING PLAT OF SURVEY – 4835 SYNERGY ST, VAN METER, IOWA. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. Gary Bentley, 4845 Synergy spoke in support of the resolution.

c. AMENDMENT #004 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF VAN METER, IOWA AND BOLTON & MENK, INC. - RICHLAND ROAD TRAIL PROJECT

Motion by Joel Akers to approve AMENDMENT #004 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF VAN METER, IOWA AND BOLTON & MENK, INC. - RICHLAND ROAD TRAIL PROJECT . Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

d. PAY REQUEST NO. 3 - RICHLAND ROAD TRAIL PROJECT

Motion by Jarin Young to approve PAY REQUEST NO. 3 - RICHLAND ROAD TRAIL PROJECT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

e. V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT SECOND AMENDMENT — WATER MAIN REPLACEMENT PROJECT PHASE 1

Motion by Jason Barney to approve V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT SECOND AMENDMENT — WATER MAIN REPLACEMENT PROJECT PHASE 1. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

f. V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - 2026 WATER MAIN REPLACEMENT

Motion by Joel Akers to approve V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - 2026 WATER MAIN REPLACEMENT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

g. V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - BOOSTER STATION NO. 1 REHABILITATION PROJECT

Motion by Jason Barney to approve V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - BOOSTER STATION NO. 1 REHABILITATION PROJECT. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

h. PAY ESTIMATE NO. 1 — BOOSTER STATION NO. 1 REHABILITATION PROJECT

Motion by Joel Akers to approve PAY ESTIMATE NO. 1 — BOOSTER STATION NO. 1 REHABILITATION PROJECT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

i. SHADE SALE PURCHASE FOR MEMORIAL PARK AND PICNIC TABLE PURCHASES FOR JOHNSON PARK

Motion by Joel Akers to table SHADE SALE PURCHASE FOR MEMORIAL PARK AND PICNIC TABLE PURCHASES FOR JOHNSON PARK. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: None. Nays: None. Abstain: None. Motion carried 0-0-0.

10. Reports

Reports were presented as written in the packet.

a. City Administration

b. Public Works

c. Police

d. Fire

e. Library

f. Parks & Rec

g. City Engineer

h. City Attorney

11. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. The meeting was adjourned at 07:49 PM.

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Joe Herman, Mayor

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Travis Cooke, City Clerk

Van Meter
tradition with a vision

Business Meeting Minutes
6:00 PM

Wednesday, July 29, 2026
505 Grant St , Van Meter, IA 50261
Van Meter Library

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a regular council meeting on Wednesday, July 29, 2026, at the Van Meter Library, located at 505 Grant Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 06:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Staff present: City Administrator Annette Ekhoff, Deputy City Clerk Maddie Lavallee, Police Chief Mike Brown, and Library Director Jonatha Basye. Others present: Tabitha Slaughter, Library Board President.

2. Approval of Agenda

Motion by Joel Akers to approve the Agenda. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

3. Discussion and Consideration

a. RICHLAND ROAD TRAIL CHANGE ORDER NO. 2

Motion by Travis Brott to approve RICHLAND ROAD TRAIL CHANGE ORDER NO. 2. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. VERIZON LEASE

No action was taken by council.

c. CITY COUNCIL RULES OF PROCEDURE AND GOVERNANCE POLICIES

Motion by Jason Barney to approve CITY COUNCIL RULES OF PROCEDURE AND GOVERNANCE POLICIES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

d. 601 MAIN UPDATE

Council discussed the 601 Main Project. No action was taken by council.

4. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. Meeting was adjourned at 07:16 PM.

