

Meeting Minutes:

1. Call to Order

The Van Meter City Council met for a regular council meeting on Monday, July 13, 2026, at the United Methodist Church located at 100 Hazel Street, Van Meter, IA 50261. Mayor Herman called the meeting to order at 07:00 PM. The following council members were present upon roll call: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Staff present: City Administrator Annette Ekhoﬀ, City Attorney John Fatino, City Engineer Randy Johnson, Police Chief Mike Brown, Library Director Jonatha Basye, Public Works Director Drew McCombs, Parks and Recreation Director Sam Chia, and City Clerk Travis Cooke. Others present: Justin Nickel, Bolton & Menk.

2. Pledge of Allegiance

Mayor Herman led the Pledge of Allegiance.

3. Introductions

Introductions were made.

4. Civility Statement

Mayor Herman read the Civility Statement setting expectations of respect for the meeting.

5. Approval of Agenda

Motion by Joel Akers to approve the Agenda with the addition of Item 9b. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

6. Citizen Hearing

No comments from the public.

7. Public Hearing

a. Public Hearing on Raccoon River Bridge Improvements

Motion by Travis Brott to open the Public Hearing on Raccoon River Bridge Improvements at 7:03 PM. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. No public comments written or oral.

Motion by Travis Brott to close the public hearing at 7:04 PM. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

b. RESOLUTION NO. 2026-44 — A RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT

Motion by Jarin Young to approve RESOLUTION NO. 2026-44 — A RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- c. RESOLUTION NO. 2026-45 - A RESOLUTION AWARDDING CONTRACT FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT
Motion by Joel Akers to approve RESOLUTION NO. 2026-45 — A RESOLUTION AWARDDING CONTRACT FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
- d. RESOLUTION NO. 2026-46 - A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT
Motion by Joe Lake to approve RESOLUTION NO. 2026-46 — A RESOLUTION APPROVING THE CONTRACT AND BOND FOR THE RACCOON RIVER BRIDGE IMPROVEMENTS PROJECT. Seconded by Joel Akers. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

8. Consent Agenda

Motion by Joel Akers to approve the Consent Agenda. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- a. Minutes of the June 8, 2026 City Council Regular Business Meeting
- b. Minutes of the June 22, 2026 City Council Regular Workshop Meeting
- c. June Claims List and Payroll Report

VENDOR	DESCRIPTION	AMOUNT
AMERICAN UNDERGROUND SUPPLY	CURB STOP REPAIR SUPPLIES	513.14
BOLTON & MENK INC	LANDSCAPE ARCHITECT	2,200.00
DANE BERNHARDT	REF	154
DASH SPORTS LLC	DASH GAMES	2,220.00
ELDER CORPORATION	PAY EST #2	36,618.98
GAME ONE	BASEBALL HATS	1,986.29
LOWE'S	SHOP SPLIT SEWER	1,492.85
MICHAEL BROWN	PARADE CANDY	146.2
NEWCOM TECHNOLOGIES INC	SOFTWARE	350
NYEMASTER GOODE, P.C.	ATTORNEY FEES	1,228.00
ORKIN	MAY PEST CONTROL	3.16
PLAYWAY PRODUCTS	BOOKS	3,225.48
STALKER RADAR	UPFITTING	4,005.00
STIVERS FORD	SHOP SPLIT VEHICLES - STRETS	49,999.00
THEIA MANAGMENT CONSULTING	ADMINISTRATOR RECRUITMENT	17,544.13
UNITED UTILITIES & EXCAVATION	WATER MAIN P1 PAY EST #8	9,595.18
VERIZON WIRELESS	PHONES	655.48
WASTE SOLUTIONS OF IA	KYBOS - SOCCER FIELDS	730
WAUKEE POWER EQUIPMENT	SAW BLADES	83.98
ACCO	CHLORINE - WEST WELL	1,171.00
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	172.62
ALL AMERICAN TURF BEAUTY	LATE SPRING APP	9,677.00
BOLTON & MENK INC	VM/RICHLAND RD TRAIL PROJECT	16,501.01