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Joe Herman, Mayor

Travis Cooke, City Clerk

Report Criteria:
Detail report.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
515 FLOORING							
515 FLOORING	297622241	MONTHLY PEST CONTROL	06/24/2026	91.08	.00		
Total 515 FLOORING:				91.08	.00		
AGSOURCE COOPERATIVE SERVICES							
AGSOURCE COOPERATIVE SE	PS-INV482826	DW TESTING	07/21/2026	30.50	.00		
AGSOURCE COOPERATIVE SE	PS-INV485385	DRINKING WATER TESTING	07/31/2026	151.00	.00		
Total AGSOURCE COOPERATIVE SERVICES:				181.50	.00		
ALLENDER BUTZKE ENG							
ALLENDER BUTZKE ENG	251355A	GEOTECHNICAL EXPLORATION	03/18/2026	7,650.00	.00		
Total ALLENDER BUTZKE ENG:				7,650.00	.00		
AMAZON CAPITAL SERVICES							
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	PD	07/01/2026	118.55	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	PARKS	07/01/2026	262.50	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	REC	07/01/2026	131.98	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	LIBRARY	07/01/2026	33.12	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	LIBRARY	07/01/2026	35.06	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	CITY	07/01/2026	28.12	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	CITY HALL	07/01/2026	377.72	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	CITY OFFICE SUPPLY	07/01/2026	42.68	.00		
AMAZON CAPITAL SERVICES	19GF-4PYY-N6	WATER	07/01/2026	29.68	.00		
Total AMAZON CAPITAL SERVICES:				1,059.41	.00		
ANNETTE EKHOFF							
ANNETTE EKHOFF	29JULY	MILEAGE FOR MEETINGS	07/29/2026	34.95	.00		
Total ANNETTE EKHOFF:				34.95	.00		
ARNOLD MOTOR SUPPLY							
ARNOLD MOTOR SUPPLY	21NV190219	2021 FORD F250 MAINTENANCE	07/22/2026	59.32	.00		
ARNOLD MOTOR SUPPLY	21NV191116	TRUCK OIL CHANGE	08/03/2026	45.32	.00		
Total ARNOLD MOTOR SUPPLY:				104.64	.00		
AT&T MOBILITY							
AT&T MOBILITY	287296271409	PD CELL PHONES	07/19/2026	281.08	.00		
Total AT&T MOBILITY:				281.08	.00		
BANNER FIRE EQUIPMENT							
BANNER FIRE EQUIPMENT	50734	BRAKE PARTS FOR 836	08/04/2026	390.19	.00		
Total BANNER FIRE EQUIPMENT:				390.19	.00		
BASE							
BASE	01SEPT2026	MONTHLY CAFETERIA	09/01/2026	30.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BASE:				30.00	.00		
BIBLIONIX							
BIBLIONIX	12654	APOLLO ANNUAL SUBSCRIPTION	07/21/2026	1,430.00	.00		
Total BIBLIONIX:				1,430.00	.00		
BOBCAT WILDLIFE & PEST							
BOBCAT WILDLIFE & PEST	25897	P&R MOLE TREATMENT FALL 25	07/17/2026	525.00	.00		
Total BOBCAT WILDLIFE & PEST:				525.00	.00		
BOLTON & MENK INC							
BOLTON & MENK INC	24X.135935.00	VM/RICHLAND RD TRAIL PROJECT	07/21/2026	30,998.10	.00		
Total BOLTON & MENK INC:				30,998.10	.00		
BRODART							
BRODART	M229227	SERVICE FOR 7/26-6/27	07/10/2026	7,414.80	7,414.80	07/16/2026	
BRODART	M229228	SERVICE FOR 7/26-6/27	07/10/2026	7,731.60	7,731.60	07/16/2026	
Total BRODART:				15,146.40	15,146.40		
CARTER CONSTRUCTION GROUP LLC							
CARTER CONSTRUCTION GRO	2604	DEMO FOR 601 MAIN	08/10/2026	18,750.00	.00		
Total CARTER CONSTRUCTION GROUP LLC:				18,750.00	.00		
CULLIGAN							
CULLIGAN	06AUGUST202	WATER CITY HALL WTR FUND	08/06/2026	17.30	.00		
CULLIGAN	06AUGUST202	WATER CITY HALL SWR FUND	08/06/2026	17.30	.00		
CULLIGAN	06AUGUST202	WATER CITY HALL STREETS	08/06/2026	17.30	.00		
CULLIGAN	31JULY2026	WATER LIBRARY	07/31/2026	31.51	.00		
Total CULLIGAN:				83.41	.00		
D AND G AUTO GROUP							
D AND G AUTO GROUP	587	TIRE REPAIR	07/21/2026	35.00	.00		
Total D AND G AUTO GROUP:				35.00	.00		
D&K PRODUCTS							
D&K PRODUCTS	904184569	CHEMICALS	04/24/2026	942.64	.00		
Total D&K PRODUCTS:				942.64	.00		
DALLAS COUNTY EMS							
DALLAS COUNTY EMS	5AUGUST26	FY26 DALLAS CO. LOCAL HOUSING T	07/31/2026	1,484.00	.00		
Total DALLAS COUNTY EMS:				1,484.00	.00		
DASH SPORTS LLC							
DASH SPORTS LLC	#2026-714	DASH GAMES	06/02/2026	2,665.60	.00		
Total DASH SPORTS LLC:				2,665.60	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
DELTA DENTAL							
DELTA DENTAL	306580000022	DENTAL & VISION RUT	07/20/2026	175.23	175.23	08/01/2026	
DELTA DENTAL	306580000022	DENTAL& VISION PD	07/20/2026	158.08	158.08	08/01/2026	
DELTA DENTAL	306580000022	DENTAL & VISION CITY HALL	07/20/2026	106.37	106.37	08/01/2026	
DELTA DENTAL	306580000022	DENTAL & VISION WATER	07/20/2026	148.66	148.66	08/01/2026	
DELTA DENTAL	306580000022	DENTAL & VISION SEWER	07/20/2026	123.16	123.16	08/01/2026	
DELTA DENTAL	306580000022	DENTAL & VISION LIBRARY	07/20/2026	39.24	39.24	08/01/2026	
Total DELTA DENTAL:				750.74	750.74		
ELAN FINANCIAL - EBANK CC							
ELAN FINANCIAL - EBANK CC	4AUGUST2026	MONTHLY IT SEWER	08/04/2026	44.68	.00		
ELAN FINANCIAL - EBANK CC	4AUGUST2026	MONTHLY IT STREETS	08/04/2026	44.69	.00		
ELAN FINANCIAL - EBANK CC	4AUGUST2026	MONTHLY IT WATER	08/04/2026	44.69	.00		
Total ELAN FINANCIAL - EBANK CC:				134.06	.00		
ELDER CORPORATION							
ELDER CORPORATION	PAY EST #3	PAY EST #3	07/16/2026	408,695.43	408,695.43	07/16/2026	
Total ELDER CORPORATION:				408,695.43	408,695.43		
FENIX USA LLC							
FENIX USA LLC	28282_442	MONTHLY HOSTING WATER	08/01/2026	173.75	.00		
FENIX USA LLC	28282_442	MONTHLY HOSTING SEWER	08/01/2026	173.75	.00		
Total FENIX USA LLC:				347.50	.00		
GATEHOUSE MEDIA IA HOLDINGS							
GATEHOUSE MEDIA IA HOLDIN	03AUG2026	MINUTES	08/03/2026	49.68	49.68	08/03/2026	
GATEHOUSE MEDIA IA HOLDIN	20JULY2026	BOA NOTICE	07/20/2026	30.48	30.48	07/20/2026	
GATEHOUSE MEDIA IA HOLDIN	21JULY2026	MINUTES	07/20/2026	267.28	267.28	07/21/2026	
Total GATEHOUSE MEDIA IA HOLDINGS:				347.44	347.44		
GREER HOME SERVICES							
GREER HOME SERVICES	29JULY2026	CITY HALL DOOR PROJECT	07/29/2026	2,411.56	.00		
Total GREER HOME SERVICES:				2,411.56	.00		
HACH							
HACH	15084351	FLUORIDE	07/15/2026	390.35	390.35	07/16/2026	
Total HACH:				390.35	390.35		
HEARTLAND BUSINSES SYSTEM							
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT WATER	08/04/2026	855.07	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT SEWER	08/04/2026	855.07	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT POLICE	08/04/2026	1,026.81	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT LIBRARY	08/04/2026	1,026.81	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT CLERK	08/04/2026	171.73	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT COUNCIL	08/04/2026	1,796.37	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT FIRE	08/04/2026	256.52	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT PARKS	08/04/2026	256.52	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT REC	08/04/2026	256.52	.00		
HEARTLAND BUSINSES SYSTE	5AUGUST2026	MONTHLY IT STREETS	08/04/2026	684.07	.00		
HEARTLAND BUSINSES SYSTE	896882-H	ADMIN COMPUTER	07/09/2026	2,246.00	2,246.00	07/16/2026	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HEARTLAND BUSINESS SYSTE	900519-H	ADMIN COMPUTER	07/21/2026	589.84	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT SEWER	07/21/2026	687.41	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT REC	07/21/2026	206.22	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT POLICE	07/21/2026	825.47	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT PARKS	07/21/2026	206.24	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT LIBRARY	07/21/2026	825.47	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT COUNCIL	07/21/2026	70.00	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT WATER	07/21/2026	687.41	.00		
HEARTLAND BUSINESS SYSTE	900519-H	MONTHLY IT STREETS	07/21/2026	549.93	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT STREETS	07/30/2026	139.23	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT WATER	07/30/2026	174.04	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT SEWER	07/30/2026	174.04	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT POLICE	07/30/2026	208.99	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT LIBRARY	07/30/2026	208.99	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT CLERK	07/30/2026	34.95	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT COUNCIL	07/30/2026	365.63	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT FIRE	07/30/2026	52.21	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT PARKS	07/30/2026	52.21	.00		
HEARTLAND BUSINESS SYSTE	902665-H	MONTHLY IT REC	07/30/2026	52.21	.00		
HEARTLAND BUSINESS SYSTE	902666-H	ADMIN COMPUTER	07/30/2026	1,075.00	.00		
Total HEARTLAND BUSINESS SYSTEM:				16,616.98	2,246.00		
I80 CONCRETE							
I80 CONCRETE	#502	SIDEWALK TO COMPLEX ENTERANC	08/06/2026	27,420.00	.00		
I80 CONCRETE	#613	SIDEWALK CONNECTION PROJECT	08/06/2026	16,545.00	.00		
Total I80 CONCRETE:				43,965.00	.00		
INDUSTRIAL CHEM LABS							
INDUSTRIAL CHEM LABS	433288	LIFT STATION DEGREASER	07/07/2026	934.82	934.82	07/16/2026	
Total INDUSTRIAL CHEM LABS:				934.82	934.82		
IOWA CODE ENFORCEMENT							
IOWA CODE ENFORCEMENT	15	JULY SERVICE FEE	07/31/2026	600.00	.00		
Total IOWA CODE ENFORCEMENT:				600.00	.00		
IOWA SPORTS TURF							
IOWA SPORTS TURF	453684	SPRING SOCCOR COMPLEX MAINTE	07/27/2026	2,695.00	.00		
Total IOWA SPORTS TURF:				2,695.00	.00		
JESTER INSURANCE SERVICE							
JESTER INSURANCE SERVICE	Invoice#70719	2026 F250	07/14/2026	1,138.00	1,138.00	07/16/2026	
Total JESTER INSURANCE SERVICE:				1,138.00	1,138.00		
JEWISH FED OF GREATER DSM							
JEWISH FED OF GREATER DSM	NS23236	FIELD RENTAL	07/28/2026	3,000.00	.00		
Total JEWISH FED OF GREATER DSM:				3,000.00	.00		
JOE HERMAN							
JOE HERMAN	29JULY2026	CITY HALL DOOR PROJECT	07/29/2026	381.79	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total JOE HERMAN:				381.79	.00		
JONATHA BASYE							
JONATHA BASYE	16JULY2026	LOWES	07/16/2026	139.69	139.69	07/16/2026	
JONATHA BASYE	16JULY2026 3	FLEET FARM	07/16/2026	59.93	59.93	07/16/2026	
JONATHA BASYE	16JULY26	FLEET FARM	07/16/2026	84.88	84.88	07/16/2026	
JONATHA BASYE	16JULY26 1	THRIVE LAB	06/18/2026	100.00	100.00	07/16/2026	
Total JONATHA BASYE:				384.50	384.50		
JONES CREEK APPAREL							
JONES CREEK APPAREL	SummerAppare	WINTER APPAREL - SEWER	07/06/2026	281.45	281.45	07/16/2026	
JONES CREEK APPAREL	SummerAppare	WINTER APPAREL - REC	07/06/2026	281.46	281.46	07/16/2026	
JONES CREEK APPAREL	SummerAppare	WINTER APPAREL - PARKS	07/06/2026	281.45	281.45	07/16/2026	
JONES CREEK APPAREL	SummerAppare	WINTER APPAREL - CLERK	07/06/2026	281.45	281.45	07/16/2026	
JONES CREEK APPAREL	SummerAppare	WINTER APPAREL - COUNCIL	07/06/2026	281.46	281.46	07/16/2026	
Total JONES CREEK APPAREL:				1,407.27	1,407.27		
LAURA WICKS							
LAURA WICKS	6AUGUST2026	FD CLEANING	08/06/2026	75.00	.00		
Total LAURA WICKS:				75.00	.00		
LEXIPOL LLC							
LEXIPOL LLC	#INVPRA11273	POLICE 1 ACADEMY	08/01/2026	481.92	.00		
Total LEXIPOL LLC:				481.92	.00		
MANATTS INC							
MANATTS INC	5208470	HAULING SERVICE	07/31/2026	221.85	.00		
Total MANATTS INC:				221.85	.00		
MEDIACOM							
MEDIACOM	06AUGUST26	CITY HALL INTERNET	07/22/2026	85.64	.00		
MEDIACOM	06AUGUST26	CITY HALL INTERNET WATER SHARE	07/22/2026	85.64	.00		
MEDIACOM	06AUGUST26	CITY HALL INTERNET SEWER SHARE	07/22/2026	85.67	.00		
MEDIACOM	29JULY2026	LIBRARY INTERNET	07/15/2026	83.33	.00		
MEDIACOM	29JULY2026	PD INTERNET	07/15/2026	83.33	.00		
MEDIACOM	29JULY2026	FD INTERNET	07/15/2026	83.33	.00		
Total MEDIACOM:				506.94	.00		
MIDAMERICAN ENERGY							
MIDAMERICAN ENERGY	583478628	FAT RANDIS	07/27/2026	35.13	.00		
MIDAMERICAN ENERGY	583478734	FAT RANDIS	07/27/2026	92.59	.00		
MIDAMERICAN ENERGY	583587325	FAT RANDIS	08/06/2026	32.21	.00		
Total MIDAMERICAN ENERGY:				159.93	.00		
MIDWEST TAPE LLC							
MIDWEST TAPE LLC	15JULY2026	ADVANCE DIGITAL PAYMENT HOOPLA	07/15/2026	6,500.00	6,500.00	07/16/2026	
Total MIDWEST TAPE LLC:				6,500.00	6,500.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
NEXT METERS							
NEXT METERS	INV-NM84006	WATER METERS	04/02/2026	7,049.32	.00		
NEXT METERS	INV-NM85083	WATER METERS	05/05/2026	371.15	.00		
Total NEXT METERS:				7,420.47	.00		
NYEMASTER GOODE, P.C.							
NYEMASTER GOODE, P.C.	980738	ATTORNEY FEES	06/29/2026	38.00	.00		
NYEMASTER GOODE, P.C.	982195	ATTORNEY FEES	07/22/2026	1,007.00	.00		
Total NYEMASTER GOODE, P.C.:				1,045.00	.00		
PLAYAWAY PRODUCTS LLC							
PLAYAWAY PRODUCTS LLC	535444	WONDERBOOKS	07/21/2026	62.99	.00		
Total PLAYAWAY PRODUCTS LLC:				62.99	.00		
RHONDA BALDWIN							
RHONDA BALDWIN	6AUGUST2026	FIND THE DOT PRIZE	08/06/2026	20.00	.00		
Total RHONDA BALDWIN:				20.00	.00		
STATE INDUSTRIAL PRODUCTS							
STATE INDUSTRIAL PRODUCTS	904183263	NUTS AND BOLTS	07/27/2026	249.66	.00		
STATE INDUSTRIAL PRODUCTS	904190377	LIFT STATION CHEMS	04/30/2026	3,992.18	.00		
Total STATE INDUSTRIAL PRODUCTS:				4,241.84	.00		
STIVERS FORD							
STIVERS FORD	78364	UPFIT FOR NEW TRUCK	07/31/2026	23,246.64	.00		
STIVERS FORD	784082	SHOP SPLIT VEHICLES - SEWER	07/16/2026	340.00	.00		
STIVERS FORD	784082	SHOP SPLIT VEHICLES - STRETS	07/16/2026	340.00	.00		
STIVERS FORD	784082	SHOP SPLIT VEHICLES - WATER	07/16/2026	340.00	.00		
STIVERS FORD	FD63177	SHOP SPLIT VEHICLES - RUT	07/20/2026	5,933.00	5,933.00	07/20/2026	
STIVERS FORD	FD63177	SHOP SPLIT VEHICLES - WATER	07/20/2026	5,933.00	5,933.00	07/20/2026	
STIVERS FORD	FD63177	SHOP SPLIT VEHICLES - SEWER	07/20/2026	5,933.00	5,933.00	07/20/2026	
Total STIVERS FORD:				42,065.64	17,799.00		
TEAM SERVICES INC							
TEAM SERVICES INC	1827873-0	601 MAIN SOIL TESTING	07/23/2026	667.60	.00		
Total TEAM SERVICES INC:				667.60	.00		
THE HARTFORD							
THE HARTFORD	570690547524	HARTFORD - REC	07/20/2026	21.23	21.23	06/15/2026	
THE HARTFORD	570690547524	HARTFORD - PD	07/20/2026	138.55	138.55	06/15/2026	
THE HARTFORD	570690547524	HARTFORD - ROAD USE TAX	07/20/2026	48.40	48.40	06/15/2026	
THE HARTFORD	570690547524	HARTFORD - CLERK	07/20/2026	19.97	19.97	06/15/2026	
THE HARTFORD	570690547524	HARTFORD - WATER	07/20/2026	71.72	71.72	06/15/2026	
THE HARTFORD	570690547524	HARTFORD - SEWER	07/20/2026	55.95	55.95	06/15/2026	
THE HARTFORD	570690547524	HARTFORD - LIBRARY	07/20/2026	43.12	43.12	06/15/2026	
THE HARTFORD	570690547524	HARFORD - PARKS	07/20/2026	21.24	21.24	06/15/2026	
THE HARTFORD	570694294949	HARTFORD - REC	07/20/2026	21.23	21.23	05/15/2026	
THE HARTFORD	570694294949	HARTFORD - PD	07/20/2026	138.55	138.55	05/15/2026	
THE HARTFORD	570694294949	HARTFORD - ROAD USE TAX	07/20/2026	48.40	48.40	05/15/2026	
THE HARTFORD	570694294949	HARTFORD - CLERK	07/20/2026	19.97	19.97	05/15/2026	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
THE HARTFORD	570694294949	HARTFORD - WATER	07/20/2026	71.73	71.73	05/15/2026	
THE HARTFORD	570694294949	HARTFORD - SEWER	07/20/2026	55.95	55.95	05/15/2026	
THE HARTFORD	570694294949	HARTFORD - LIBRARY	07/20/2026	43.12	43.12	05/15/2026	
THE HARTFORD	570694294949	HARFORD - PARKS	07/20/2026	21.23	21.23	05/15/2026	
THE HARTFORD	570699524156	HARTFORD - REC	07/20/2026	21.23	21.23	07/15/2026	
THE HARTFORD	570699524156	HARTFORD - PD	07/20/2026	138.55	138.55	07/15/2026	
THE HARTFORD	570699524156	HARTFORD - ROAD USE TAX	07/20/2026	48.40	48.40	07/15/2026	
THE HARTFORD	570699524156	HARTFORD - CLERK	07/20/2026	19.97	19.97	07/15/2026	
THE HARTFORD	570699524156	HARTFORD - WATER	07/20/2026	71.72	71.72	07/15/2026	
THE HARTFORD	570699524156	HARTFORD - SEWER	07/20/2026	55.95	55.95	07/15/2026	
THE HARTFORD	570699524156	HARTFORD - LIBRARY	07/20/2026	43.12	43.12	07/15/2026	
THE HARTFORD	570699524156	HARFORD - PARKS	07/20/2026	21.24	21.24	07/15/2026	
Total THE HARTFORD:				1,260.54	1,260.54		
TREAS - ST OF IA SALES TX							
TREAS - ST OF IA SALES TX	0-010-991-610	SALES TAX SEWER	07/24/2026	436.78	436.78	07/24/2026	
TREAS - ST OF IA SALES TX	0-010-991-610	SALES TAX GARBAGE	07/24/2026	436.77	436.77	07/24/2026	
TREAS - ST OF IA SALES TX	0-011-005-287	WET TAX	07/24/2026	2,056.96	2,056.96	07/24/2026	
Total TREAS - ST OF IA SALES TX:				2,930.51	2,930.51		
VEENSTRA & KIMM INC							
VEENSTRA & KIMM INC	11	MICROSOFT PUBLIC IMPROVEMENTS	08/03/2026	27,885.50	.00		
VEENSTRA & KIMM INC	14	MICROSOFT PUBLIC IMPROVEMENTS	07/27/2026	16,778.68	.00		
VEENSTRA & KIMM INC	193100 - 1	MICROSOFT PUBLIC IMPROVEMENTS	07/24/2026	1,109.50	.00		
VEENSTRA & KIMM INC	193106 - 11	WATER MAIN REPLACEMENT P1 - RE	07/24/2026	3,900.00	.00		
VEENSTRA & KIMM INC	193107 - 9	WATER MAIN REPLACEMENT P1 - RE	07/24/2026	9,850.00	.00		
VEENSTRA & KIMM INC	19311 - 187	BUILDING PERMIT FEES	07/15/2026	4,771.43	.00		
VEENSTRA & KIMM INC	19311-184	BUILDING PERMIT FEES	08/03/2026	7,643.00	.00		
VEENSTRA & KIMM INC	193114 - 2	RICHLAND RD TRAIL PROJECT	04/24/2026	1,690.00	.00		
VEENSTRA & KIMM INC	193114 - 5	RICHLAND RD TRAIL PROJECT	07/24/2026	6,422.00	.00		
VEENSTRA & KIMM INC	193116 - 1	RAILROAD LAND EXCHANGE	04/24/2026	2,065.13	.00		
VEENSTRA & KIMM INC	193116 - 4	RAILROAD LAND EXCHANGE	07/24/2026	1,986.23	.00		
VEENSTRA & KIMM INC	193118 - 1	WATER SUPPLY IMPROVEMENTS	07/24/2026	8,687.50	.00		
VEENSTRA & KIMM INC	19375 - 36	WATER SUPPLY IMPROVEMENTS	04/24/2026	10,225.00	.00		
VEENSTRA & KIMM INC	19375 - 39	WATER SUPPLY IMPROVEMENTS	07/24/2026	912.36	.00		
VEENSTRA & KIMM INC	19389 - 20	WATER TREATMENT PLANT DESIGN	04/24/2026	21,982.68	.00		
VEENSTRA & KIMM INC	19389 - 23	WATER TREATMENT PLANT DESIGN	07/24/2026	18,629.21	.00		
VEENSTRA & KIMM INC	19393 - 7	WATER MAIN REPLACEMENT P1 - RE	04/24/2026	1,368.00	.00		
Total VEENSTRA & KIMM INC:				145,906.22	.00		
VERIZON WIRELESS							
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - POLICE	08/05/2026	57.69	57.69	08/05/2026	
VERIZON WIRELESS	05AUGUST202	CLERK PHONE CHARGES	08/05/2026	982.20	982.20	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - LIBRARY	08/05/2026	56.28	56.28	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - EMS	08/05/2026	78.26	78.26	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - FIRE	08/05/2026	28.14	28.14	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - WATER	08/05/2026	66.63	66.63	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - STREETS	08/05/2026	66.63	66.63	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - SEWER	08/05/2026	66.63	66.63	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - REC	08/05/2026	25.29	25.29	08/05/2026	
VERIZON WIRELESS	05AUGUST202	PHONE/COMS CHARGES - PARKS	08/05/2026	22.29	22.29	08/05/2026	
Total VERIZON WIRELESS:				1,450.04	1,450.04		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WASTE CONNECTIONS							
WASTE CONNECTIONS	3903580T071	GARBAGE CONTRACT	08/01/2026	14,070.70	.00		
Total WASTE CONNECTIONS:				14,070.70	.00		
WASTE SOLUTIONS OF IA							
WASTE SOLUTIONS OF IA	53780	KYBOS MEMORIAL PARK	07/08/2026	146.00	146.00	07/16/2026	
WASTE SOLUTIONS OF IA	56216	KYBOS - JOHNSON PARK	08/05/2026	146.00	.00		
WASTE SOLUTIONS OF IA	56217	KYBOS - BASEBALL FIELDS	08/05/2026	292.00	.00		
WASTE SOLUTIONS OF IA	56218	KYBOS - SOCCER FIELDS	08/05/2026	292.00	.00		
Total WASTE SOLUTIONS OF IA:				876.00	146.00		
WELLMARK							
WELLMARK	261940012129	HEALTH INSURANCE CITY HALL	07/13/2026	1,479.38	1,479.38	08/01/2026	
WELLMARK	261940012129	HEALTH INSURANCE LIBRARY	07/13/2026	1,445.92	1,445.92	08/01/2026	
WELLMARK	261940012129	HEALTH INSURANCE PD	07/13/2026	2,536.10	2,536.10	08/01/2026	
WELLMARK	261940012129	HEALTH INSURANCE RUT	07/13/2026	1,821.67	1,821.67	08/01/2026	
WELLMARK	261940012129	HEALTH INSURANCE WATER	07/13/2026	2,718.03	2,718.03	08/01/2026	
WELLMARK	261940012129	HEALTH INSURANCE SEWER	07/13/2026	1,445.92	1,445.92	08/01/2026	
Total WELLMARK:				11,447.02	11,447.02		
WELLS FARGO CC							
WELLS FARGO CC	06APRIL2026	PD T SHEETS	04/01/2026	20.68	20.68	04/06/2026	
WELLS FARGO CC	06APRIL2026	FIRE T SHEETS	04/01/2026	20.68	20.68	04/06/2026	
WELLS FARGO CC	06APRIL2026	LIBRARY SUBSCRIPTIONS	04/01/2026	95.75	95.75	04/06/2026	
WELLS FARGO CC	06APRIL2026	LIBRARY T SHEETS	04/01/2026	20.68	20.68	04/06/2026	
WELLS FARGO CC	06APRIL2026	LIBRARY MATERIALS	04/01/2026	259.76	259.76	04/06/2026	
WELLS FARGO CC	06APRIL2026	LIBRARY SUPPLIES	04/01/2026	85.56	85.56	04/06/2026	
WELLS FARGO CC	06APRIL2026	WATER SUPPLIES	04/01/2026	35.95	35.95	04/06/2026	
WELLS FARGO CC	06APRIL2026	WATER TRAINING	04/01/2026	710.00	710.00	04/06/2026	
WELLS FARGO CC	06APRIL2026	WATER T SHEETS	04/01/2026	20.72	20.72	04/06/2026	
WELLS FARGO CC	06APRIL2026	STREETS	04/01/2026	2,969.00	2,969.00	04/06/2026	
WELLS FARGO CC	06APRIL2026	REC TRASACTION	04/01/2026	853.15	853.15	04/06/2026	
WELLS FARGO CC	06APRIL2026	REC T SHEETS	04/01/2026	20.68	20.68	04/06/2026	
WELLS FARGO CC	06APRIL2026	REC UNIFORMS	04/01/2026	125.13	125.13	04/06/2026	
WELLS FARGO CC	06APRIL2026	CLERK MEETINGS	04/01/2026	169.90	169.90	04/06/2026	
WELLS FARGO CC	06APRIL2026	CLERK T SHEETS	04/01/2026	20.68	20.68	04/06/2026	
WELLS FARGO CC	06APRIL2026	CLERK SUPPLIES	04/01/2026	30.50	30.50	04/06/2026	
WELLS FARGO CC	100014993987	POLICE T SHEETS	06/06/2026	30.67	30.67	06/06/2026	
WELLS FARGO CC	100014993987	FIRE T SHEETS	06/06/2026	30.67	30.67	06/06/2026	
WELLS FARGO CC	100014993987	LIB T SHEETS	06/06/2026	30.67	30.67	06/06/2026	
WELLS FARGO CC	100014993987	REC SAMS CLUB	06/06/2026	422.15	422.15	06/06/2026	
WELLS FARGO CC	100014993987	PARK REC T SHEETS	06/06/2026	30.67	30.67	06/06/2026	
WELLS FARGO CC	100014993987	CLERK TRAINING	06/06/2026	275.00	275.00	06/06/2026	
WELLS FARGO CC	100014993987	CLERK T SHEETS	06/06/2026	30.67	30.67	06/06/2026	
WELLS FARGO CC	100014993987	WATER T SHEETS	06/06/2026	30.69	30.69	06/06/2026	
WELLS FARGO CC	100014993987	WATER SUPPLIES	06/06/2026	47.97	47.97	06/06/2026	
WELLS FARGO CC	100014993987	WATER UNIFORM	06/06/2026	72.83	72.83	06/06/2026	
WELLS FARGO CC	100014993987	STREET UNIFORM	06/06/2026	72.82	72.82	06/06/2026	
WELLS FARGO CC	100014993987	SEWER UNIFORMS	06/06/2026	72.82	72.82	06/06/2026	
WELLS FARGO CC	6AUGUST2026	POLICE TRAINING	08/06/2026	250.00	250.00	08/06/2026	
WELLS FARGO CC	6AUGUST2026	POLICE T SHEETS	08/06/2026	22.11	22.11	08/06/2026	
WELLS FARGO CC	6AUGUST2026	FIRE T SHEETS	08/06/2026	22.11	22.11	08/06/2026	
WELLS FARGO CC	6AUGUST2026	LIB T SHEETS	08/06/2026	22.11	22.11	08/06/2026	
WELLS FARGO CC	6AUGUST2026	REC SAMS CLUB	08/06/2026	1,715.05	1,715.05	08/06/2026	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WELLS FARGO CC	6AUGUST2026	REC T SHEETS	08/06/2026	22.11	22.11	08/06/2026	
WELLS FARGO CC	6AUGUST2026	CLERK T SHEETS	08/06/2026	22.11	22.11	08/06/2026	
WELLS FARGO CC	6AUGUST2026	WATER T SHEETS	08/06/2026	22.13	22.13	08/06/2026	
WELLS FARGO CC	6AUGUST2026	WATER SUPPLIES	08/06/2026	306.05	306.05	08/06/2026	
Total WELLS FARGO CC:				9,010.23	9,010.23		
WEX BANK							
WEX BANK	112074354	FUEL PD	04/23/2026	606.08	606.08	04/28/2026	
WEX BANK	112074354	FUEL FIRE	04/23/2026	129.91	129.91	04/28/2026	
WEX BANK	112074354	FUEL STREETS	04/23/2026	314.26	314.26	04/28/2026	
WEX BANK	112074354	FUEL WATER	04/23/2026	314.26	314.26	04/28/2026	
WEX BANK	112074354	FUEL SEWER	04/23/2026	314.26	314.26	04/28/2026	
WEX BANK	112074354	FUEL PARKS REC	04/23/2026	8.13	8.13	04/28/2026	
WEX BANK	112074354	ROUNDING ADJUSTMENT	04/23/2026	192.16	192.16	04/28/2026	
WEX BANK	15JUNE2026	FUEL PD	06/15/2026	610.11	610.11	06/15/2026	
WEX BANK	15JUNE2026	FUEL FIRE	06/15/2026	355.02	355.02	06/15/2026	
WEX BANK	15JUNE2026	FUEL STREETS	06/15/2026	260.24	260.24	06/15/2026	
WEX BANK	15JUNE2026	FUEL WATER	06/15/2026	260.24	260.24	06/15/2026	
WEX BANK	15JUNE2026	FUEL SEWER	06/15/2026	260.24	260.24	06/15/2026	
WEX BANK	15JUNE2026	FUEL PARKS REC	06/15/2026	453.24	453.24	06/15/2026	
WEX BANK	5AUGUST2026	FUEL FIRE	08/05/2026	128.94	128.94	08/05/2026	
WEX BANK	5AUGUST2026	FUEL PD	08/05/2026	793.22	793.22	08/05/2026	
WEX BANK	5AUGUST2026	FUEL STREETS	08/05/2026	382.62	382.62	08/05/2026	
WEX BANK	5AUGUST2026	FUEL WATER	08/05/2026	382.62	382.62	08/05/2026	
WEX BANK	5AUGUST2026	FUEL SEWER	08/05/2026	382.62	382.62	08/05/2026	
Total WEX BANK:				6,148.17	6,148.17		
WHITFIELD & EDDY PLC							
WHITFIELD & EDDY PLC	371750	GENERAL MATTERS	07/29/2026	27.50	.00		
WHITFIELD & EDDY PLC	371751	REAL ESTATE MATTERS	07/29/2026	1,145.85	.00		
WHITFIELD & EDDY PLC	371752	GENERAL MATTERS	07/29/2026	522.00	.00		
WHITFIELD & EDDY PLC	371753	MEETINGS	07/29/2026	235.00	.00		
Total WHITFIELD & EDDY PLC:				1,930.35	.00		
ZIEGLER INC							
ZIEGLER INC	SI000832303	MIANT ON GENSET BREAKER	07/17/2026	803.35	.00		
Total ZIEGLER INC:				803.35	.00		
Grand Totals:				825,385.75	488,132.46		

Report Criteria:
- Detail report.
- Paid and unpaid invoices included.

City of Van Meter July 2026 Payroll Report

7/3/2026

Payroll Deposit	$	28,072.13
Vendors		
AFLAC	$	30.23
FEDERAL	$	9,497.39
IPERS	$	4,657.90
STATE WD	$	927.09
Vendor Total	$	15,112.61

7/17/2026

Payroll Deposit	$	33,253.99
Vendors		
AFLAC	$	30.23
FEDERAL	$	10,258.43
IPERS	$	5,261.85
STATE WD	$	908.70
Vendor Total	$	16,459.21

7/31/2026

Payroll Deposit	$	25,824.85
Vendors		
AFLAC	$	-
FEDERAL	$	9,374.21
IPERS	$	960.47
STATE WD	$	5,390.00
Vendor Total	$	15,724.68

Permit Number	Application Date	Property Address	Applicant	Status
Residential Building Permit				
BP-26-0033	07/06/2026	2440 PINE CT	CHAMPION, TIMOTHY MICHAEL REVOCABLE TRUS	Submitted
BP-26-0034	07/21/2026	5015 KELSEY DR	GUESS, CHRISTOPHER & SHERI JTRS	Submitted
BP-26-0035	07/21/2026	330 VAN BUREN DR	DIAMOND DOES IT	Submitted
BP-26-0036	07/30/2026	527 MAIN ST	SIGNARAMA URBANDALE	Submitted
Residential Trade Permit				
T-26-0023	07/06/2026	114 FELLER CURVE	SCHAAL PLUMBING, HEATING, & COOLING	Submitted
T-26-0024	07/07/2026	5055 KELSEY DR	KOHLES BACH INC	Submitted

330 Van Buren Dr
Diamond Does It
Level 1-1010 sq ft
Level 2-943 sq ft
Basement finished-1953 sq ft
Basement unfinished- 722 sq ft
Deck-196 sq ft
Garage-840 sq ft
Total Valuation- $399,075.00

RESOLUTION NO. 2026-47
A RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON THE PROPOSED SALE OF REAL PROPERTY LOCATED AT 415 GRANT STREET, VAN METER, IOWA

WHEREAS, the City of Van Meter, Iowa, is the owner of certain real property located at 415 Grant Street, Van Meter, Iowa; and

WHEREAS, the City issued a Request for Proposals (RFP) for the sale and redevelopment of said property, with proposals due on August 24, 2026; and

WHEREAS, the City Council has determined it is in the best interest of the City to hold a public hearing regarding the proposed sale and redevelopment of the property and to receive public comment prior to taking final action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA, THAT:

Section 1. Public Hearing Set. A public hearing shall be held by the City Council on the proposed sale and redevelopment of the property located at 415 Grant Street, Van Meter, Iowa, on September 14, 2026, at 6:00 p.m. at the United Methodist Church Fellowship Hall, 100 Hazel St, Van Meter, Iowa.

Section 2. Notice of Hearing. The City Clerk is hereby directed to publish notice of said public hearing in accordance with Iowa law, stating the time, date, place, and purpose of the hearing.

Section 3. Purpose of Hearing. At the public hearing, interested persons shall be given an opportunity to express their views concerning the proposed sale and redevelopment of the property and the City Council shall consider all comments received before taking action.

Section 4. Effective Date. This resolution shall be in full force and effect immediately upon its adoption and approval as provided by law.

PASSED AND APPROVED by the City Council of the City of Van Meter, Iowa, this 10th day of August, 2026.

CITY OF VAN METER, IOWA

____

Joe Herman, Mayor

ATTEST:

____

Travis Cooke, City Clerk

RESOLUTION NO. 2026-48

A RESOLUTION APPOINTING MEMBERS TO THE VAN METER VOLUNTEER FIRE DEPARTMENT

WHEREAS, the Code of the City of Van Meter, Iowa Chapter 35 requires that all members of the Van Meter Volunteer Fire Department be appointed by the Council, and

WHEREAS, the Fire Chief desires to appoint members to the Van Meter Fire Department per Van Meter Municipal Code Chapter 35.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA, THAT:

The following member be appointed to the Van Meter Fire Department: Nicholas Brennan.

PASSED AND APPROVED by the City Council of the City of Van Meter, Iowa, this 10th day of August, 2026.

CITY OF VAN METER, IOWA

____

Joe Herman, Mayor

ATTEST:

____

Travis Cooke, City Clerk

City of Van Meter Department of Public Safety Application

Please Print or Type

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the City of Van Meter.

Position(s) applied for Fire Fighter Date of Application 07/13/2026

Name: Brennan (Last) Nicholas (First) Jeffrey (Middle)

Address: [redacted]ve (Street) West Des Moines (City) IA (State) 50266 (Zip Code)

Telephone [redacted]

Have you ever been employed by the City of Van Meter before? ☐ Yes ☑ No

Are you legally eligible for employment in this country? ☑ Yes ☐ No

Date available to begin work 7/13/2026

Division of Interest ☑ Fire ☑ EMS ☐ Reserve Police

Driving license number: (license is an essential job function) [redacted] State IA

Educational Background IF JOB-RELATED

	NAME AND LOCATION	YEARS COMPLETED	YEAR OF GRADUATION	MAJOR COURSE OF STUDY
HIGH SCHOOL	Valley HS	4	2013	General
COLLEGE	Uni. of Montana	4	MAJOR: Sociology DEGREE: BA	Sociology
OTHER	DMACC	2	AA	Fire Science

Employment History

Provide the following information for your past four (4) employers, assignments or volunteer activities, starting with the most recent.