DAKTRONICS INC	SCORE BOARD REPAIR	600
ELITE SPORTS	YOUTH SOCCER SHIRTS	850
FRANK DUNN CO	HIGH PERFORMANCE PATCH	998
HANNAH PHIPPS	REF	120
HEARTLAND BUSINESSES SYSTEM	MONTHLY IT LIBRARY	5,776.58
HUDSON SODERHOLM	1XU12AR GAMES	30
IOWA DEPARTMENT OF NATURAL RES	UST REGISTRATION FEE	40
IOWA RUSH SOCCER CLUB	REGISTRATIONS	765
KONICA MINOLTA	COPIER USAGE GENERAL	28.3
MIDAMERICAN ENERGY	GAS/ELECTRIC SIREN	7,917.77
MISSION COMMUNICATIONS LLC	BOOSTER STATION	355
MOTOROLA	ANNUAL SERVICE FOR M500	8,790.04
MUNICIPAL SUPPLY INC	SOCCER FIELD	100.85
PLAYAWAY PRODUCTS LLC	WONDERBOOKS	137.98
SIMMERING-CORY INC	ANNUAL WEB HOSTING	450
STIVERS FORD	2023 TAHOE OIL CHANGE	1,020.00
TEAMS SERVICES, INC.	TESTING SERVICES	332
USA TODAY MEDIA CORP	BUDGET HEARING NOTICE	258.08
VEENSTRA & KIMM INC	ENGINEERING	108,354.98
WASTE SOLUTIONS OF IA	KYBOS - MEMORIAL PARK	1,619.48
WAUKEE POWER EQUIPMENT	REPAIRS	85.49
WHITFIELD & EDDY PLC	MEETINGS	746.5
ZIEGLER INC	MIANT ON GENSET BREAKER	1,284.33
HEARTLAND BUSINESSES SYSTEM	MONTHLY IT COUNCIL	70
MEDIACOM	FD INTERNET	340.97
US POSTMASTER	UTILITY BILLS WATER	750
ADEL HARDWARE	SHOP SUPPLIES	4.59
AGSOURCE COOPERATIVE SERVICES	DRINKING WATER TESTING	51.25
ALL AMERICAN TURF BEAUTY	TOTAL VEG-SENSITIVE	152.25
ARNOLD MOTOR SUPPLY	2019 FORD F250 MAINTENANCE	80.01
ASSOC FOR RURAL & SMALL LIB	MEMBERSHIP RENEWAL	85
AT&T MOBILITY	PD PHONE SERVICE	280.96
BASE	MONTHLY CAFETERIA	30
BOLTON & MENK INC	25X.139496.000	4,715.00
CARTER CONSTRUCTION GROUP LLC	DEMO FOR 601 MAIN	37,500.00
CULLIGAN	WATER CITY HALL	65.91
DAKTRONICS INC	SCORE BOARD REPAIR	700
ELECTRIC PUMP	TRANSDUCER REPAIR	2,104.08
EOCENE ENVIRONMENTAL GROUP	ACM SURVEY AND REPORT	3,930.00
FULLER PETROLEUM SERVICE	DIESEL	1,658.64
GREATER DALLAS CO - GDCDA	MEMBERSHIP RENEWAL	7,500.00
IOWA CODE ENFORCEMENT	JUNE SERVICE FEE	600
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER USE FEE RENEWAL	115.61
IOWA LIBRARY ASSOCIATION	REGISTRATION	400

IOWA ONE CALL	EMAIL LOCATES	69.3
KNOX COMPANY	LICENSE	721
KONICA MINOLTA	COPIER USAGE GENERAL	28.3
LAURA WICKS	FD CLEANING 6/7	75
MADDIE LAVALLEE	MILEAGE	60.9
MEDIACOM	INTERNET	256.95
MIDAMERICAN ENERGY	FAT RANDIS	1,598.45
MUNICIPAL SUPPLY INC	VALVE BOX RISERS	180.59
ONE DRIVE INC	BRIDGES E-BOOK CONTENT FEE	730.36
ORKIN	LIB PEST CONTROL	1,176.72
R & B GLASS LLC	SHOP SPLIT SEWER	200
RD MCKINNEY PLUMBING	STORM SEWER PIPE	8,976.90
SCIENCE CENTER OF IOWA	SCI ADVENTURE PASS	250
SOUTHERN IA COUNCIL OF GOV	ASSOCIATE MEMBERSHIP	5,194.00
STAR EQUIPMENT LTD	WINDSHIELD SKID LOADER	705.09
STIVERS FORD	2023 TAHOE TIRE PATCH	36.85
TE FORENSICS INC.	INSPECTION	2,280.00
TRUSTED TREE SERVICES LLC	TREE SERVICE STREETS	300
WASTE CONNECTIONS	GARBAGE CONTRACT	14,075.78
WASTE SOLUTIONS OF IA	KYBOS	730
WOODRUFF CONSTRUCTION	PAY EST. NO. 1 2026 BOOSTER	32,398.00
DELTA DENTAL	DENTAL & VISION LIBRARY	648.22
GATEHOUSE MEDIA	PH NOTICE WATER	25.36
GATEHOUSE MEDIA	REZONE NOTICE	36.88
GATEHOUSE MEDIA	COUNCIL MINUTES	39.44
GATEHOUSE MEDIA	COUNCIL MINUTES	291.6
GATEHOUSE MEDIA	ORDINANCE	39.44
GATEHOUSE MEDIA	ORDINANCE	47.12
GATEHOUSE MEDIA	PH NOTICE ZONING	34.32
GATEHOUSE MEDIA	COUNCIL MINUTES	268.56
GATEHOUSE MEDIA	COUNCIL MINUTES	290.32
WELLMARK	HEALTH INSURANCE SEWER	9,448.26
WELLS FARGO CC	TECHNOLOGY	3,311.19
IPERS	JUNE IPERS REMAINDER	16.89
TREAS - ST OF IA SALES TX	SALES TAX GARBAGE	910.74
TREAS - ST OF IA SALES TX	WET TAX	2,030.51
GATEHOUSE MEDIA	PH NOTICE MICROSOFT	57.36
GATEHOUSE MEDIA	COUNCIL MINUTES	45.84
WELLMARK	HEALTH INSURANCE SEWER	9,448.26
GATEHOUSE MEDIA	415 GRANT RFP	42
THE HARTFORD	INSURANCE	420.18