FROM May 2020 TO April 2026	EMPLOYER Fleet Farm TELEPHONE (515) 630-5821
JOB TITLE Auto Mechanic / Advisor	ADDRESS 1300 Kettle Stone Blvd, Waukee IA
IMMEDIATE SUPERVISOR AND TITLE Antony Ewrin Manager	SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES Set Up appointment work on vehicle maintanence
REASON FOR LEAVING School	HOURLY RATE / SALARY START $ 15 PER HR FINAL $ 18 PER HR
FROM Oct 2021 TO April 2025	EMPLOYER Squad Leader TELEPHONE (254) 770-1315 Sgt
JOB TITLE Team Leader	ADDRESS 93001 Clear Creek Rd, Fort Hood, TX 76544
IMMEDIATE SUPERVISOR AND TITLE ~~Antony Ewrin~~ Dawson Danford	SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES Master of Warfare, squad, team and Platoon Tactics
REASON FOR LEAVING Contract Ended	HOURLY RATE / SALARY START $ 32,000 PER YR FINAL $ 35,000 PER YR

FROM April 2017	TO Aug 2020	EMPLOYER KOA	TELEPHONE ( )
JOB TITLE Maintanence Worker		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
Lou Miller		Clean cabins, mow lawns	
REASON FOR LEAVING Graduated College		HOURLY RATE / SALARY START $ 10 PER HR FINAL $ 12 PER HR	
FROM May 2015	TO June 2016	EMPLOYER Costco	TELEPHONE (515) 222-2920
JOB TITLE Mechanic / Tire Advisor		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES	
Mitch Hackett		Work on cars / Trucks Regular Maintance	
REASON FOR LEAVING Went to College		HOURLY RATE / SALARY START $ 15.00 PER HR FINAL $ 16.00 PER HR	

Skills and Qualifications

Summarize any training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions:

Fire 1 + 2 Training

EMT Training

Haz Mat Training

Heavy Equipment / Vehicle Experience / Training

References

NAME	TELEPHONE	YEARS KNOWN
Michael Grason	[redacted]	4
Dawson Danford	[redacted]	5
Justin Gardner	[redacted]	5

I UNDERSTAND THAT IF I AM EMPLOYED, ANY MISREPRESENTATION OR MATERIAL OMISSION MADE BY ME ON THIS APPLICATION, OR ANY OTHER INFORMATION SUBMITTED DURING THE SELECTION PROCESS WILL BE SUFFICIENT CAUSE FOR CANCELLATION OF THIS APPLICATION OR IMMEDIATE DISCHARGE FROM THE CITY OF VAN METER'S SERVICE WHENEVER IT IS DISCOVERED.

I GIVE THE CITY OF VAN METER THE RIGHT TO CONTACT AND OBTAIN INFORMATION FROM ALL REFERENCES, EMPLOYERS, AND EDUCATIONAL INSTITUTIONS AND TO OTHERWISE VERIFY THE ACCURACY OF THE INFORMATION CONTAINED IN THIS APPLICATION. I HEREBY RELEASE FROM LIABILITY THE CITY OF VAN METER AND ITS REPRESENTATIVES FOR SEEKING, GATHERING AND USING SUCH INFORMATION AND ALL OTHER PERSONS, CORPORATIONS OR ORGANIZATIONS FOR FURNISHING SUCH INFORMATION.

I UNDERSTAND IT IS THE CITY OF VAN METER'S POLICY NOT TO REFUSE TO HIRE A QUALIFIED INDIVIDUAL WITH A DISABILITY BECAUSE OF THAT PERSON'S NEED FOR REASONABLE ACCOMODATION AS REQUIRED BY THE ADA.

I ALSO UNDERSTAND THAT IF I AM HIRED, I WILL BE REQUIRED TO PROVIDE PROOF OF IDENTITY, LEGAL WORK AUTHORIZATION, SUBMIT TO A CRIMINAL BACKGROUND CHECK AND BE FINGERPRINTED.

IF I AM HIRED, I UNDERSTAND THAT I MAY RESIGN AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, AND THE CITY OF VAN METER RESERVES THE SAME RIGHT TO TERMINATE MY EMPLOYMENT AT ANY TIME, WITH OR WITHOUT CAUSE AND WITHOUT PRIOR NOTICE, EXCEPT AS MAY BE REQUIRED BY LAW. THIS APPLICATION DOES NOT CONSTITUTE AN AGREEMENT OR CONTRACT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OR DEFINITE DURATION. I UNDERSTAND THAT NO REPRESENTATIVE OF THE CITY OF VAN METER OTHER THAN AN AUTHORIZED OFFICER, HAS THE AUTHORITY TO MAKE ANY ASSURANCES TO THE CONTRARY. I FURTHER UNDERSTAND THAT ANY SUCH ASSURANCES MUST BE IN WRITING AND SIGNED BY AN AUTHORIZED OFFICER.

THE CITY OF VAN METER DOES NOT UNLAWFULLY DISCRIMINATE IN EMPLOYMENT AND NO QUESTION ON THIS APPLICATION IS USED FOR THE PURPOSE OF LIMITING OR EXCUSING ANY APPLICANT FROM CONSIDERATION FOR EMPLOYMENT ON A BASIS PROHIBITED BY LOCAL, STATE OR FEDERAL LAW.

THIS APPLICATION IS CURRENT FOR ONLY 60 DAYS. AT THE CONCLUSION OF THIS TIME, IF I HAVE NOT HEARD FROM THE CITY OF VAN METER AND STILL WISH TO BE CONSIDERED FOR EMPLOYMENT, IT WILL BE NECESSARY TO FILL OUT A NEW APPLICATION.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant ____________________ Date 7 / 13 / 26

****

RESOLUTION NO. 2026-49

A RESOLUTION DESIGNATING THE OFFICIAL PUBLIC PLACES FOR POSTING CITY COUNCIL MEETING NOTICES AND AGENDAS FOR THE CITY OF VAN METER, IOWA.

WHEREAS, the City Council of the City of Van Meter, Iowa, is committed to transparency and compliance with the Iowa Open Meetings Law as set forth in Iowa Code Chapter 21; and

WHEREAS, Iowa Code Section 21.4 requires governmental bodies to give notice of the time, date, and place of each meeting, and a tentative agenda, in a manner reasonably calculated to apprise the public of that information; and

WHEREAS, Iowa Code Section 21.4(1)(a) mandates that such notice be posted on a bulletin board or other prominent place which is easily accessible to the public and clearly designated for that purpose at the principal office of the body; and

WHEREAS, the City Council desires to formally designate its official physical and digital posting locations for the current calendar year to ensure consistent public access.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, that:

1. Official Physical Posting Location: The primary, conspicuous physical location for posting all City Council tentative agendas and meeting notices shall be City Hall front window located at: City Hall, 310 Mill Street, Van Meter, Iowa 50261

2. Official Digital Posting Location: All tentative agendas and meeting notices shall additionally be posted on the City of Van Meter official website at: www.vanmeteria.gov

3. Timing of Notice: All notices and tentative agendas must be posted at least twenty-four (24) hours prior to the commencement of any regular or special meeting, unless for good cause such notice is impossible or impractical due to an emergency, in which case the maximum notice possible under the circumstances shall be given.

4. Effective Date: This resolution shall remain in effect until amended or repealed by resolution of the City Council.

PASSED AND APPROVED this 10th day of August 2026.

____
Joe Herman, Mayor

____
Travis Cooke, City Clerk

RESOLUTION NO. 2026-50

A RESOLUTION ESTABLISHING THE START TIME FOR REGULAR CITY COUNCIL BUSINESS MEETINGS AND CITY COUNCIL WORKSHOP MEETINGS

WHEREAS, the City Council of the City of Van Meter, Iowa, desires to establish a consistent meeting schedule for the conduct of City business; and

WHEREAS, the regular City Council Business Meeting has historically been scheduled to begin at 6:00 p.m.; and

WHEREAS, the City Council Workshop Meeting has historically been scheduled to begin at 6:15 p.m.; and

WHEREAS, the City Council finds it to be in the best interest of the City to establish a 6:00 p.m. start time for both Regular City Council Business Meetings and City Council Workshop Meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA, THAT:

Section 1. Effective Date. This Resolution shall become effective on August 24, 2026.

Section 2. Regular Business Meetings. All Regular City Council Business Meetings shall commence at 6:00 p.m. unless otherwise noticed by the City Council in accordance with Iowa law.

Section 3. Workshop Meetings. All City Council Workshop Meetings shall commence at 6:00 p.m. unless otherwise noticed by the City Council in accordance with Iowa law.

Section 4. Meeting Location. Unless otherwise properly noticed, meetings shall be held at City Hall, 310 Mill Street, Van Meter, Iowa 50261, or such other location as may be designated in the meeting notice.

Section 5. Repealer. All resolutions, policies, or portions thereof in conflict with this Resolution are hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 10th day of August 2026.

CITY OF VAN METER, IOWA

____

Joe Herman, Mayor

ATTEST:

____

Travis Cooke, City Clerk

Business **Item:** 7.c.

ITEM REPORT

To: City Council
From:
Meeting Date: August 10, 2026
Department/Office:
Item Name: Department Reports

Summary:

Police: Year-to-date stats as of 01/01/2026: 444 total calls and 207 traffic stops.

- **July stats:** 135 total calls and 89 traffic stops.
- **National Night Out:** Had strong attendance despite poor weather; more activities are planned for future years.
- **Staffing/training:** Officer Schwab completed field training and is now on the afternoon schedule. Officer Cooper completed additional IASRO safety training for his School Resource Officer role.
- **Vehicles:** The new F-150 is being upfitted at Stivers Ford and is expected before month-end.
- **Vehicle inspections:** The department contacted the state about inspections; training will be provided at no cost, and the department will be paid for completed inspections.
- **Current vehicle mileages:** 23 Tahoe: 30,957 miles; 25 F-150: 15,401 miles.

- **Public Works:** Completed booster station improvements, required IDNR reports, water testing, City Hall updates, road repairs, pothole filling, park/cemetery cleanup, mowing, and school-construction coordination. New truck, mowers, and disc golf tee signs were added.
-
- **Fire Department:** July included training, no significant calls, no meetings, and a building project on hold. Final FEMA-funded bunker gear arrived, and a $30,000 grant was received toward new SCBAs. The department logged **46 calls**: 36 responded and 10 no-response.
-
- **Library:** Summer Reading ended with strong growth: **303 children registered**, **185 completed**, **47 adults registered**, **100,000+ minutes read**, and **930 event participants**. July library usage also increased, including visitors, circulation, digital checkouts, wireless use, and reference questions.

Recommended Action:

Budget:

Attachments:

1. July 26
2. august 2026
3. July FD Monthly report
4. July Director's Report

POLICE
Van Meter
tradition with a vision
"Serving the Community"

505 Grant Street
P.O. Box 160
Van Meter, Iowa 50261

City Hall: 515-996-2644
Fax: 515-996-2207
Dispatch: 515-993-4567
Cellular: 515-218-6534
Email: Mbrown@vanmeteria.gov

Year to Date Statistics
01/01/2026

	Total Calls:	Traffic Stops:
Y2D:	**444**	**207**

July Statistics

	Total Calls:	Traffic Stops:
Month:	**135**	**89**

Training/ Updates

National Night Out had a great turnout even with the weather being uncooperative. We look forward to next year and plan to add more activities each year.

Officer Schwab has completed the field training program and is currently on the afternoon schedule.

The new F-150 is currently in the upfit stages at Stivers Ford and should be ready before the end of the month.

We have reached out to the state for information on vehicle inspections after discussion with Annette. The state will provide all necessary training at no cost. The department will receive payment from the state for each completed inspection.

Officer Cooper completed additional safety training with the IASRO for his continued role as the School Resource Officer. He will continue to work with the school to identify necessary resources and training for the role.

Current Vehicle Mileages:
23 Tahoe: 30,957

25 F-150: 15,401

As always reach out if you have any questions or concerns.

Public Works Report

August 2026

1: Had the booster station improvements start work on July 27. Everything wrapped up on July 29.

2: Painted a wall and mounted a television monitor in the common area at City Hall.

3: Made new frames for updated city maps and mounted at City Hall.

4: Helped with some organization efforts at City Hall.

5: Completed IDNR water use reports

6: Completed IDNR wastewater reports

7: Completed annual TTHM and Halo Acetic Acids disinfection byproduct testing for the water system.

8: Had to fix a section of DeSoto road that was damaged from heavy traffic from a mess up on the detour from and Interstate closure.

9: Shane and Spencer had CEU classes to renew licenses for water.

10: I had CEU classes, as well.

11: Took possession of new PW work truck.

12: Took possession of 2 new mowers for PW.

13: Ordered new tee pad signs for the disc golf course at Johnson Park. 6 of the 9 holes had no signage.

14: Filled various potholes throughout the city.

15: Have been heavily involved with construction at the school to make sure our infrastructure is protected at all times.

16: Have been doing a lot of locate request tickets.

17: Have spent some more time cleaning up Johnson Park.

18: Cleaned up some fallen branches at the cemetery.

19: Mowing as normal

Van Meter Fire Department

Fire Chief Mark Schmitt

Monthly Report to Council

July 2026

Training

FF1 training skills 1410 drills fast attack hose deployment

Boat/water rescue training on the river

Significant calls

No significant calls for July

Projects, Activities, & Special Events

New Building project put on hold

Boards, Groups, and Associations

No meetings for July

For the good of the Department

Last of our bunker gear has arrived that was mostly funded by a FEMA grant

The FF Association received a $30k grant from Prairie Meadows which will start the fund raising process for new SCBA's with a total cost of $138k, we have until Oct 2027 to spend the money.

Monthly Call Report

July2026	Total	Responded	No Response	Fire	EMS
DeSoto	28	19	9	9	19
Van Meter	18	17	1	9	9
Mutual Aid	0	0	0	0	
Total	46	36	10	18	28

Of the 10 no response, 9 were in DeSoto and 1 in Van Meter which was an EMS call

Work reflected took place between July 13th and August 10th

- July 13th—Department Head Meeting; City Council Meeting
- July 14th—Because of an Acorn (Summer Reading Program); Flowering Book Centerpieces (Summer Reading Program)
- July 15th—Diamond Painting (Summer Reading Program); Library Board Meeting
- July 16th—Flower Stamping (Summer Reading Program); REAP Meeting
- July 20th—Dallas County Library Association Meeting
- July 21st—3D Flowers (Summer Reading Program)
- July 22nd—Meeting with CA @ City Hall
- July 23rd—Invision Meeting
- July 27th—Department Head Meeting
- July 28th—The Friends of the Van Meter Public Library Meeting
- July 29th—Test proctor AM; City Council Workshop rescheduled from July 27th
- August 4th-August 6th—Iowa Library Association Leadership Institute in Ankeny
- August 7th—Library Assistant Annual Review
- August 10th—Department Head Meeting; City Council Meeting

Summer Reading 2026 wrapped on July 25th. We had an amazing turnout and are excited to share our statistics with you!

Total children registered for SRP = 303 (10% increase from 2025)

Total children completed SRP = 185 (29% increase from 2025)

Total adults registered for SRP = 47 (1500% increase from 2025)

Total # of books read by adults during SRP = 155

Total minutes read = 100,000+

Programs Offered = 35

# of Participants in Summer Reading Events = 930 (33% increase from 2025)

It was an amazing Summer! We are excited to get back to Fall Programming in September. As always, thank you to our mayor, city council, city staff, and community for supporting us!

Statistics	Jul-24	Jul-25	Jul-26
Visitors	718	936	1113
Library checkouts	1524	1671	1894
E-books & e-audiobooks check-out	446	501	667
Total Circulation	1970	2172	2561
Programs offered	20	16	16
Programming attendance	282	348	326
Total Programming	282	348	326
Library visit schools/daycare	0	0	0
Groups/students visit library	0	0	0
Other Outreach	0	0	0
Total Outreach Participants	0	0	0
Total Outreach Events	0	0	0
Computer usage	6	19	25
Wireless usage visits	42	45	371
Reference questions	91	70	119
ILL Borrow Completed	31	20	8
ILL Lender Completed	17	5	12
Website Visits	487	475	411

Van Meter

Item Number: 8.a.
Resolution/Ordinance #:

MEETING DATE:	Monday, August 10, 2026
SUBJECT:	THIRD AND FINAL READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES
SUBMITTED FOR:	Unfinished Business
PRESENTER:	

SUMMARY

Ordinance No. 2026-05 amends **Chapter 92 – Water Rates**of the Van Meter Code of Ordinances. It repeals and replaces the existing chapter to update water service charges, water improvement fees, billing rules, delinquency procedures, lien provisions, temporary vacancy rules, charge adjustment authority, and water shortage procedures.Key points:

- **Water rates are updated** for customers inside and outside city limits, with new rates effective **September 1, 2026**.
    - Inside city limits: first 2,000 gallons increase to **$31.00/month**, and usage over 2,000 gallons increases to **$7.06/month**.
    - Outside city limits: first 2,000 gallons increase to **$103.48/month**, and usage over 2,000 gallons increases to **$23.61/month**.
- **Water capital improvement fees** increase from **$0.002 per gallon** to **$0.004 per gallon**, effective **September 1, 2026**.
- **Billing provisions** specify that bills are issued by the first day of each month and due by the fifteenth. Delinquent water and sewer charges receive a **10% late payment penalty**.
- **Disconnection rules** allow water service to be discontinued for delinquent accounts after proper notice, with an opportunity for a hearing. A **$25 disconnection fee** applies for nonpayment.
- **Unpaid water charges may become a lien** against the property and may be certified to the County Treasurer, subject to required notice procedures.
- **Rental property lien exemptions** are included when tenants pay directly to the City and the landlord provides required written notice. The City may require a deposit up to the usual cost of 90 days of service.
- **Temporary vacancy rules** allow property owners to request water shutoff at the curb valve for extended vacancies, with applicable fees and no minimum water service charge during the shutoff period. Solid waste charges continue.
- **Charge adjustments** may be approved by the City Clerk for excessive water use caused by malfunction, accident, or other equitable circumstances, including certain new construction situations.

- **Water shortage procedures**establish four stages:
  - **Stage I:** voluntary 25% reduction in turf irrigation.
  - **Stage II:** voluntary 50% reduction in outdoor water use.
  - **Stage III:** mandatory prohibition on turf irrigation and automatic irrigation systems.
  - **Stage IV:** mandatory water rationing, with excess usage billed at four times the normal rate.
- The ordinance includes standard **repealer**, **severability**, and **effective date** clauses and is set to take effect after final passage, approval, and publication.

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Ordinance No. 2026-5 Chapter 92 Water Rates 2026 (1) (2)

ORDINANCE NO. 2026-05

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY VAN METER, IOWA, BY AMENDING CHAPTER 92 – WATER RATES

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:

SECTION 1. The Code of Ordinances of the City of Van Meter, Iowa, as amended, is further amended by repealing and replacing Chapter 92 – Water Rates as shown herein:

CHAPTER 92
WATER RATES

92.01 SERVICE CHARGES.

Each customer shall pay for water service and water improvement fees provided by the City based upon use of water as determined by meters provided for in Chapter 91. The water improvement fees shall be implemented at first in phases. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not.
(Code of Iowa, Sec. 384.84)

92.02 RATES FOR SERVICE.

Water service shall be furnished at the following monthly rates within the City:
(Code of Iowa, Sec. 384.84)

Effective Date	First 2,000 Gallons Used Per Month	Over 2,000 Gallons Used Per Month
7/1/2019	$21.23	$4.84
7/1/2020	$22.29	$5.08
7/1/2021	$23.40	$5.33
7/1/2022	$24.57	$5.60
7/1/2023	$25.80	$5.88
7/1/2024	$27.09	$6.17
7/1/2025	$28.44	$6.48
9/1/2026	$31.00	$7.06

92.03 RATES OUTSIDE THE CITY.
Water service shall be provided to any customer located outside the corporate limits of the City which the City has agreed to serve at the following rates:

Effective Date	First 2,000 Gallons Used Per Month	Over 2,000 Gallons Used Per Month
7/1/2019	$56.14	$12.81
7/1/2020	$61.75	$14.09
7/1/2021	$67.93	$15.50
7/1/2022	$74.72	$17.02
7/1/2023	$82.20	$18.75
7/1/2024	$90.42	$20.63
7/1/2025	$94.94	$21.66
9/1/2026	$103.48	$23.61

92.04 WATER IMPROVEMENT FEES.
Water improvement fees shall be imposed at the following rates per gallon for users within and outside the City:

Schedule	Water Capital Improvement Fee/Gallon
1-Jul-20	$0.002
1-Jul-21	$0.002
1-Jul-22	$0.002
1-Jul-23	$0.002
1-Jul-24	$0.002
1-Jul-25	$0.002
1-Sept- 26	$0.004

92.05 BILLING FOR WATER SERVICE.

Water service shall be billed as part of a combined service account, payable in accordance with the following:
(Code of Iowa, Sec. 384.84)

1. Bills Issued. The Clerk shall prepare and issue bills for combined service accounts on or before the first day of each month.
2. Bills Payable. Bills for combined service accounts shall be due and payable at the office of the Clerk by the fifteenth day of each month.
3. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of 10 percent of the amount due for water and sewer charges shall be added to each delinquent bill. The late payment penalty shall not apply to the delinquent solid waste fees.

92.06 SERVICE DISCONTINUED.

Water service to delinquent customers shall be discontinued or disconnected in accordance with the following:
(Code of Iowa, Sec. 384.84)

1. Notice. The Clerk shall notify each delinquent customer that service will be discontinued or disconnected if payment of the combined service account, including late payment charges, is not received by the date specified in the notice of delinquency. Such

notice shall be sent by ordinary mail to the customer in whose name the delinquent charges were incurred and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discontinuance or disconnection.

2. Notice to Landlords. If the customer is a tenant, and if the owner or landlord of the property or premises has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord. If the customer is a tenant and requests a change of name for service under the account, such request shall be sent to the owner or landlord of the property if the owner or landlord has made a written request for notice of any change of name for service under the account to the rental property.

3. Hearing. If a hearing is requested by noon of the day preceding the shut off, the Clerk shall conduct an informal hearing and shall make a determination as to whether the discontinuance or disconnection is justified. The customer has the right to appeal the Clerk's decision to the Council, and if the Council finds that discontinuance or disconnection is justified, then such discontinuance or disconnection shall be made, unless payment has been received.

4. Fees. A fee of $25.00 shall be charged at the time a service is disconnected due to non-payment. No fee shall be charged for the usual or customary trips in the regular changes in occupancies of property.

92.07 LIEN FOR NONPAYMENT.

The owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for water service charges to the premises. Water service charges remaining unpaid and delinquent shall constitute a lien upon the property or premises served and shall be certified by the Clerk to the County Treasurer for collection in the same manner as property taxes.
(Code of Iowa, Sec. 384.84)

92.08 LIEN EXEMPTION.

(Code of Iowa, Sec. 384.84)

1. Water Service Exemption. The lien for nonpayment shall not apply to charges for water service to a residential or commercial rental property where water service is separately metered and the rates or charges for the water service are paid directly to the City by the tenant, if the landlord gives written notice to the City that the property is residential or commercial rental property and that the tenant is liable for the rates or charges. The City may require a deposit not exceeding the usual cost of 90 days of such services to be paid to the City. When the tenant moves from the rental property, the City shall refund the deposit if all service charges are paid in full. The lien exemption does not apply to delinquent charges for repairs related to any of the services.

2. Other Service Exemption. The lien for nonpayment shall also not apply to the charges for any of the services of sewer systems, storm water drainage systems, sewage treatment, solid waste collection, and solid waste disposal for a residential rental property where the charge is paid directly to the City by the tenant, if the landlord gives written notice to the City that the property is residential rental property and that the tenant is liable for the rates or charges for such service. The City may require a deposit not exceeding the usual cost of 90 days of such services to be paid to the City. When the tenant moves

from the rental property, the City shall refund the deposit if all service charges are paid in full. The lien exemption does not apply to delinquent charges for repairs related to any of the services.

3. Written Notice. The landlord's written notice shall contain the name of the tenant responsible for charges, the address of the residential or commercial rental property that the tenant is to occupy, and the date that the occupancy begins. Upon receipt, the City shall acknowledge the notice and deposit. A change in tenant for a residential rental property shall require a new written notice to be given to the City within 30 business days of the change in tenant. A change in tenant for a commercial rental property shall require a new written notice to be given to the City within 10 business days of the change in tenant. A change in the ownership of the residential rental property shall require written notice of such change to be given to the City within 30 business days of the completion of the change of ownership. A change in the ownership of the commercial rental property shall require written notice of such change to be given to the City within 10 business days of the completion of the change of ownership.

4. Mobile Homes, Modular Homes, and Manufactured Homes. A lien for nonpayment of utility services described in Subsections 1 and 2 of this section shall not be placed upon a premises that is a mobile home, modular home, or manufactured home if the mobile home, modular home, or manufactured home is owned by a tenant of and located in a mobile home park or manufactured home community and the mobile home park or manufactured home community owner or manager is the account holder, unless the lease agreement specifies that the tenant is responsible for payment of a portion of the rates or charges billed to the account holder.

92.09 LIEN NOTICE.
A lien for delinquent water service charges shall not be certified to the County Treasurer unless prior written notice of intent to certify a lien is given to the customer in whose name the delinquent charges were incurred. If the customer is a tenant and if the owner or landlord of the property or premises has made a written request for notice, the notice shall also be given to the owner or landlord. The notice shall be sent to the appropriate persons by ordinary mail not less than 30 days prior to certification of the lien to the County Treasurer.
(Code of Iowa, Sec. 384.84)

92.10 TEMPORARY VACANCY.
A property owner may request water service be temporarily discontinued via application and shut off at the curb valve when the property is expected to be vacant for an extended period of time. There shall be a fee, as established by the fee schedule as adopted by Council, for shutting the water off at the curb valve and for restoring service. During a period when service is temporarily discontinued as provided herein there shall be no minimum service charge. The City will not drain pipes or pull meters for temporary vacancies. The city continues to pay the solid waste and recycling charges billed per number of households in the City by our contracted carrier regardless of an absence and therefore, the property owner will continue to receive a bill for solid waste collection during the time period of temporary disconnection of water service.

92.11 ADJUSTMENT TO CHARGES.

In the event that excessive water usage occurs by reason of malfunction, accident or circumstances deemed to warrant reduction or adjustment of charges, the City Clerk, upon written application, may make such adjustment to the combined service account as deemed fair and equitable. For new construction, the City Clerk has the authority to adjust the charge to the contractor for water and minimum sewer charges.

92.12 WATER SHORTAGE.

1. Purpose. The purpose of this section is to establish procedures for systematically managing water demand through conservation measures and measures designed to limit water use during a system constraint or drought related or other shortage.
2. Definitions.
   A. The Water Shortage Stages begin at Stage I (least restrictive) and advance to Stage IV (most restrictive). The Stages become increasingly restrictive for water usage in a response to the severity of the shortage.
   B. Water Shortage: The Public Works Department will establish departmental policies that define when the various stages are to be triggered. These policies will serve as a general guide for water shortage stage implementation. Water shortage steps may be skipped and policies adapted as needed depending on conditions of the Van Meter Water System and weather patterns.
3. General Prohibition.
   A. No person shall cause, use, or permit the use of water from the City Water System in a manner contrary to any provision of this section.
   B. No person shall cause, use, or permit the use of water from the City Water System in excess of any limit or in violation of any policy established by the Public Works Director and Mayor as hereby authorized by the City Council.
4. Authority. The Public Works Director may declare a Stage I or Stage II shortage when an emergency shortage exists. The Mayor may declare a Stage III or Stage IV shortage when an emergency shortage exists. The implementation of the respective authority identified hereinabove. The implementation shall cease upon a Declaration by the respective authority.
5. Water Emergencies.
   A. Stage I: Voluntary 25% reduction in turf irrigation. Upon declaration of a Stage I Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage I Water Shortage, water customers are encouraged, in addition to normal water conservation, to specifically follow the voluntary water conservations measures set forth below:
      (1) Request a city wide 25% reduction in lawn irrigation.
      (2) Encourage customers to optimize their irrigation systems so water is not directed onto impervious surfaces and turf is not overwatered.
      (3) Recommend customers irrigate on alternate days, by a system under which even numbered addresses water only on even days of the month, and odd numbered addresses water only on odd numbered days of the month.
      (4) Customers who irrigate should do so early in the morning, prior to 6:00 am for less evaporation.

   Enforcement: There will be no enforcement at this stage.

B. Stage II: Voluntary 50% reduction in outdoor water use. Upon declaration of a Stage II Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage II Shortage, water customers are encouraged, in addition to normal water conservation, to specifically follow the voluntary water conservation measures set forth below:

(1) Request a city wide 50% reduction in outdoor water use.
(2) Remind customers to optimize their irrigation systems so water is not directed onto impervious surfaces and turf is not overwatered.
(3) Reinforce the recommendation for customers to irrigate on alternate days and early in the morning.
(4) Encourage wise use of water during outdoor activities including: washing cars, playing in the sprinkler, playing with water toys, and filling swimming pools.
(5) Encourage wise use of water indoors including: identifying and repairing leaking fixtures, washing only full loads in dishwashers and washing machines, and taking shorter showers.
(6) Suspend high water use, non-essential municipal operations.

Enforcement: There will be no enforcement at this stage.

C. Stage III: Turf irrigation prohibited and no use of automatic irrigation systems. Upon declaration of a Stage III Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage III Shortage, water customers are mandated, in addition to normal water conservation, to specifically follow the mandatory water conservation measures set forth below:

(1) All actions required in a Stage II Water Shortage, not in conflict with these Stage III Actions.
(2) Require customers to further reduce water consumption by suspending all turf irrigation and the use of all automatic irrigation systems.

Enforcement: Customers observed by City personnel in violation of this policy will be notified by a tag left on the property. If such activities are not suspended within 48 hours, water service will be terminated and the published termination fee, as determined by the Fee Schedule as adopted by resolution of Council, will apply. Water service will be restored only upon receipt by the City of Van Meter of an undertaking by the customer that the customer understands and will comply with the mandatory conservation measures. Any subsequent violations will result in further termination of service and will be deemed an unauthorized use of water and shall be considered a repeat offense.