City of Van Meter June 2026 Payroll Report

6/5/2026

Payroll Deposit \$ 23,073.48

Vendors

AFLAC \$ 30.23

FEDERAL	\$ 8,080.97
IPERS	\$ 4,572.65
STATE WD	\$ 801.99
Vendor Total	\$ 13,485.84

6/18/2026	
Payroll Deposit	\$ 23,381.81
Vendors	
AFLAC	\$ 30.23
FEDERAL	\$ 8,147.27
IPERS	\$ 4,614.10
STATE WD	\$ 814.90
Vendor Total	\$ 13,606.50

- d. June Building Permit Report
- e. RESOLUTION NO. 2026-41 - A RESOLUTION AUTHORIZING CITY ADMINISTRATOR ANNETTE EKHOF AS AN AUTHORIZED SIGNER ON CITY OF VAN METER BANK ACCOUNTS
- f. RESOLUTION NO. 2026-43 - A RESOLUTION AUTHORIZING PAYMENT TO CARTER CONSTRUCTION FOR DEMOLITION OF THE DAHL BUILDING LOCATED AT 601 MAIN STREET IN VAN METER, IOWA

9. Discussion and Consideration

- a. SECOND READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES
Motion by Travis Brott to approve the SECOND READING OF ORDINANCE NO. 2026-05 — AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, BY AMENDING CHAPTER 92 — WATER RATES. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
- b. RESOLUTION 2026-42 -A RESOLUTION APPROVING PLAT OF SURVEY – 4835 SYNERGY ST, VAN METER, IOWA
Motion by Travis Brott to approve RESOLUTION 2026-42 -A RESOLUTION APPROVING PLAT OF SURVEY – 4835 SYNERGY ST, VAN METER, IOWA. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. Gary Bentley, 4845 Synergy spoke in support of the resolution.
- c. AMENDMENT #004 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF VAN METER, IOWA AND BOLTON & MENK, INC. - RICHLAND ROAD TRAIL PROJECT
Motion by Joel Akers to approve AMENDMENT #004 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF VAN METER, IOWA AND BOLTON & MENK, INC. - RICHLAND ROAD TRAIL PROJECT. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.
- d. PAY REQUEST NO. 3 - RICHLAND ROAD TRAIL PROJECT

Motion by Jarin Young to approve PAY REQUEST NO. 3 - RICHLAND ROAD TRAIL PROJECT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- e. V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT SECOND AMENDMENT — WATER MAIN REPLACEMENT PROJECT PHASE 1

Motion by Jason Barney to approve V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT SECOND AMENDMENT — WATER MAIN REPLACEMENT PROJECT PHASE 1. Seconded by Travis Brott. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- f. V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - 2026 WATER MAIN REPLACEMENT

Motion by Joel Akers to approve V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - 2026 WATER MAIN REPLACEMENT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- g. V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - BOOSTER STATION NO. 1 REHABILITATION PROJECT

Motion by Jason Barney to approve V&K PROFESSIONAL ENGINEERING SERVICES AGREEMENT - BOOSTER STATION NO. 1 REHABILITATION PROJECT. Seconded by Jarin Young. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- h. PAY ESTIMATE NO. 1 — BOOSTER STATION NO. 1 REHABILITATION PROJECT

Motion by Joel Akers to approve PAY ESTIMATE NO. 1 — BOOSTER STATION NO. 1 REHABILITATION PROJECT. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0.

- i. SHADE SALE PURCHASE FOR MEMORIAL PARK AND PICNIC TABLE PURCHASES FOR JOHNSON PARK

Motion by Joel Akers to table SHADE SALE PURCHASE FOR MEMORIAL PARK AND PICNIC TABLE PURCHASES FOR JOHNSON PARK. Seconded by Joe Lake. On roll call, the votes were as follows: Yeas: None. Nays: None. Abstain: None. Motion carried 0-0-0.

10. Reports

Reports were presented as written in the packet.

- a. City Administration
- b. Public Works
- c. Police
- d. Fire
- e. Library
- f. Parks & Rec

g. City Engineer

h. City Attorney

11. Adjournment

Motion by Travis Brott to adjourn the meeting. Seconded by Jason Barney. On roll call, the votes were as follows: Yeas: Travis Brott, Joel Akers, Jason Barney, Joe Lake, Jarin Young. Nays: None. Abstain: None. Motion carried 5-0-0. The meeting was adjourned at 07:49 PM.

Joe Herman, Mayor

Travis Cooke, City Clerk