D. Stage IV: Mandatory water rationing. Upon declaration of a Stage IV Water Shortage, the following restrictions shall apply to the use of water from the City's Water System: the City will increase public communication and education efforts aimed at water conservation, will encourage the community to conserve water wherever possible and otherwise promote the efficient use of water. During a Stage IV Shortage, water customers are mandated, in addition to normal water conservation and to specifically follow the mandatory water conservation measures set forth below:

(1) All actions required in a Stage II Water Shortage and a Stage III Water Shortage not in conflict with these Stage IV Actions.

Enforcement: Stage IV Monthly Water Rationing means for each customer the typical off-peak consumption of such customer multiplied by an announced Rationing Factor. Typical off-peak consumption shall be computed as of the date that the Stage IV is invoked as the mean monthly consumption of the customer for the immediately preceding months of March, April, and May. The Rationing Factor shall be a percentage as announced by Des Moines Water Works & followed by the City of Van Meter and designed to effectively reduce consumption to the level as required by the prevailing circumstances. While Stage IV is in effect, all water used beyond the Stage IV Monthly Water Ration for each customer will be billed at the Emergency Water Shortage Rate. Emergency Water Shortage Rate shall be four times the rate otherwise applicable to each customer.

Customers observed by City personnel in violation of this policy will be notified by a tag left on the property. If such activities are not suspended within 48 hours, water service will be terminated and the published termination fee, as set by the Fee Schedule adopted by resolution of Council, will apply. Water service will be restored only upon receipt by the City of Van Meter of an undertaking by the customer that the customer understands and will comply with the mandatory conservation measures. Any subsequent violations will result in further termination of service and will be deemed an unauthorized use of water and shall be considered a repeat offense.

6. Relief from Compliance.

A. Within 20 days after the date of a first notice violation, a person may file an application for relief from any provision of this Ordinance. The City Administrator or his or her designee shall grant, conditionally grant, or deny the application.

B. In determining whether to grant relief and the nature of any relief, the City Administrator or his or her designee shall take into consideration all relevant factors including, but not limited to, the following:

(1) Water uses during construction; and
(2) Adjustments to water use caused by emergency health or safety hazards; and
(3) Alternative water reduction measures being proposed by the applicant.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Council on the 10th day of August, 2026.

____
Joe Herman, Mayor

ATTEST:

____
Travis Cooke, City Clerk

Readings:

I certify that the foregoing was published as Ordinance No. 2025-08 on the ____day of August, 2026.

ATTEST:

____
Travis Cooke, City Clerk

Van Meter

Item Number: 8.b.
Resolution/Ordinance #:

MEETING DATE: Monday, August 10, 2026
SUBJECT: MOTION TO ADOPT ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES
SUBMITTED FOR: Unfinished Business
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

None

Van Meter

Item Number: 9.a.
Resolution/Ordinance #:

MEETING DATE: Monday, August 10, 2026
SUBJECT: BOOSTER STATION NO 1. REHABILITATION PARTIAL PAYMENT NO. 2
SUBMITTED FOR: New Business
PRESENTER:

SUMMARY

Enclosed is a copy of Partial Payment Estimate No. 2 for the Booster Station No. 1 Rehabilitation
project under the contract between the City of Van Meter and Woodruff Construction. Partial Pay Estimate No. 2 is in the amount of $65,887.25 for the period ending July 31, 2026.

RECOMMENDATION

APPROVAL

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Pay Estimate No. 2 Transmittal Letter
2. 26-045 Van Meter Booster Station No.1 - Pay App #2

VEENSTRA & KIMM INC.
6775 Vista Drive
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

August 6, 2026

Annette Ekhoff
City Administrator
City of Van Meter
310 Mill Street
P.O. Box 160
Van Meter, Iowa 50261-0160

VAN METER, IOWA
BOOSTER STATION NO. 1 REHABILITATION
PARTIAL PAYMENT ESTIMATE NO. 2

Enclosed is a copy of Partial Payment Estimate No. 2 for the Booster Station No. 1 Rehabilitation project under the contract between the City of Van Meter and Woodruff Construction. Partial Pay Estimate No. 2 is in the amount of $65,887.25 for the period ending July 31, 2026.

Veenstra & Kimm, Inc. has completed a review of Partial Pay Estimate No. 2 and recommends approval and payment.

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000.

VEENSTRA & KIMM, INC.

Randy Johnson

Randy M. Johnson, P.E.

RMJ:mmc
19389
Enclosure
cc: Nathan Whisler – Woodruff Construction (electronically)

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 2

	Application Period: Jul-26	Application Date: 7/31/2026
To (Owner): City of Van Meter	From (Contractor): Woodruff Construction	Via (Engineer): Veenstra & Kimm Inc.
Project: Van Meter Booster Station No.1 Rehab	Contract:	
Owner's Contract No.:	Contractor's Project No.: 26-045	Engineer's Project No.: 19389

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE .... $ **$103,700.00**

2. Net change by Change Orders .... $

3. Current Contract Price (Line 1 ± 2) .... $ **$103,700.00**

4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates) .... $ **$101,325.00**

5. RETAINAGE:

a. 3% X $ 101,325.00 **Work Completed** .... $ **$3,039.75**

b. 3% X ______ **Stored Material** .... $

c. Total Retainage (Line 5.a + Line 5.b) .... $ **$3,039.75**

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c) .... $ **$98,285.25**

7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) .... $ **$32,398.00**

8. AMOUNT DUE THIS APPLICATION .... $ **$65,887.25**

9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above) .... $ **$5,414.75**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Nathan Ulrich Date: 7/31/2026

Payment of: $ **65,887.25**
(Line 8 or other - attach explanation of the other amount)

is recommended by: Randy Johnson 8/6/26
(Engineer) (Date)

Payment of: $ ______
(Line 8 or other - attach explanation of the other amount)

is approved by: ______ ______
(Owner) (Date)

Approved by: ______ ______
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Van Meter Booster Station No.1 Rehab	Application Number: 2
Application Period: Jul-26	Application Date: 7/31/2026

			Work Completed		E	F		G
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Specification Section No.	Description	Scheduled Value ($)	From Previous Application (C+D)	This Period				
	DIVISION 1 - GENERAL REQUIREMENTS							
	BONDS & INSURANCE	$ 3,000.00	$ 3,000.00	$ -		$ 3,000.00	100%	$ -
	MOBILIZATION	$ 2,000.00	$ 1,000.00	$ 1,000.00		$ 2,000.00	100%	$ -
	PROJECT MANAGEMENT & ONSITE SUPERVISION	$ 12,000.00	$ 4,200.00	$ 7,000.00		$ 11,200.00	93%	$ 800.00
	GENERAL CLEANING & REMOVALS	$ 1,000.00		$ 900.00		$ 900.00	90%	$ 100.00
	STORAGE & TRAILER	$ 1,750.00		$ 1,750.00		$ 1,750.00	100%	$ -
	DIVISION 2 - SITEWORK							
	DEMOLITION & MODIFICATIONS	$ 1,679.00	$ 200.00	$ 1,479.00		$ 1,679.00	100%	$ -
	SITEWORK/BURIED PIPING	$ 27,645.00	$ 25,000.00	$ 2,645.00		$ 27,645.00	100%	$ -
	LAWN & GRASSES	$ 1,500.00		$ 500.00		$ 500.00	33%	$ 1,000.00
	DIVISION 5 - METALS							
	METAL FABRICATIONS	$ 2,270.00		$ 2,270.00		$ 2,270.00	100%	$ -
	DIVISION 13 - SPECIAL CONSTRUCTION							
	INSIDE PROCESS PIPING & VALVES	$ 38,532.00		$ 38,532.00		$ 38,532.00	100%	$ -
	DIVISION 15 - MECHANICAL							
	HEATNG EQUIPMENT	$ 1,615.00		$ 1,615.00		$ 1,615.00	100%	$ -
	DIVISION 16 - ELECTRICAL							
	FLOW METER CONNECTIONS	$ 1,575.00		$ 1,100.00		$ 1,100.00	70%	$ 475.00
	DIVISION 17 - INSTRUMENTATION & CONTROLS							
	FLOW METER	$ 9,134.00		$ 9,134.00		$ 9,134.00	100%	$ -
	Totals	$ 103,700.00	$ 33,400.00	$ 67,925.00	$ -	$ 101,325.00	97.7%	$ 2,375.00

Stored Material Summary

Contractor's Application

For (Contract):	Van Meter Booster Station No.1 Rehab	Application Number:	2
Application Period:	Jul-26	Application Date:	7/31/2026

A		B		C	D		E		F		G
					Stored Previously				Incorporated in Work		
Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	Date Placed into Storage (Month/Year)	Amount ($)	Amount Stored this Month ($)	Subtotal Amount Completed and Stored to Date (D + E)	Date (Month/ Year)	Amount ($)	Materials Remaining in Storage ($) (D + E - F)
				Totals							

Van Meter

Item Number: 9.b.
Resolution/Ordinance #:

MEETING DATE: Monday, August 10, 2026

SUBJECT: RESOLUTION NO. 2026-51- A RESOLUTION RATIFYING THE AWARD OF THE DAHL BUILDING DEMOLITION PROJECT TO CARTER CONSTRUCTION GROUP, LLC, RATIFYING WORK PERFORMED PRIOR TO FORMAL COUNCIL APPROVAL, AUTHORIZING COMPLETION OF THE PROJECT, AND AUTHORIZING PAYMENT

SUBMITTED FOR: New Business

PRESENTER:

SUMMARY

This document is a City of Van Meter resolution, Resolution No. 2026-51, concerning the Dahl Building Demolition Project at 601 Main Street, Van Meter, Iowa.
Summary:

The City determined demolition of the Dahl Building is needed to support underground storage tank removal and future redevelopment.
Carter Construction Group, LLC submitted a proposal for the demolition work.
Some demolition-related work began before formal City Council approval.
Based on City Attorney guidance, the resolution formally:

Awards the project to Carter Construction Group, LLC
Ratifies work already performed before Council approval
Authorizes Carter Construction Group to complete the remaining work
Authorizes payment after satisfactory completion, invoice submission, and verification
Allows City officials to execute documents and take necessary actions

The resolution becomes effective immediately upon passage and approval.
It is set to be passed and approved on August 10, 2026, with signature lines for Joe Herman, Mayor, and Travis Cooke, City Clerk.

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution No. 2026-51 - A Resolution Awarding Dahl Building Demolition Project to Carter Construction LLC
2. CARTER
3. SENECA
4. UNIFIED
5. DIAGRAM

RESOLUTION NO. 2026-51

A RESOLUTION RATIFYING THE AWARD OF THE DAHL BUILDING DEMOLITION PROJECT TO CARTER CONSTRUCTION GROUP, LLC, RATIFYING WORK PERFORMED PRIOR TO FORMAL COUNCIL APPROVAL, AUTHORIZING COMPLETION OF THE PROJECT, AND AUTHORIZING PAYMENT

WHEREAS, the City of Van Meter has determined that the demolition of the Dahl Building located at **601 Main Street, Van Meter, Iowa**, is necessary to facilitate the removal of underground storage tanks and to prepare the site for future redevelopment; and

WHEREAS, the City solicited quotations for the demolition of the Dahl Building and associated work; and

WHEREAS, Carter Construction Group, LLC, P.O. Box 128, Van Meter, Iowa 50261, submitted a proposal to perform the work; and

WHEREAS, demolition and related work commenced prior to formal approval by the City Council; and

WHEREAS, the City Attorney has advised that the City Council formally ratify the work performed to date, award the project by resolution, authorize completion of the project, and authorize payment upon satisfactory completion in order to create a complete and accurate record of the Council's action; and

WHEREAS, the City Council finds that ratification of the work completed to date, formal award of the project, authorization for completion of the remaining work, and authorization for payment upon satisfactory completion are in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA, AS FOLLOWS:

Section 1. Award of Project.

The City Council hereby formally awards the Dahl Building Demolition Project, located at **601 Main Street, Van Meter, Iowa**, to **Carter Construction Group, LLC**, in accordance with the proposal submitted to the City.

Section 2. Ratification of Prior Work.

The City Council hereby ratifies and approves all demolition and related work performed by Carter Construction Group, LLC, prior to the adoption of this Resolution. The Council acknowledges that such work commenced prior to formal Council approval and hereby confirms and approves those actions.

Section 3. Authorization to Complete Project.

Carter Construction Group, LLC, is hereby authorized to complete all remaining work necessary to fulfill the scope of the project in accordance with its submitted proposal.

Section 4. Authorization for Payment.

Upon satisfactory completion of the project, submission of an invoice, and verification that the work has been completed in accordance with the accepted proposal, the City Administrator and City Clerk are authorized to process payment to Carter Construction Group, LLC, from funds legally available for this project.

Section 5. Authority of City Officials.

The Mayor, City Administrator, City Clerk, and other appropriate City officials are hereby authorized to execute all documents and take all actions necessary to carry out the intent of this Resolution.

Section 6. Effective Date.

This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

PASSED AND APPROVED by the City Council of the City of Van Meter, Iowa, this **10th day of August, 2026**.

____

Joe Herman, Mayor

ATTEST:

____

Travis Cooke, City Clerk

CARTER CONSTRUCTION GROUP LLC
PO Box 128
Van Meter, IA
Phone 714-747-9160 Fax 515-996-8018

Project: Dahl Building Demolition Date: 7/14/2026
Location: 601 Main, Van Meter,Ia
Plans Dated:
Cad File:
Davis Bacon:
Bond:

Removal Of Underground Tanks Proposal

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Remove Two 10,000 Gal. And Two				
2	2,000 gal. Underground Tanks.				
3	Provide Tank Cleaning And Disposal Of Aproximatly 400 Gallons Of Wash Water,				
4	Monitering Well,Soil And Water Testing.				
5	Haul Cleaned Tanks Off Site				
. 6	Work To Be Monitered By Licensed Tank Remover.				$25,000.00
7					
8	Extra Unit Priced Work:				
9	Contaminated Water In Tanks To Be Hauled To Disposal Site				
10	@ $1.25 Per Gal.				
11	Chasing Contaminated Dirt Past Footprint Of Tanks Will be A Cost Plus Item.				
12	Contaminated Dirt To Be Hauld To Winterset Landfill @ $1,200.00 Per Dump Truck Load.				
13					
14					
15					
16	Exclude Backfill Of Excavated Area.				
17					
18					
19					

20					
21					
22					
23					

$

July 6, 2026

Seneca Proposal #20260160 -Updated

Joe Herman
City of Van meter
310 Mill Street
Van Meter, IA 50261

Sent via email to jherman@vanmeteria.gov & tcooke@vanmeteria.gov

SUBJECT: Proposal and Budget for Underground Storage Tank Closure Activities
601 Main, Van Meter, Dallas County, IA

Dear Mr. Herman:

Thank you for the opportunity to submit this proposal for conducting Underground Storage Tank Closure Activities at 601 Main, Van Meter, IA. All services described in this proposal and budget will be conducted in accordance with Iowa Department of Natural Resources (IDNR) rules and regulations in place at the time this proposal and budget was prepared. Seneca has thorough knowledge of Underground Storage Tank (UST) closures and management, and Seneca personnel have 40-hr OSHA certification.

SCOPE OF WORK

The scope of services outlined in this proposal and budget is as follows:

- Provide all necessary notifications and obtain all permits for UST Closure
- Remove and dispose of USTs (4 steel)
- Certify USTs clean for disposal
- Excavate/haul/disposal of contaminated soil
- Removal and disposal of water identified in USTs
- Collect all necessary soil samples to meet IDNR closure requirements.
- Install temporary monitoring well to evaluate potential groundwater contamination
- Compile and submit Tank and Line Closure Report.

PRE-CLOSURE ACTIVITIES

Seneca will submit the following notifications prior to UST removal:

- 30-day Closure notification to be provided to the IDNR Underground Storage Tank Section.

- Utility notification to Iowa One Call will be completed 48 hours prior to removal.
- A verbal 24-hour notification will be provided to IDNR Field Office.
- A verbal notification to local fire agency.

REMOVAL ACTIVITIES

Initial activities will include the the removal of backfill material over and around the USTs. Backfill material will be field screened to determine if the material can be reused onsite. Field screening of the fill material will be completed utilizing a photo-ionization detector (PID). Fill samples will be placed in a labeled Zip-Lock^{TM} baggie. Following sufficient time for vapor equilibration, the PID will detect volatile organic compounds (VOCs) inside the sample bags. If field screening exceeds ten (10) parts per million on the field meter it may require disposal at an approved landfill. If backfill disposal is required a change order will be submitted.

If a potential new release is identified during closure activities, the client will be notified immediately, and steps will be implemented to notify the IDNR.

UST CLEANING

After the USTs have been removed from the ground, they will be cut and cleaned of any petroleum-related residues and certified clean for disposal. The tanks will be triple washed and rinsed in accordance with Federal Regulation 40 CFR 261.7(b)(3)(I,ii,iii)(a,b). Clean tank certifications will be provided.

CLOSURE SAMPLING AND REPORTING

Soil and groundwater samples will be collected as mandated under the State UST closure rules. Soil samples will be collected from beneath the USTs. Soil sample totals in the budget table below are an estimate, only quantity collected will be billed.

If a potential new release is identified during closure activities, the client will be notified immediately, and steps will be implemented to notify the IDNR.

A temporary monitoring well will be installed to obtain required groundwater samples. The well will be installed, allowed to stabilize for more than 24 hours prior to sampling. Upon completion of the project, Seneca will abandon the monitoring well.

The findings of the project will be submitted in a Tank and Line Closure Report. The report will include a dimensioned site map, laboratory results of the samples, and a written discussion of the closure activities. The report will be due to the IDNR 45-days post closure.

PROJECT ASSUMPTIONS

- Dewatering is not included in this scope of work.
- No Shoring, sheeting or bracing has been included in this scope of work.

- Onsite utilities will be marked by the locating service and will not interfere with the progress of activities.
- Electricity to the UST system will be disconnected.
- Backfill has not been included in the scope of work.

ASSOCIATED COSTS

The total funds requested for these services are $15,908.90. The following table breaks out the cost for the project. If this proposal is agreeable to you, please sign the enclosed agreement, scan, and email back to us. We will countersign and return one copy to you.

Item	Description	Quantity	Unit	Unit Price	Total	Approval Initial
1	UST Removal and Disposal^	1	LS	$8,050.00	$8,050.00	
2	UST Cleaning	1	LS	$3,923.90	$3,923.90	
3	Environmental Sci.	8	HR	$90.00	$720.00	
4	Service Truck/Equipment	1	DAY	$250.00	$250.00	
5	Sample Analysis* (OA1/OA2)	5	EA	$130.00	$650.00	
6	GW Monitoring Well	1	EA	$1,200.00	$1,200.00	
7	Project Management	4	HR	$135.00	$540.00	
8	Closure Report	1	EA	$575.00	$575.00	
				Project Total	$15,908.90	
Unit rates for additional disposal						
	Soil Disposal (load/haul)#*	12	TON	$38.82	$465.88	
	Soil Disposal-landfill fees*	12	TON	$61.76	$741.18	
	Water Disposal*	8000	GALLON	$3.00	$24,000.00	
*Quantity estimated, actual invoicing will be based on field observations ^subcontracted, cost +15% #minimum fee (12ton/load = $465.88)						

ENCLOSURES

- Seneca Customer Application. All projects completed through Environmental Services require a credit application on file with our accounting department. This form is required to be **updated every two years.**

If you have any questions, please contact me at jrepp@senecaco.com or 515-261-7759. Seneca Companies appreciates the opportunity to assist you in this matter.

Sincerely,
Seneca Companies, Inc.
An OWL Services Affiliated Company

Jennifer Repp
Environmental Consulting Manager

Encl: Terms & Conditions
Seneca Customer Application

cc: Leslie Nagel, Environmental Manager

SENECA COMPANIES, INC. CONTRACT AGREEMENT

THIS AGREEMENT, entered on **July 6, 2026** between **City of Van meter** hereinafter called "Customer," and Seneca Companies, Inc. hereinafter called "Seneca," is as follows:

The Customer retains Seneca to conduct **Underground Storage Tank Closure Activities at: 601 Main, Van Meter, Dallas County, IA** hereinafter called the "Project."

The Customer and Seneca for mutual consideration, agree as follows:

GENERAL CONDITIONS

Proposal Number: 20260160

Proposal Amount: $41,115.96

Down Payment: Not applicable

Terms of Payment: See attached Seneca Companies, Inc. Contract Agreement Terms and Conditions

Taxes: Not Included

Pricing: Proposal and pricing valid for 60 days

The obligations of the client hereunder are not contingent or conditioned upon the receipt of insurance or other third-party payments.

The attached Seneca Companies, Inc. Contract Agreement Terms and Conditions are incorporated into this agreement.

Accepted By:

City of Van meter	Seneca Companies, Inc. An OWL Services Affiliated Company
Authorized Signature	Authorized Signature Environmental Operations Manager
Title	Title
Date	Date

The Complete Solution

SENECA COMPANIES, INC. CONTRACT AGREEMENT TERMS AND CONDITIONS

1. Scope of Work and Payment. Customer shall pay Seneca for the services in the amounts and at the times set forth in the Proposal and Agreement. Customer agrees to pay all account balances in full within 10 days from receipt of invoice. Balances not received in full within 30 days shall bear an interest charge of 1.5% per month (18% per year). Customer is responsible for all applicable taxes. Customer shall pay a $30.00 fee for each check returned for insufficient funds. Payment by credit card may incur additional applicable fees.

2. Price. This Proposal is expressly contingent upon all conditions being as observed, represented, and warranted at the time of bid. The price covers only those items which are specifically set forth in the Proposal for this project. All other items will be billed to Customer on a time and materials basis.

3. Returns and Cancellation. All sales to Customer are final and no returns or cancellations will be allowed except at the discretion and upon terms acceptable to Seneca.

4. Third Party Payment. Customer is responsible for full and timely payment of account balances regardless of whether Customer has received payment under any insurance policy, or from any third person or entity who may agree to or may be legally required to pay Customer's account balance. Upon request of Seneca, Customer shall assign to Seneca any and all rights it may have to third party payments. Upon assignment, Seneca is entitled to seek any remedies that Customer would have had for third party payments.

5. Authorization and Access. Customer shall provide Seneca with all necessary access to the property upon which services are to be performed. Customer warrants that it has obtained or will obtain prior to performance of the services all necessary permits, licenses, consents, and authorizations required in connection with performance of services set forth in the Proposal.

6. Warranties. Seneca is at all times acting as an independent contractor in performance of services under this Agreement. Seneca will perform services using that degree of skill and care ordinarily exercised by other members of the profession under similar circumstances. No other warranty, expressed or implied, is made or intended by Seneca. Seneca does not warrant or represent that a site is not contaminated and Client acknowledges that the risk of contamination cannot be totally eliminated.

7. Duties of the Customer. Customer shall provide a written, complete, and accurate description of the site and site conditions to Seneca. Customer warrants that it will disclose all adverse or unfavorable site conditions which may affect this Agreement. Customer shall furnish as requested by Seneca, all reports, data, studies, plans, specifications, or other information deemed necessary by Seneca for performance of all services provided hereunder. Customer represents and warrants that all information provided to Seneca is complete and accurate. Customer represents and warrants that is has and will comply with all applicable local, state, and federal laws, including all applicable insurance requirements.

8. Utilities and Underground Structures. Customer shall identify the location of all utilities and underground structures. Seneca will take reasonable precautions to avoid damage to utilities or other underground structures. Customer shall indemnify, defend, and hold Seneca harmless for any damage to utilities or underground structures, and from any claims, liability, or damages resulting from utilities or underground structures that were not properly called to Seneca's attention. Such indemnity shall include payment of litigation costs, experts fees, and attorneys fees incurred by Seneca

9. Sampling, Handling and Reporting of Materials. Customer acknowledges that Seneca has neither created nor contributed to the creation or existence of any contamination at the site and Seneca's compensation hereunder is not commensurate with the potential risk of injury of loss which may be caused by contamination. Seneca shall not be deemed a generator, owner, operator, storer, treater, transporter, arranger, or disposal facility by reason of the services it provides to Customer. All laboratory and field equipment contaminated in performance of the services hereunder which cannot be reasonably decontaminated shall become the responsibility of Customer to decontaminate or to purchase for the fair market value. Customer shall be responsible for complying with all reporting requirements under applicable law. If Customer fails to report a condition which may pose a threat to human health or the environment, Seneca may, but is not required to, report the same.

10. Force Majeure. Seneca shall not be liable for failure or delay in performing under this Agreement to the extent that such failure or delay is caused by an event or causes beyond Seneca's control.

11. Unforeseen Conditions. If unforeseen conditions arise that affect the scope of services, price of services, time for performance, or the risk involved, Seneca shall notify Customer. Seneca may then, at its sole discretion, modify the scope of work, modify the price, stop work until arrangements satisfactory to Seneca have been made, or terminate the services by notifying Customer in writing. Seneca shall be entitled to the fair and reasonable value of its services through the time of termination.

12. Limitation of Liability. Seneca shall be liable only for damages that are a direct result of the negligence of Seneca. Customer agrees that Seneca's total liability to Customer for claims arising out of or arising from Seneca's sale of goods or performance of services under this Agreement shall not exceed $50,000 or the total fees payable to Seneca for the particular project, whichever is less. Seneca shall not be liable for any special, punitive, incidental, or consequential damages (including without limitation, loss of profits or income, loss of use of property, business interruption, cost of replacing goods or services, or third party claims). Customer recognizes that the work set forth in the Proposal may effect, alter, or damage the property and Seneca shall not be responsible for such damage unless it is a direct result of negligence of Seneca. Any claims, demands, or causes of action against Seneca arising from or related in any manner to this Agreement, or to work, services, goods or products provided by Seneca pursuant to this agreement, must be brought within two (2) years from the date the work, service or provision of goods or products has been completed.

13. Remedies and Indemnity. In the event of breach of this Agreement by Customer, Seneca may proceed in law or equity to enforce its rights hereunder. Seneca, at its discretion, may elect to proceed by arbitration which shall be binding on the Parties. Customer shall pay all costs and expenses, including attorney's fees, incurred by Seneca in enforcing its rights hereunder. Customer shall indemnify, defend, and hold harmless Seneca from and against all claims, demands, and causes of actions arising out of or resulting from Customer's breach of this Agreement or Seneca's performance of services hereunder.

14. No Third Party Reliance. Seneca is providing services, including the generation of any written materials or "work product", for the sole benefit of and reliance by the Customer. Customer shall not distribute or disclose any work product of Seneca without prior written approval of Seneca. There are no intended third-party beneficiaries to this Agreement, and no party other than Customer is entitled to rely on Seneca's services or work product.

15. Termination. Seneca may, without prejudice to any right or remedy, terminate its relationship with Customer and suspend all work or delivery of goods upon notice to Customer.

16. Assignment. This Agreement may not be assigned by Customer without written consent of Seneca. If assigned, Customer will continue to be bound by this Agreement and will be liable for all terms and conditions contained herein.

17. Jurisdiction and Venue. Customer agrees that this Agreement shall be governed by Iowa law and jurisdiction and venue shall be with the Iowa District Court for Polk County or as otherwise required by law.

18. Entire Agreement. The written proposal for work, together with any referenced attachments, these terms and conditions, and any applicable Seneca Customer Application Agreement shall constitute the entire agreement between the parties, and any other understanding or representation of any kind shall not be binding upon either party.

19. Amendments. Any modification of this Agreement shall be binding only if evidenced in writing signed by each Party.

20. Severability. Should any provision herein be deemed invalid or unenforceable, all other provisions shall remain in effect.

04/2014

Seneca Companies

The Complete Solution

Seneca Customer Application

Please return by email to accountsreceivable@senecaco.com, by fax to (515) 262-4951 or by mail to Seneca Companies PO Box 3360, Des Moines, IA 50316

Date:______________Line of credit requested:__________________________ Tax ID/SSN: ____________________________________

Applicant's name:____D/B/A:________________________________

Phone:____________________ Fax:_________________________Company web address:_____________________________

Address:____
Street City County State Zip

Shipping Address:____
Street City County State Zip

Describe your business operation:____

Ownership: ☐ Sole Owner ☐ Partnership ☐ Corp. ☐ LLC State where incorporated __________

Date established:__________Years in business:_________Sales tax rate:____________Tax jurisdiction: ☐ State ☐ County ☐ City

Number of Employees:_____________________Estimated Annual Sales:_____________________Sales Area:________________

Accounts payable contact name:______________________________Accounts payable email address:_____________________________

Principal: ____
Name Title

Principal:____
Name Title

Trade References (Name suppliers of major products and service):

____
Name Address Phone Fax

____
Name Address Phone Fax

____
Name Address Phone Fax

Bank References:

____
Bank Name and Address Phone Fax

____
Bank Contact Name Email Address Phone Fax

________________________ ☐ Checking/Savings ☐ Loan ______________________ ☐ Checking/Savings ☐ Loan
Bank Account # Bank Account #

Has your firm or any of its Principals ever been bankrupt? ☐Yes ☐No (If yes, please explain on a separate attachment.)

This applicant, as an inducement to grant credit, warrants that the information submitted is true and correct. Applicant has read and agrees to pay its account in accordance with the terms and conditions set forth on the attached page. Seneca is authorized to investigate the applicant's credit.

____
Signature Print Name &Title

For Seneca use only:
Salesperson____________
Division ______________
Approved By ___________
Credit Limit___________
Date _________________
CRM Code______________

Personal Guarantee

The undersigned unconditionally guarantees to Seneca the payment of the Customer's accounts.

____
Signature Print Name & Title

09/2016

Seneca Companies

The Complete Solution

SENECA CUSTOMER APPLICATION TERMS AND CONDITIONS

1. Application. These terms and conditions apply to all of Customer's accounts with any of the Seneca entities including, without limitation, Seneca Companies, Inc, and Seneca Waste Solutions, Inc., [hereinafter "Seneca"]. These terms and conditions represent the entire and integrated terms and conditions between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. These terms and conditions also supersede terms and conditions attached to purchase orders.

2. Payment. All prices are F.O.B. shipping point and subject to change without notice. Customer agrees to pay all account balances in full within 10 days from receipt of invoice. Balances not received in full within 30 days shall bear a late payment fee of 1.5% per month (18% per year). All transactions are subject to a $40.00 minimum billing charge. Customer is responsible for all applicable taxes. Customer shall pay a $30.00 fee for each check returned for insufficient funds. Payment by credit card may incur additional applicable fees.

3. Returns and Cancellation. All sales to Customer are final and no returns will be allowed except at the discretion and upon terms acceptable to Seneca. Cores must be returned within 30 days of original shipment to be considered for credit.

4. Third Party Payment. Customer is responsible for full and timely payment of account balances regardless of whether Customer has received payment under any insurance policy, or from any third person or entity that may agree to or may be legally required to pay Customer's account balance. Upon request of Seneca, Customer shall assign to Seneca any and all rights it may have to third party payments. Upon assignment, Seneca is entitled to seek any remedies that Customer would have had for third party payments.

5. Purchase Money Security Interest. Customer grants to Seneca a purchase money security interest in all goods sold to Customer, including all proceeds, accessories, and replacements (collectively "Collateral"). Customer hereby appoints Seneca as its attorney in fact to execute and file any documents necessary to perfect its security interest in the Collateral. Customer shall not grant a security interest in the Collateral to any other party and shall keep the Collateral insured for its replacement value, naming Seneca as a loss payee and additional insured. The Collateral shall not be removed or moved except upon notice to Seneca. If Customer fails to pay Seneca in a timely manner, Customer consents to and authorizes Seneca to exercise all self-help remedies allowed under law, including without limitation, dismantling and removal of the Collateral or otherwise disabling the Customer's use of the collateral and Seneca shall not be liable for any incidental or consequential damages as a result thereof.

6. Warranties. Seneca sells all goods "as is". All goods sold are warranted only by the manufacturer's warranty, if any, and such warranties are passed from Seneca to the Customer according to the manufacturer's policy. No other warranty, express or implied, is made or intended by Seneca including the warranty of merchantability or fitness for a particular purpose. Seneca is at all times acting as an independent contractor in performance of services under this Agreement. Seneca will perform services using that degree of skill and care ordinarily exercised by other members of the profession under similar circumstances. No other warranty, express or implied, is made or intended by Seneca. Customer warrants that all information provided to Seneca is true and correct and that Customer has disclosed all adverse or unfavorable conditions that may affect this Agreement.

7. Credit Approval. Customer's application for credit is not a guaranty that Seneca will grant such credit. Seneca at its sole discretion can approve or not approve credit for any Customer or project.

8. Termination. Seneca may, without prejudice to any right or remedy, terminate its relationship with customer upon notice to customer.

9. Remedies and Indemnity. In the event of breach of this Agreement by Customer, Seneca may proceed in law or equity to enforce its rights hereunder. Seneca, at its discretion, may elect to proceed by arbitration which shall be binding on the Parties. Customer shall pay all costs and expenses, including attorney's fees, incurred by Seneca in enforcing its rights hereunder, and shall indemnify, defend, and hold harmless Seneca from and against all claims, demands, and causes of actions arising out of or resulting from Customer's breach of this Agreement.

10. Limitation of Liability. Seneca shall be liable only for damages that are a direct result of the negligence of Seneca except that Customer agrees that Seneca's total liability to Customer for claims arising out of or arising from Seneca's sale of goods or performance of services under this Agreement shall not exceed $50,000 or the total fees payable to Seneca for the particular project, whichever is less, and that Seneca shall not be liable for any special, punitive, incidental, or consequential damages (including without limitation, loss of profits or income, loss of use of property, business interruption, cost of replacing goods or services, or third party claims). Any claims, demands, or causes of action against Seneca arising from or related in any manner to this Agreement, or to work, services, goods or products provided by Seneca pursuant to this agreement, must be brought within two (2) years from the date the work, service or provision of goods or products has been completed.

11. Force Majeure. Seneca shall not be liable for failure or delay in performing under this Agreement to the extent that such failure or delay is caused by an event or causes beyond Seneca's control.

12. Assignment. This Agreement may not be assigned by Customer without written consent of Seneca. If assigned, Customer will continue to be bound by this Agreement and will be liable for all terms and conditions contained herein.

13. Jurisdiction and Venue. Customer agrees that this Agreement shall be governed by Iowa law and jurisdiction and venue shall be with the Iowa District Court for Polk County or as otherwise required by law.

14. Service Level Agreements. Customer and Seneca may enter into Service Level Agreements with any of the Seneca entities which shall also be subject to these Terms and Conditions. Service Level Agreements may include without limitation service orders, purchase orders, proposals, and quotes. This Agreement along with any applicable Service Level Agreements and referenced attachments shall constitute the entire agreement between the parties, and any other understanding or representation of any kind shall not be binding upon either party.

15. Amendments. Any modification of this Agreement shall be binding only if evidenced in writing signed by each Party.

16. Severability. Should any provision herein be deemed invalid or unenforceable, all other provisions shall remain in effect.

Contracting Services, Inc.
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UST/AST Installation & Removal
Petroleum Equipment Sales
Dispenser & Point of Sale
Electrical Services
Environmental & Compliance

June 23, 2026

City of Van Meter
Van Meter, IA

RE: Underground Storage Tank Removal

Unified Contracting Services is pleased to present the following UST removal proposal for your approval.

Location: ***601 Main St. Van Meter, IA***

Mobilization to site.
Layout work over underground storage tank and barricade area off.
Provide licensed tank remover on-site through the entire process.
Excavate and expose (4) Steel USTs- estimated at (2) 10K and (2) 5k.
Monitor excavation with LEL during work activity.
Cut into tanks to expose interiror.
Remove and dispose of remaining liquid/sludge in USTs.
Inert USTs to remove flammable vapors prior to removal.
Triple rinse and clean USTs with Vac Truck to accommodate proper tank transfer.
Remove tank shells, product lines, dispensers, and any petroleum materials from the excavation area and haul-off to an approved waste facility.
Provide Soil & water sampling per Iowa DNR guidelines.
Remove barricades and clean the area.

Proposed Budget/Bid Amount:

Excavation Work	$26,555.00
Tank Cleaning	$8,000.00
Environmental Assessment (OA1/OA2) Including Temp Well	$6,410.00
Reporting	$2,235.00

Total $43,200.00

Additional:	**Liquid Disposal**	**$1.65/Gallon**
	Sludge Disposal	**$6.95/Gallon**

Unified Contracting Services, Inc. • 2425 NE 46th Ave • Des Moines, IA 50317 Office (515)-266-5700 • Toll Free (888)788-8860
Fax (515) 266-5720

Exclusions: Any applicable taxes, backfill, compaction testing, cost of dewatering tank pit if needed, concrete replacement, private locates if wanted, unknown below ground objects damaged during project.

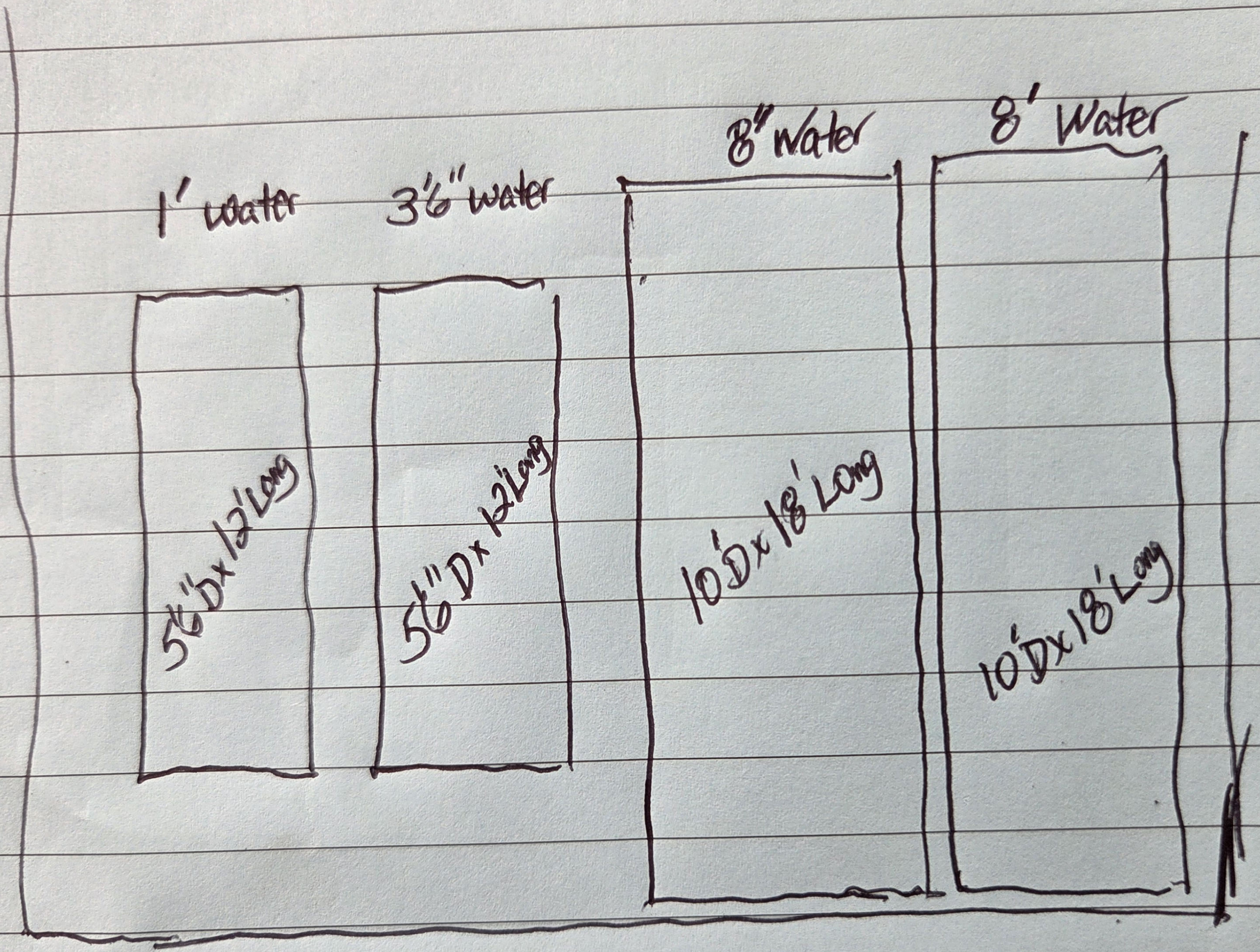
Any additional cost incurred due to circumstances out of Unified Contracting Services, Inc. control will be discussed with the customer and billed accordingly. This proposal assumes that there is no contamination at this site and that all excavated material can be reused or disposed of as "clean material."

In the unfortunate event that any IA authority requires further testing or excavation, you will be charged for additional site visits, project management, and additional work that we are directed to perform. In the event a change order is discussed with the city, a plan of action is given; a cost will be determined and signed by the city.

The final balance is due when construction work is finished and/or excavations are backfilled.

-Proposal is valid for 30 days

		Ion French	Jun 23, 2026
Customer Signature	Date	Company Rep	Date


1' water
3'6" water
8" Water
8' Water
5'6"D x 12' Long
5'6"D x 12' Long
10'D x 18' Long
10'D x 18' Long

NW Corner

Van Meter

Item Number: 9.c.
Resolution/Ordinance #:

MEETING DATE: Monday, August 10, 2026
SUBJECT: RESOLUTION NO. 2026-52 - A RESOLUTION APPROVING A THREE-YEAR AGREEMENT WITH CASELLE LLC FOR RECONCILIATION SERVICES
SUBMITTED FOR: New Business
PRESENTER:

SUMMARY

RECOMMENDATION

SAMPLE LANGUAGE

City Councilmember: ____________________ So moved.

City Councilmember: ____________________ Second.

Mayor: Roll Call Please.

City Clerk: Akers _____ Brott _____ Barney _____ Lake _____ Young _____

ATTACHMENTS

1. Resolution No. 2026-52 - A Resolution Approving a Three-Year Agreement with Caselle LLC for Reconcilation Services

RESOLUTION NO. 2026-52

A RESOLUTION APPROVING A THREE-YEAR AGREEMENT WITH CASELLE LLC FOR RECONCILIATION SERVICES

WHEREAS, the city of Van Meter has identified the need to strengthen financial processes, internal controls, and financial oversight; and

WHEREAS, the city has experienced significant staff turnover and recognizes the importance of establishing consistent financial procedures and controls to ensure accurate reporting and accountability; and

WHEREAS, the city is preparing for increased financial activity and growth associated with the Microsoft data center project and other future developments, making strong financial management practices essential; and

WHEREAS, Caselle LLC, located at 1656 SE Bay Blvd., #100, Provo, Utah 84606, specializes in providing financial software and accounting support services to small and mid-sized local governments and has experience assisting municipalities with reconciliations, internal controls, and financial processes; and

WHEREAS, Caselle LLC has proposed providing Reconciliation Services to assist the city with monthly reconciliations, strengthening financial procedures, improving internal controls, and helping ensure the city's financial records remain accurate and audit-ready; and

WHEREAS, the city believes this service is a responsible investment in strengthening financial accountability and preparing the city to properly manage increased financial activity in the future; and

WHEREAS, Caselle LLC has indicated that they believe they can assist the city in making significant progress toward improving financial processes and strengthening controls prior to the city's October audit.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA, that:

Section 1. The city council hereby approves entering into a three-year agreement with Caselle LLC for Reconciliation Services at a cost of $1,000 per month.

Section 2. The city administrator and appropriate city staff are authorized to execute any necessary documents and take any actions necessary to implement this agreement.

Section 3. This resolution shall be effective upon its passage and approval.

PASSED AND APPROVED this 10th day of August, 2026.

Joe Herman, Mayor

ATTEST:

Travis Cooke, City Clerk